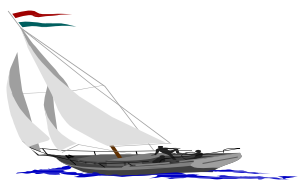




剑桥商务英语BEC中级听力



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超过70%BEC学员的选择

- 做题方法：审题，听题，写答案
- 1) 做好审题：（充分利用已知信息）答案提示词
- 2) 听题：注意同义词
- 更正，加大出题难度
- 3) 写答案：来不及写答案
- 方法：简写+补充 Business card/busi card
- 缩略词法：MD PA VP CEO

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- 内容讲解
- 1) WORDS 词汇
- 短时间：背商务词汇

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- 2) NUMBERS

- 1 日期: the first of October, October the first, October first (美国人)
- 日期与信息连在一起, 学会分离信息。先听懂, 反映日期再写。

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- 2 电话号码:
- “1-9”+“0”
- 两个两个说在一起
- 62316257
- double six— 66
- triple seven--777
- four zeros--0000
- practice

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- 3 编号:
- reference number, booking number, catalogue number, conference room number
- 数字+字母+符号
- 字母: GJ, MN, OL, BDTP
- SM, SN, SO, SL,
- 符号: dash – slash /

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• 4 数量:

- hundred: 后有两位数
- thousand, million, billion, trillion: t, m, b, tr
- • 点三, 从右向左:
- • 16t520—1/6520
- • 523t500—52/3500

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• 5. 金额

- 整数后面加货币单位
- 小数点读成货币单位
- \$8.5 eight dollars fifty

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• 6.时间 (不是难点)

- We'd better meet at ten sharp.
- Understand people's attitude towards time in different cultures.

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- 7. 背景知识:
- 公司 corporation, company, business, firm
- meeting of shareholders 股东大会
- Board of Directors, the Board 董事会
- Chairman, Chairperson 主席
- President 总裁, 执行董事
- t CEO 首席执行官
- CTO 首席技术执行官 CFO 首席财务执行官
CIO 首席信息执行官
- Vice President 副总
- Sales Executive 销售主管 Marketing
Executive 市场主管

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Practice

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超过70%BEC学员的选择

V0501 C1(安排与指示)

Conversation One (Questions 1-4)

- Look at the note below.
- You will hear a man calling his office.

Telephone message

Martin Hayes phoned from the (1).....
There's a problem: the (2)..... haven't
arrived! (They were sent by air last week.)
Another thing: he needs more (3).....
He's attending a (4).....this morning.
So call him back around lunchtime.

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超过70%BEC学员的选择

- 1. RETAIL EXHIBITION
- 2. STANDS
- 3. PRICE LISTS
- 4. PRESS CONFERENCE

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超过70%BEC学员的选择

V0503 C2 (演讲与演示)

- **Conversation Two**
- **(Questions 5–8)**
- ● Look at the notes below.
- ● You will hear a woman leaving a message for a colleague about his slides for a presentation.
 - **Christine's comments on slides**
- ● Remove the (5) _____ and put in some words.
- ● The (6) _____ of the slides needs to be improved.
- ● The (7) _____ on slide 3 doesn't make sense.
- ● There's a (8) _____ on slide 6.

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超过70%BEC学员的选择

- 5. STATISTICS
- 6. DESIGN
- 7. BAR CHART
- 8. SPELLING ERROR

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V0504 C1 (物流)

- **Conversation One**
- **(Questions 1–4)**
- ● Look at the note below.
- ● You will hear a man leaving a message about deliveries for one of his company's suppliers.
 - **Telephone Message**
- **Date:** 10 December **Name of caller:** Gupta Ramesh
- **Company:** Morgan and Turnbull
- **Re:** New delivery arrangements
- Drivers to use the (1).....gate (Station Road).
- (2).....will arrive by courier tomorrow (place inside windscreen).
- There will be no more (3).....access to the yard.
- Drivers to go first to the (4).....prior to checking in.

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- 1. WAREHOUSE
- 2. IDS
- 3. MANUAL
- 4. PARKING AREA

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