

Adelaide Quality Care

Policy 1

Regulatory Compliance Policy

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Regulatory Compliance Policy

DEFINITION

The obligation and responsibility of the organisation to act in accordance with enacted laws. Legislation is enacted by government to provide standards and legal parameters for operation.

POSITION STATEMENT

Adelaide Quality Care will act in accordance with all relevant legislation, standards and practices as well as contract requirements.

LEGISLATION AND STANDARDS

Home Care Standard 1 – Effective Management Expected Outcome 1.2 Regulatory Compliance – the service provider has systems in place to identify and ensure compliance with funded program guidelines, relevant legislation, regulatory requirements and professional standards.

Disability Service Standard 6 – Service Management

The legislation and standards that CCO complies with, includes, but is not limited to –

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| Aged Care Act 1997 |
| Aged Care Principles 1997 |
| Aged Care Act, Accountability Amendment Principles 2006 and Record Amendment Principles 2006 |
| Associations Incorporation Act 1984 |
| Associations Incorporation Act, 1984 No. 143 |
| Australian Privacy Principles 2014 |
| Children and Young Persons (Care and Protection) Act, 1998 |
| Commonwealth Disability Discrimination Act 1992 |
| Commonwealth Privacy Act (1988) |
| Community Care Common Standards 2011 |
| Corporations Act 2001 |
| Disability Services Act 1993 |
| Equal Employment Opportunities Legislation |
| Federal Anti-Discrimination Legislation and Principles |

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| Health Records and Information Privacy Act 2002 |
| Income Tax Assessment Act 1997 |
| NDIS Act 2013 |
| Privacy Act 1988 |
| Privacy Act Commonwealth Privacy Amendment (Private Sector) Act 2000 |
| Superannuation Guarantee Administration Act 1992 |
| Anti-Discrimination Act 1977 |
| Work Health and Safety Act 2011 |
| Work Health and Safety Regulations 2011 |
| Workplace Relations Act |
| Workers Compensation Act 1987 |
| Workers Compensation Regulation 2003 |
| Workplace Injury and Workers Compensation Act 1998 |
| Workplace Injury Management and Workers Compensation Regulation 2002 |
| Workplace relations Act 1996 |

OPERATIONAL PROCEDURES

Adelaide Quality Care will maintain a Compliance Register which identifies legislation that we are required to comply with.

The Compliance register will be reviewed and updated at least annually or as legislation changes to ensure our ongoing compliance. The Executive Management Team will ensure that they are aware of legislative requirements and that these are fulfilled as required.

All staff will be informed of legislative requirements that affect the conduct of their particular role eg Australian Privacy Principles, requirements for Federal Policy Checks, working within funding and program guidelines.

