

EQUIPMENT

STANDARD NO(S):

NYSSA CS# 34

DATE:

November 4, 2009

REVISED: 04/05/2011

REVIEWED: 03/31/2017

REFER TO:

Luke Laskoski

I. OBJECTIVE:

To insure the Court Security Unit has sufficient equipment to effectively and efficiently provide security services to the Seneca County Courthouse.

II. POLICY:

It is the policy of the Seneca County Sheriff's Office to insure that the Court Security Unit for the Seneca County Sheriff's Office has the equipment necessary to provide security services to the Seneca County Courthouse.

III. DETAILS:

A. The following equipment is available for courtroom security:

1. **Weapons** – Court Security Officers are armed with an SCSO approved weapon, ammunition and a canister of OC (pepper spray). A plastic shield is stored in the Supreme/County Court storage room.
2. **Weapon lockboxes** – There are thirteen (13) lock boxes located in the security closet at the magnetometer screening station.

Note: A Judge may require police officers, uniformed or plain-clothed, to secure their weapon prior to offering testimony.

3. **Metal detectors** – A walk-through magnetometer is located and the South entrance to the courthouse. Two hand-held metal detectors are available as needed.
4. **Intrusion alarms** – The first floor and basement level of the courthouse is equipped with an intrusion alarm at all doors. There are motion sensors located at each door.
5. **Duress alarms** – There are push-button duress alarms located in the Support Courtroom, the Family Courtroom, and the Supreme/County Courtroom.

Upon activation, a keypad alerts security at the magnetometer screening station of the alarm and from which courtroom it originated, while simultaneously notifying the E-911 Center.

6. **Fire protection** – There are pull station alarms and fire extinguishers located outside each courtroom, in the lobby and in the back hallways. Smoke and heat detectors are installed throughout the courthouse.
7. **Communications** – Portable radios programmed identical to those assigned to the SCSO road patrol are available for use by the court security officers. Transmissions shall be kept professional at all times. Sensitive information should be conducted via telephone and not broadcast via portable radio. Portables shall be maintained in a state of operational readiness. The Court Security Supervisor shall be notified of any damaged or inoperable radios. (See “**Portable Radio Communication**”) this manual.
8. **Medical** – A first aid kit is located in the Supreme/County Court clerk’s office. An AED (Automated Electronic Defibrillator) is located in the security closet at the magnetometer screening station, along with a Blood borne Pathogen response kit.
9. At the magnetometer screening station, there is the following equipment:
 - a. Hand-held scanners
 - b. Trays or small containers
 - c. Property receipts
 - d. Weapons Lockboxes
 - e. Latex gloves
 - f. X-ray machine
 - g. Telephone