

BEC VANTAGE SPEAKING

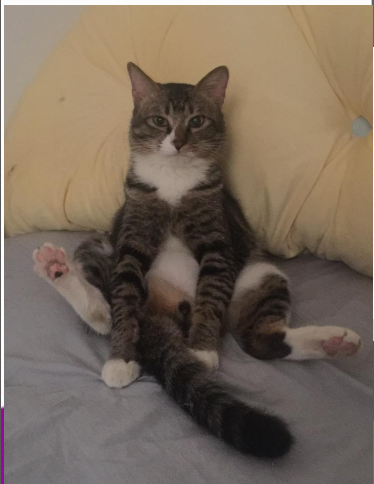
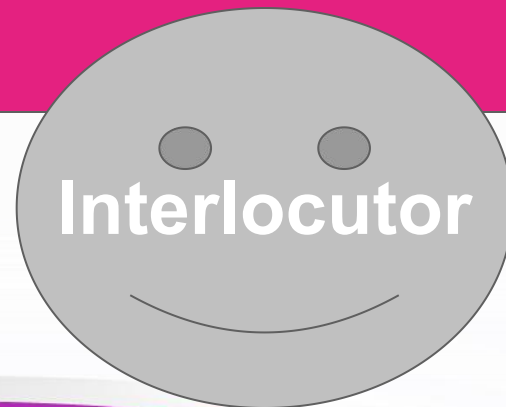
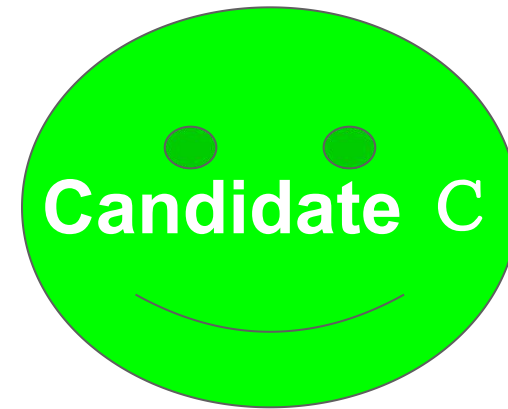
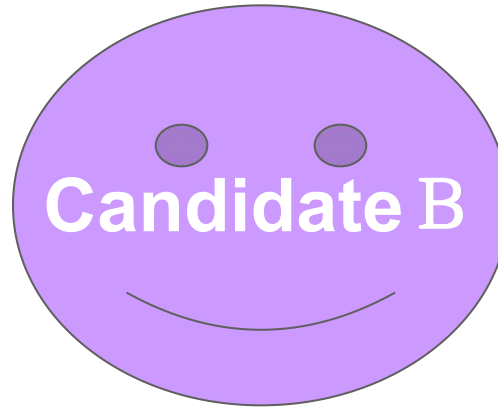
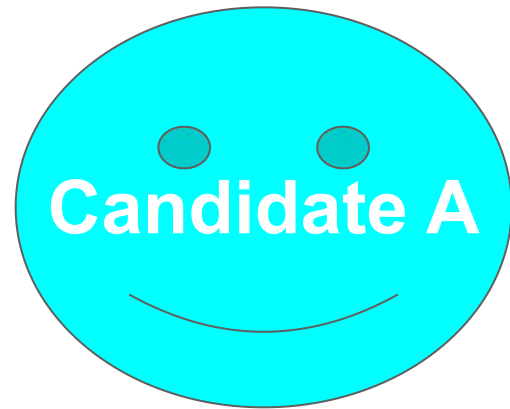
猫饼老师



BEC VANTAGE (B2 LEVEL)

PARTS	PART 1 Interview 3/5
	PART 2 Mini-presentation 6/8
	PART 3 Collaborative task and Follow-up Questions 5/7
	14/20

SEAT PLAN



BEC VANTAGE (B2 LEVEL)

INTERACTION PATTERN

Interlocutor asks questions to elicit personal or work-related information.

Interlocutor delegates an individual task to each candidate.

Interlocutor delegates a collaborative task to the candidates, and then leads a discussion with them.

Type1 prompts + Type2 prompts

Do you work or are you a student?

What do you like most about your jobs/studies? Why?

How would you feel about having a job interview by phone? (2-3Q)

....



A: What is important when...?

Planning a working day

- Making a list of tasks
- Deciding when to answer emails
-
-

B: What is important when...?

Choosing an agency to recruit staff

- Reputation of agency
- The agency's charges
-
-

C: What is important when...?

Replacing a computer system

- Potential benefits
- Quality of technical consultants
-
-

Programme for New Managers

The manufacturing company you work for has just taken over one of its suppliers abroad. A group of managers from the supplier are coming to work at your head office for six months.

You have been asked to help look after these managers.


Discuss the situation together and decide:

- what information about the company should be included in an introduction programme for the managers
- what practical arrangements the company should make before the managers arrive.

BEC VANTAGE (B2 LEVEL)

PARTS	INTERACTION PATTERN	DISCOURSE FEATURES	FUNCTIONS
PART 1 Interview 3/5	Interlocutor asks questions to elicit personal or work-related information.	<ul style="list-style-type: none"> • Responding to questions. • Expanding on responses. 	<ul style="list-style-type: none"> • Giving personal information. • Talking about present circumstances. • Expressing opinions. • Explaining and giving reasons.
PART 2 Mini-presentation 6/8	Interlocutor delegates an individual task to each candidate.	<ul style="list-style-type: none"> • Sustaining a long turn. • Managing discourse. 	<ul style="list-style-type: none"> • Expressing opinions. • Explaining and giving reasons. • Presenting and ordering information.
PART 3 Collaborative task and Follow-up Questions 5/7	Interlocutor delegates a collaborative task to the candidates, and then leads a discussion with them.	<ul style="list-style-type: none"> • Turning-taking, initiating and responding appropriately. • Developing a topic. 	<ul style="list-style-type: none"> • Expressing and requesting opinions. • Making suggestions. • Responding to suggestions and opinions. • Explaining and giving reasons.

常见话题

- 公司运作与管理
 - 人力资源管理
 - 市场营销
 - 商务旅行
 - 企业公关
 - 公司发展
 - 电子商务与新型工作方式
 - 商务会议
 - 项目管理
 - 团队合作
 - 客户关系
 - 企业文化
- 

提高流利表达能力的TIPS

Always put your answer in full sentences.

永远使用完整的句子回答问题。

Get familiar with the topics and questions.

尽量熟悉考试话题，避免因为思考导致停顿。

When you really need to think, use conversation fillers.

运用过渡词，填充思考的时间。

Well, you know, actually, I would say, I guess,...

The first point I would like to mention is that....

Speak of XXX, I really want to say...

Candidate Name
If not already printed, write name in CAPITALS and complete the Candidate No. grid on page 10

Centre No.

Candidate No.

Examination
Details

Examination Title

Centre

Supervisor

If the candidate is ABSENT, write WITHDRAWN inside here

0	0	0	0
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9

Speaking Test Mark Sheet

Date of test:

Month 01 02 03 04 05 06 07 08 09 10 11 12

Day 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Marks awarded:

Grammar and Vocabulary	0	1.0	1.5	2.0	2.5	3.0	3.5	4.0	4.5	5.0
Discourse Management	0	1.0	1.5	2.0	2.5	3.0	3.5	4.0	4.5	5.0
Pronunciation	0	1.0	1.5	2.0	2.5	3.0	3.5	4.0	4.5	5.0
Interactive Communication	0	1.0	1.5	2.0	2.5	3.0	3.5	4.0	4.5	5.0
Global Achievement	0	1.0	1.5	2.0	2.5	3.0	3.5	4.0	4.5	5.0

Test materials used:

Part 1 1 2 3 4 5 6 7

Part 2 8 9 10 11 12 13 14 15 16 17

Part 3 18 19 20 21 22 23 24 25 26 27 28 29 30

Assessor's
number

Interlocutor's
number

Test format

Number of
2nd Candidate

Number of
3rd Candidate

A	A	0	0	A	A
B	B	1	1	B	B
C	C	2	2	C	C
D	D	3	3	D	D
E	E	4	4	E	E
F	F	5	5	F	F
G	G	6	6	G	G
H	H	7	7	H	H
J	J	8	8	J	J
K	K	9	9	K	K

A	A	0	0	A	A
B	B	1	1	B	B
C	C	2	2	C	C
D	D	3	3	D	D
E	E	4	4	E	E
F	F	5	5	F	F
G	G	6	6	G	G
H	H	7	7	H	H
J	J	8	8	J	J
K	K	9	9	K	K

Examiners : Candidates

2 2

2 3

0	0	0	0
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9

0	0	0	0
1	1	1	1
2	2	2	2
3	3	3	3
4	4	4	4
5	5	5	5
6	6	6	6
7	7	7	7
8	8	8	8
9	9	9	9

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Part 2 8 9 10 11 12 13 14 15 16 17

Part 3 18 19 20 21 22 23 24 25 26 27 28 29 30

Assessment Criteria

- Grammar and Vocabulary
- Discourse Management
- Pronunciation
- Interactive Communication.

○ The Global Achievement Scale

评分标准--游戏规则

- BEC考试**不是**智力问答，
- 它测试的是**商务语言能力**。
- 我们的目的**不只是**答对问题，
- 而是更好的**表现自己的商务语言能力**。

General Picture

1. Interview	General impression, pronunciation 整体印象, 挂挡, 发音。
2. Mini-presentation	Discourse management. Grammar & vocabulary. 篇章, 词汇语法。
3. Collaborative task and discussion	Interactive communication. 交际能力, 沟通能力。

Grammar and Vocabulary

Control Range Appropriacy



- 基本句型与复杂句型的**混合**使用
- **准确**地使用基本句型
- 允许复杂句型出现少量错误
- 语法错误不会影响句意理解
- **时态**构成通常正确，但允许使用时偶有失误

Tips:

Avoid the most frequent mistakes.

尽量避免最常见的错误。

s he/she ed

The accuracy of tenses can be trained.

通过训练让时态成为习惯。

列强推荐：手机录音

Tips:

Don't use the words you just know from the dictionary.

不要乱用字典里查到的词。

When you need a word you don't know, try to paraphrase and explain.

用释义和解释来跨过词汇障碍。

Upgrade the frequently-used words.

常用词汇升级与积累。

Discourse Management

- EXTENT
 - RELEVANCE
 - COHERENCE
 - COHESION
- 

- 能够较少停顿的流利交流
- 能够切题的回答问题
- 能够准确掌握和使用大量的衔接手段和语篇标记词

Tips

- 尽量流利自然，慢慢学会用英语思维，而非翻译中文想法。
- 说话有条理。
- 合理使用连接词和语篇标记词。

Pronunciation

- Intonation

- Stress

- Individual sounds

- 考官能够轻松**听懂**考生所讲的大部分内容
- 正确的单词**重音**和句子**重音**
- 正确的**语调**
- 允许母语的口音可能仍然存在

Tips:

Persistence.

坚持。

Imitation.

BEC 听力材料

模仿。

Stress.

重音特别重要。

Intonation.

语调。

Interactive Communication

- Initiating
 - Responding
 - Development
- 

- 能够轻松有效的进行沟通
- 能够对结果的讨论有所贡献
- 能够很好的开启讨论以及回应讨论

Tips

- 多多和搭档练习。
- 对搭档的发言要有所反应，不要自言自语。

The Global Achievement Scale



What you should do

- To be confident 自信
- To be polite 礼貌
- To try your best to enjoy the test 尽情发挥

请相信你的考官是专业的



Part 1


○ Video



Part 1

- 入门打招呼
- Teacher
- Your names are....?
- Where are you from?

Part 1

- 入门打招呼
 - Teacher
 - **Your names are....?**
 - My name is Gou Dan.
 - My name is Daniel.
 - My name is Gou Dan, you can call me Daniel.
 - I'm ...
 - **Where are you from?**
 - Hunan.
 - I'm from Changsha, Hunan Province.
 - I'm from Changsha, the capital city of Hunan Province. It's home to spicy cuisine.
 - I'm from Changsha, the capital city of Hunan Province. It's home to spicy cuisine. Changsha is a famous historical and cultural city with a history of over 3,000 years.
- 

Part 1

- 入门打招呼
- Teacher
- **Your names are....?**
- My name is Gou Dan.
- My name is Daniel.
- My name is Gou Dan, you can call me Daniel.
- I'm ...
- 中文名
- **Where are you from?**
- Hunan.
- I'm from Changsha, Hunan Province.
- I'm from Changsha, the capital city of Hunan Province. It's home to spicy cuisine.
- I'm from Changsha, the capital city of Hunan Province. It's home to spicy cuisine. Changsha is a famous historical and cultural city with a history of over 3,000 years.
- 地名 从小到大

Tips for Part 1

- Listen carefully to the questions

Pardon, please?

I beg your pardon?

Would you please repeat it?


I'm sorry that I didn't quite catch you. Would you please repeat what you've just said?

Would you mind repeating what you said as I did not quite catch it

- Be specific to the questions (not off-point)
- Give an appropriate amount of detail
- Don't over-rehearse your answers (um, oh, well, you know, like, now, you see, actually)
- Put yourself in the conversation
- Never make up stories

Candidates are expected to provide **concise** information on

- jobs
- study
- interests
- views of agreeing and disagreeing
- preferences

- My name is Gou Dan. I'm 22 years old. I'm now studying in Guangdong University of Foreign Studies. I major in business management. I'm an outgoing and easygoing person. I love swimming and I love making friends.
 - My name is Gou Dan. I'm now studying in Guangdong University of Foreign Studies, **majoring in** business management.
- 

Phase 1+ Phase 2



Phase 1 prompts

Do you work or are you a student?

What do you do?


What do you study?

What do you like most about your jobs/studies? Why?



- in the school/have a job
- major/job
- **answer the question directly**

学生 I'm a student

- 已经毕业:
 - I graduated from with a Bachelor Degree of Arts (BA degree) in the field of English.
 - I have graduated and I got a BA degree in English.
 - 尚未毕业:
 - I'm now studying in..., majoring in English.
 - I study Management in ...
- 

上班族 I work now.

- I'm an English teacher, working for British Council. I teach BEC related courses.
- I work for the Bank of China as a risk manager.
- I'm a computer programmer and my daily work is to give IT support.
- I work in ...department. My job is to....
 - I'm mainly responsible for...
- I work in the industry.

○ What do you like most about your jobs/studies? Why?

○学生

○目前的专业

- I like my major, so I think the most interesting part is...
- I don't really like my major, so perhaps I will turn to ...

○上班族

- I enjoy most parts of my current job, and what attracts me most is...
- I can hardly enjoy my job now, so I will do something to change it.

总-分

- **What I enjoy the most about my studies is that my major gives me a lot of confidence.** As a law school student, I work very hard in the college. Being with the top students and also competing with them enables me to believe as long as I work hard, I can achieve my dreams.

总-分

- **What I enjoy the most about my work is that I can start my career in a large company**, where I can work with the top talents in this field and participating many large transactions. My working abilities and communication skills have been improved a lot since I joined this company.

I like this job.



选择的理由

- I choose English as my major because....
 - it will bring me to the world with a lot of opportunities.
- I have several reasons for me to learn English...
- ...

机经

Do you work or are you a student?

What do you like most about your jobs/studies? Why?




Phase 2 prompts

How do you feel about having a job interview by phone, why?

What advice do you think would be useful for someone who is going to be interviewed by phone, why?


Why do you think some companies prefer to do job interviews by phone?



○ How would you feel about having a job interview by phone?

How would you feel about having a job interview by phone?

oI believe having a job interview by phone has positive effects on both the interviewer and the interviewee. For the interviewer, a job interview by phone is quicker and more convenient than arranging a face-to-face meeting, especially for a preliminary stage of recruitment. For the interviewee, a job interview on the phone is fair because the usual visual impression is absent. Interviewee can focus on showing the ability and commitment during the conversation.



- What advice do you think would be useful for someone who is going to be interviewed by phone?


What advice do you think would be useful for someone who is going to be interviewed by phone?

◦ **Being interviewed by phone is quite different from attending a face-to-face interview.** The first thing to bear in mind is to be well prepared. The telephone interview would not leave much time for the interviewee. Getting ready by things like listing key criteria of the job before the interview will be critical. Another thing to remember is to keep calm during the interview. Unexpected things may occur during the interview. The interviewer may not be heard clearly or the communication failure may occur. Keeping calm is therefore suggested for all situations.

- Why do you think some companies prefer to do job interviews by phone?


Why do you think some companies prefer to do job interviews by phone?

o I believe some companies decide to do job interviews by phone in order to save time and money. In the preliminary stage of recruitment, a telephone conversation is an effective way to assess the general ability and social skills of interviewees in a shorter period. Other companies choose to do job interviews by phone to find serious applicants. Only applicants that are willing to be interviewed by phone and also getting ready to it should be taken to the further process of the job application.



一般疑问句

- Yes/ No + full sentence
- reasons
- Do you think temporary staff can do their jobs as effectively as permanent members of staff, why or why not?


- Do you think temporary staff can do their jobs as effectively as permanent members of staff, why or why not?
 - Yes, it saves costs a lot and sometimes they are more professional.
 - No, I think the company should mainly rely on their permanent members of staff.
- 

- YES
- definitely
- of course
- indeed
- sure
- NO


Which?

- 二选一
- 折中

How-?

- 手段/方法/措施/步骤
 - LIST
 - How to make a training course successful?
 - Good preparation ensures more effective training.
-
- How+ adj.
 - How important....?
 - = Do you think it's important....?
- 


Why-?

- cause-effect
 - Why do you think it's sometimes necessary for companies to employ temporary staff?
 - When companies have enlarged their business dramatically in a short time, they may need some temporary staff before they find the qualified permanent ones.
 - because 同义替换 since for so therefore when
- 

What-?

○观点 评价 内容

机经

- 电话面试/网络面试
 - 工作压力的处理与管理
 - 创业
 - 临时工作
 - 电话销售
 - 员工培训
- 

背 复述 写 说