

ACCESS TO MEDIA

STANDARD NO(S):

NYSSA # 41

DATE:

May 14, 2010

Reissued: 04/22/2011

REFER TO:

Roger O. Ward

I. OBJECTIVE:

To establish procedures concerning inmate access to the media.

II. POLICY:

It is the policy of the Seneca County Correctional Facility to entitle inmates to present their views to the public through the media.

III. DETAILS:

- A.** When the media representative submits a written request to the Chief Administrative Officer for an inmate interview, the following must occur:
1. The Housing Unit Officer will give the inmate a Media Interview Request Form (CF-021).
 2. The inmate will complete, sign and date the form. When completed, the inmate will give the form back to the Housing Unit Officer.
 3. The Housing Unit Officer will witness and sign the form and give it to the Shift Supervisor.
 4. The Shift Supervisor will give the form to the Correction Lieutenant, who will initial and turn over to the Chief Administrative Officer.
 5. The Chief Administrative Officer will make a determination to approve or deny such interview. The interview can only be denied if it is determined to threaten the safety or security of the facility.
 6. If denied, the Chief Administrator Officer will explain in the space provided on the form and give a copy to the inmate.
 7. If approved, the inmate must consent to the use of their personal information, consisting of their name, photograph and/or recording of person or voice. All parties involved will sign and date.
 8. The inmate's attorney will be notified by the Chief Administrative Officer of the inmate's intention to give an interview to the media.
 9. If the inmate wishes to freely and voluntarily give such interview without their attorney's approval, the inmate will sign in the space provided.
 10. The Chief Administrative Officer will schedule a time and place for the interview and notifications will be made to both the inmate and media.

11. The media representative will comply with all facility visitation procedures before the interview takes place.
12. At the discretion of the Chief Administrative Officer, the use of cameras or recording devices may be restricted or prohibited.
13. Media representatives will not be allowed to use name, photograph or any recording of a person who is designated as or eligible for the status of Youthful Offender.