

## HEALTH CARE REQUESTS AND SICK CALL

STANDARD NO(S):

NYSSA # 104,140,141

DATE:

October 6, 2009

REVISED: 01/14/2011

REFER TO:

Nancy Osborne, RN

**I. OBJECTIVE:**

To establish the Seneca County Correction Facility policy and guidelines for inmate access to medical services including dental and mental health.

**II. POLICY:**

It is the policy of the Seneca County Correctional Facility to conduct sick call in a clinical setting, by physicians and other qualified health professionals, on a scheduled basis.

Nursing sick call / triage will occur daily. Physician sick call will occur once a week, unless the daily inmate population exceeds 100 for more than seven (7) days then it will be three (3) times a week.

**III. DETAILS:**

- A.** Inmates with medical, dental or mental health problems will place an "Inmate Medical Request" form (SCSO-MD-034) in the secure box on the wall in the housing unit. These slips are picked up in the a.m. by the nurse.
- B.** Nursing personnel will triage medical and dental complaints daily. All requests for mental health services will be forwarded to the facility Mental Health Coordinator.
- C.** Further health care will be referred to the appropriate level of provider and disposition of the request will be noted by the nurse doing the triage.
- D.** Once the inmate has been seen, the Inmate Medical Request form will be placed in the inmate's medical file. A corresponding progress note will be written in narrative form to include SOAP format when applicable.