

Retrospective Presentation Guide

For this written assignment, please use full sentences to answer the points.

Each question **must be at least** a few sentences long.

Everything listed below **must** be covered to meet criteria.

- Anything written here is the point you must cover
 - Anything written here is extra information regarding that point

Question 1:

Describe the purpose of using IT in creating your website and how you will use IT to plan and carry out the necessary tasks.

- What is your website about?
- Who is the intended audience?
 - You might not have one (list that if that's the case), however you may be catering to a certain gender, race, age group etc, if so then list that here.
 - Your intended audience might actually just be people who also enjoy the content of your website, so for example, other fans of your favourite game or tv show.
- What will your 3 web pages be about and what content will be on them?
 - Home page: What will be on it?
 - Page 2: What is this page about and what will be on it?
 - Page 3: What is this page about and what will be on it?
- Why are you using IT to build your website?
 - Mention using Google for research
 - Mention using Trello for planning (using the Kanban method)
 - Mention using Visual Studio Code to build your website
 - Mention using GitHub to host your website

Question 2:

Describe methods, skills and resources needed to complete your website - explain what IT systems and software applications you need to be successful in your website project, and how you will use them.

- Describe the methods, skills and resources you needed in order to complete your website.
 - Methods could be:
 - Hosting/publishing your website on GitHub so other people can interact with it
 - Planning your website to allow you to know exactly what content needs to be created are where it will be placed
 - Skills could be:
 - Using your skills in planning, using the Kanban method on Trello
 - Using your skills in HTML and CSS to build the website
 - Resources could be:
 - Similar websites to your own that you took inspiration from
 - Websites you used to get images from
 - YouTube videos or websites you used to help with your learning of code
- **Make sure to paste any of the above links at the end of this question**

Question 3:

Describe the legal guidelines and risks that might impact your website project - how does GDPR and copyright affect website development?

- Write a brief description of what copyright is
- Write a brief description of what GDPR is
- Write about how your website is for educational purposes so you will not be targeted by either

- Write that if your website wasn't for educational purposes, you would have to abide by GDPR laws when gaining users information and you would have to gain a creator's permission when using their images / work, so that you abide by copyright law
- Make sure to paste any links you used to help you answer the above points the end of this question

Question 4:

Review the ongoing use of IT tools you have used for your website and describe whether they are appropriate - what are the benefits and drawbacks of IT tools and systems used?

- Write that in order to create your website, you need to use multiple IT tools.
- Trello – for planning
 - List the positives and negatives you experienced with this tool during this project
- Visual Studio Code – to create your website
 - List the positives and negatives you experienced with this tool during this project
- Zoom – to communicate with your tutor and peers
 - List the positives and negatives you experienced with this tool during this project
- Slack – to communicate with your tutor and peers
 - List the positives and negatives you experienced with this tool during this project

Question 5:

Describe how you would test your website to make sure it looks as intended. What kind of files have you used in your website and explain why you have chosen those file types. How can you test your website to ensure it is accessible

to people with disabilities? Describe how you can overcome potential accessibility issues with your website.

- How did you test your website?
 - Mention using multiple browsers and the “Live Server” extension on Visual Studio Code
- What file types did you use to create your website?
 - .html to build your website
 - .css to add styling to your website
 - List the image files types used too (will most likely be .jpg, .png or .gif)
- Why did you use these file types?
 - .html and .css as they are industry standard
 - Was there any reason for using the image types you used? (For example, you may have used .png as you wanted your image to have a transparent background)
- Why is it important that we make our websites accessible for others?
 - How did you make sure your website was accessible for others?
 - You could mention the colour scheme you chose was purposely picked so it was not too harsh on people’s eyes
 - You could mention the font style you used was purposely picked so it was clear and easy to read
 - You could mention using alt text within your images so that a screen reader can translate them to visually impaired users

Question 6:

Describe ways to improve your productivity and efficiency throughout this project. If you could have been more productive or efficient, how would you implement this for a future project?

- If you were to do this project again, what changes would you make to improve your own productivity and efficiency?
 - You could mention moving location to a quieter room

- You could mention getting a more comfortable chair
- You could mention taking more breaks to prevent eye strain
- You could mention better planning of your website so you knew exactly what to create

Question 7:

Describe the final version of your website, assess the strengths and weaknesses and describe further improvements you can make to your website. Is the website fit for purpose?

- Describe the final version of your website
 - What does your home page look like and what content is on there?
 - What does your second page look like and what content is on there?
 - What does your third page look like and what content is on there?
- What do you believe were your strengths and weaknesses on this project?

Question 8:

Take a screenshot of your website homepage working in two different browsers.

- Post two screenshots of your website
 - They **must** be after you have hosted your website onto GitHub and the screenshots must be of you viewing your website using the GitHub pages link that you created
 - Paste the link into one browser and take a screenshot of what you see
 - Paste the link into another browser and take a screenshot of what you see
 - Insert both screenshots here and list which browsers you used

Once you have done this, please send it to your tutor as a .docx file or PDF.
It will then be checked by your tutor before it will be marked “complete” on the coursework tracker.