



UNDERSTANDING COVID-19 FOR AGED CARE WORKERS

1. Please open the following address on your searching engine (e.g., Google)

<https://launch.sahealth.sa.gov.au/course/details/COVID-19-aged-care-training>

The screenshot shows the course page for 'Understanding COVID-19 for Aged Care Workers'. The page features a header with the 'launch learning online' logo and navigation links: Home, Pricing, Courses, About, Contact, and Log in. Below the header is a large image of three elderly people sitting in a library, reading books. To the right of the image, the word 'Free' is displayed, followed by the text: 'This course is free. Register an account to access or log in if you already have an account.' Below this text are two buttons: 'Register now' and 'Log in'. At the bottom of the page, there are four tabs: 'What you will learn', 'About this course', 'Acknowledgements', and 'Course Structure'.

2. Please register your account if you don't have one.

3. Please use your AQC email address to sign up.

The screenshot shows the 'Register a new account' form. The form has a header with the 'launch learning online' logo and navigation links: Home, Pricing, Courses, About, Contact, and Log in. Below the header is a large image of three elderly people sitting in a library, reading books. To the right of the image, the word 'Free' is displayed, followed by the text: 'This course is free. Register an account to access or log in if you already have an account.' Below this text are two buttons: 'Register now' and 'Log in'. At the bottom of the page, there are four tabs: 'What you will learn', 'About this course', 'Acknowledgements', and 'Course Structure'.



Thank you for registering!

We've sent an email to admin@coplus.com.au

Please click the link inside that email to validate your email address.

It may take up to 30 minutes to arrive.

[Sign in to get started](#)



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4. Please check your email address for verification

Launch Learning Online: Account Validation Required



Launch - learning online <no-reply@digitalmedialearning.com.au>

2:37 PM



To:

Launch Learning Online

Welcome

Thank you for registering!

To begin using the course(s) you will need to validate your account. Click the 'Validate' button or copy and paste the link below into your web browser to continue:

<https://launch.sahealth.sa.gov.au/activate/user/61Rn8a/db00e4fdc8a6d8fc>

Validate My Email

This email was sent to you as part of the registration process on <https://launch.sahealth.sa.gov.au/>

5. Please log in and press “Browse Courses”
6. Please click the “Understanding COVID-19 for Aged Care Workers”

The screenshot shows the Launch Learning Online interface. On the left sidebar, the 'Browse Courses' button is highlighted with a red box. The main content area shows the 'Browse Courses' section with the heading 'Aged Care Courses' and a sub-heading '31 courses found'. The first course listed is 'Understanding COVID-19 for Aged Care Workers', which has a 100% completion bar. The second course listed is 'Refresher COVID-19 for Aged Care Workers'.



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7. Please press “Start Course” button

The screenshot shows a user interface for a course. On the left is a sidebar with the user's name 'Minnie' and links to 'My Courses', 'Browse Courses', 'My Unlock Keys', 'My Results', and 'Settings'. The main content area has a header 'Course unlocked successfully' and the course title 'Understanding COVID-19 for Aged Care Workers'. Below the title is a photo of three elderly people in a library. To the right of the photo is a 'Not started' status box showing '0 of 20 questions attempted' and a 'Start Course' button, which is highlighted with a red rectangle. Below this is a 'Pass requirements' section with two criteria: 'Attempt all 20 questions' and 'Achieve an assessment score of 80% or more'. At the bottom is a 'Completion History' section.

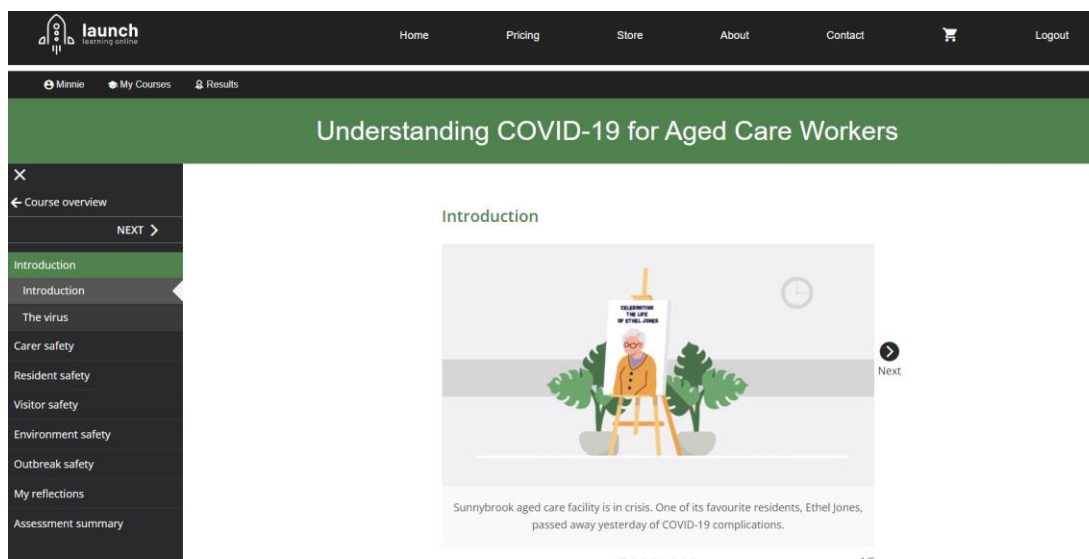
8. After pressing “Start Course” button, it will ask you to complete the details of your employer. Please follow the below instruction.

The screenshot shows a modal window titled 'Before you start' with a close button. The main heading is 'Please enter your workplace details below'. A note states: 'NOTE: If you cannot find your Aged Care provider please look at the "Other/ No Provider" option.' The form has two sections: 'Sector' and 'Workplace'. Each section has a dropdown menu with 'Other' selected and a text input field for 'Other Sector (required)' and 'Other Workplace (required)'. The 'Other Sector (required)' field contains 'Community Care' and the 'Other Workplace (required)' field contains 'Adelaide Quality Care'. At the bottom is a large blue 'Start Course' button.



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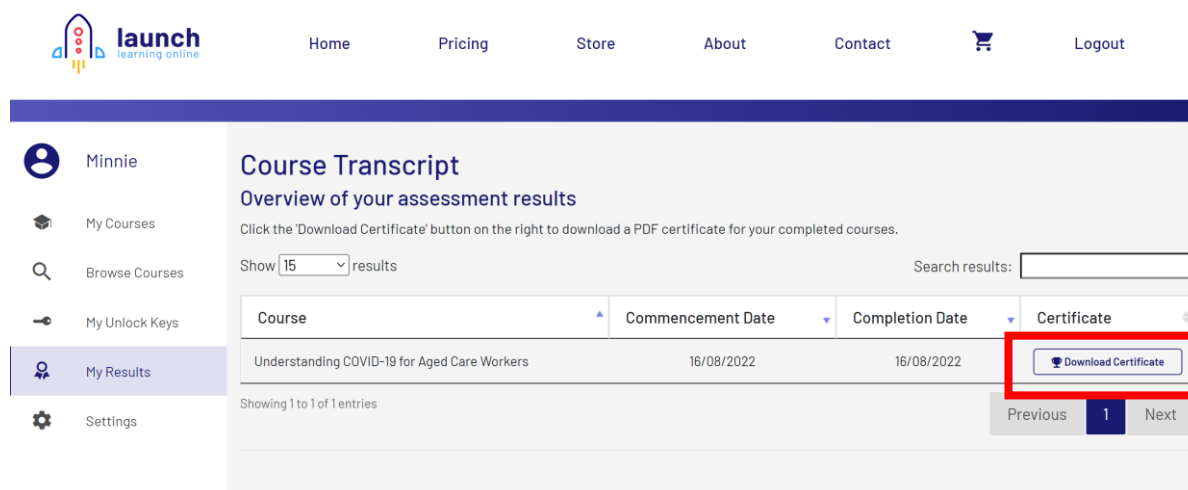
9. If you see the below screen shot on your screen, well done.



10. Please complete all the course.

11. After all the quiz, you will receive your score.

12. Please download the certificate



13. Please email the PDF certificate to HR@adelaidequalitycare.com.au

Please contact admin@coplus.com.au if you have any trouble to access the website.

Please contact hr@adelaidequalitycare.com.au if you have trouble to remember your AQC email address and password.