

### Daily Standup Meeting

Project Name: Museum Tour Management	Group Name: TBC Limited
Hourly Session : 2 hours	Date and Time:1/04/2025

#### List of attendance:

- Name: Abdallah Ahmed M00940645 Attended? YES/NO
- Name: Tanweer Ali M00946884 Attended? YES/NO
- Name: Tamjid Karim (M00948372) Attended? YES/NO
- Name: Foyzur Rahman (M00946884) Attended? YES/NO
- Name: Philip Griffin M00961140 Attended? YES/NO

#### Project Progress:

Throughout the weeks, we held our daily standup meetings over Discord voice calls. We discussed our progress, delegated tasks, and addressed any blockers as a team during the labs too each week we all met up and discussed everything. Each member actively participated and shared their updates during these meetings.

## Week 1:

### **Project Progress:**

During this week, we had our first full team meeting on Discord and discussed project setup. We aligned our tools, environment, and the initial database and form tasks. Everyone shared goals and expected deliverables.

### **Team Member (1): Name: Tamjid Karim**

What will you do today?

Answer:

Continue working on the Customer Form and sync it with the database.

What obstacles are impeding your progress?

Answer:

Initial technical issues during environment setup.

### **Team Member (2): Name: Foyzur Rahman**

What did you accomplish yesterday?

Answer:

Laid the foundation for the UI framework and initiated the Manage Employees Form.

What will you do today?

Answer:

Keep working on the UI layout and refine the Employees form.

What obstacles are impeding your progress?

Answer:

None now, waiting on some visual assets.

**Team Member (3): Name: Tanweer Ali**

What did you accomplish yesterday?

Answer:

Assisted with validating database logic and supported Foyzur on UI issues.

What will you do today?

Answer:

Help with testing the initial database inputs.

What obstacles are impeding your progress?

Answer:

Some fields weren't storing data properly.

**Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Created the meeting schedule and organized the planning documents.

What will you do today?

Answer:

Distribute meeting minutes and help align sprint documents.

What obstacles are impeding your progress?

Answer:

Some delays in communication, but we're meeting regularly on Discord.

**Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Assigned Scrum roles and established the sprint plan.

What will you do today?

Answer:

Ensure the team's tasks are clear and team collaboration is aligned.

What obstacles are impeding your progress?

Answer:

Managing different schedules; we're using Discord to stay synced.

"Alone we can do so little; together we can do so much." – Helen Keller

## **Week 2:**

### **Project Progress:**

We continued communication over Discord, where we addressed the database connection issues. The team worked together to debug errors and make sure all forms were progressing smoothly.

### **Team Member (1): Name: Tamjid Karim**

What did you accomplish yesterday?

Answer:

Completed Customer Management and began the Expeditions module.

What will you do today?

Answer:

Continue building the Expeditions section and debug any issues.

What obstacles are impeding your progress?

Answer:

Had issues with database not connecting correctly.

### **Team Member (2): Name: Foyzur Rahman**

What did you accomplish yesterday?

Answer:

Finished Manage Employees form and started on Manage Earnings.

What will you do today?

Answer:

Work on logic for adding and tracking earnings.

What obstacles are impeding your progress?

Answer:

Faced connection errors with database.

**Team Member (3): Name: Tanweer Ali**

What did you accomplish yesterday?

Answer:

Tested form inputs and field edge cases.

What will you do today?

Answer:

Ensure buttons and forms are functioning properly.

What obstacles are impeding your progress?

Answer:

Some fields didn't pass validation tests.

**Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Documented tasks and meeting minutes.

What will you do today?

Answer:

Continue managing sprint documentation.

What obstacles are impeding your progress?

Answer:

Needed more clear documentation from developers.

**Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Helped Tamjid debug form errors and clarified sprint goals.

What will you do today?

Answer:

Keep supporting team with blockers and align progress.

What obstacles are impeding your progress?

Answer:

Some tasks were unclear and had to be redefined over Discord.

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## **Week 3:**

### **Project Progress:**

This week on Discord, we tackled the unclear Dashboard layout. Everyone pitched in ideas and shared screen to figure out the best structure and visual consistency for the UI.

### **Team Member (1): Name: Tamjid Karim**

What will you do today?

Answer:

Start Dashboard layout and fix ongoing issues in Expeditions.

What obstacles are impeding your progress?

Answer:

Dashboard structure was unclear and hard to format.

### **Team Member (2): Name: Foyzur Rahman**

What did you accomplish yesterday?

Answer:

Completed Manage Earnings and assisted with Dashboard layout.

What will you do today?

Answer:

Work with Tamjid to sync layout structure.

What obstacles are impeding your progress?

Answer:

Unclear structure slowed down design process.

**Team Member (3): Name: Tanweer Ali**

What did you accomplish yesterday?

Answer:

Identified bugs in Expedition section not showing emails.

What will you do today?

Answer:

Coordinate with Tamjid to resolve UI/DB issues.

What obstacles are impeding your progress?

Answer:

Button interaction didn't reflect expected data.

**Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Managed mid-sprint check-ins and ensured smooth progress.

What will you do today?

Answer:

Follow up on assignments and sync team via Discord.

What obstacles are impeding your progress?

Answer:

Hard to track progress without full visibility from team.

**Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Clarified dashboard roles and supported team alignment.

What will you do today?

Answer:

Push for design cohesion and teamwork.

What obstacles are impeding your progress?

Answer:

Delay in dashboard caused minor misalignment.

“Alone we can do so little; together we can do so much.” – Helen Keller

## **Week 4:**

### **Project Progress:**

This week’s Discord meeting focused on UI consistency and logic flow for Bookings. The team discussed screen bugs and worked together to solve layout responsiveness.

### **Team Member (1): Name: Tamjid Karim**

What will you do today?

Answer:

Continue Bookings and help fix remaining layout issues.

What obstacles are impeding your progress?

Answer:

Booking flow logic more complex than expected.

### **Team Member (2): Name: Foyzur Rahman**

What did you accomplish yesterday?

Answer:

Fixed UI and worked on responsiveness for Employees section.

What will you do today?

Answer:

Ensure all forms are consistent in styling and interaction.

What obstacles are impeding your progress?

Answer:

UI inconsistencies across modules.

### **Team Member (3): Name: Tanweer Ali**

What did you accomplish yesterday?

Answer:

Detected layout bugs and responsiveness issues.

What will you do today?

Answer:

Continue resolving UI issues and test responsiveness.

What obstacles are impeding your progress?

Answer:

Had to rewrite parts of layout structure due to responsiveness bugs.

#### **Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Updated sprint docs and kept everyone reminded via Discord.

What will you do today?

Answer:

Monitor team progress and maintain meeting logs.

What obstacles are impeding your progress?

Answer:

Small miscommunications on Discord scheduling.

#### **Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Ensured UI features were responsive and consistent.

What will you do today?

Answer:

Oversee final parts of sprint and adjust goals.

What obstacles are impeding your progress?

Answer:

Booking flow complexity caused scope shift.

“Alone we can do so little; together we can do so much.” – Helen Keller



## Week 5:

### Project Progress:

During our Discord call, we discussed issues with earnings calculations and filtering logic. Tamjid and Foyzur shared their struggles and the group gave solutions to handle the SQL problems.

### Team Member (1): Name: Tamjid Karim

What will you do today?

Answer:

Continue syncing booking and expedition data.

What obstacles are impeding your progress?

Answer:

Data was not flowing correctly between modules.

### Team Member (2): Name: Foyzur Rahman

What did you accomplish yesterday?

Answer:

Implemented add/delete functionality for earnings.

What will you do today?

Answer:

Polish earnings logic and dashboard calculations.

What obstacles are impeding your progress?

Answer:

Earnings calculations were buggy.

### Team Member (3): Name: Tanweer Ali

What did you accomplish yesterday?

Answer:

Reported date formatting and filter bugs.

What will you do today?

Answer:

Test filtering logic and provide debug support.

What obstacles are impeding your progress?

Answer:

Filtering conflicted with SQL queries.

**Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Maintained consistent documentation and scrum notes.

What will you do today?

Answer:

Continue organizing team notes and task progress.

What obstacles are impeding your progress?

Answer:

Difficult aligning notes with unexpected bugs.

**Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Guided team on fixing SQL filtering and bugs.

What will you do today?

Answer:

Help distribute tasks and realign efforts.

What obstacles are impeding your progress?

Answer:

Filter logic clashed with DB unexpectedly.

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## Week 6:

### Project Progress:

We had a longer Discord meeting this week to work together on the Dashboard. There was active collaboration between Tamjid and Foyzur to share files and sync the UI via call.

### Team Member (1): Name: Tamjid Karim

What will you do today?

Answer:

Collaborate with Foyzur over Discord call to finish Dashboard.

What obstacles are impeding your progress?

Answer:

Refactoring created multiple new bugs.

### Team Member (2): Name: Foyzur Rahman

What did you accomplish yesterday?

Answer:

Worked on Dashboard icons and visual polish.

What will you do today?

Answer:

Send assets to Tamjid and complete design layout.

What obstacles are impeding your progress?

Answer:

Photoshop export issues and last-minute bugs.

### Team Member (3): Name: Tanweer Ali

What did you accomplish yesterday?

Answer:

Ran integration tests and tracked bugs.

What will you do today?

Answer:

Support bug reporting and validation of fixes.

What obstacles are impeding your progress?

Answer:

Some tests failed unexpectedly after refactoring.

**Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Coordinated call times and sprint meeting plan.

What will you do today?

Answer:

Document call summaries and collect test outcomes.

What obstacles are impeding your progress?

Answer:

Discord sync was delayed due to time conflicts.

**Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Led coordination between Dashboard sections.

What will you do today?

Answer:

Ensure team debugged collaboratively.

What obstacles are impeding your progress?

Answer:

Long hours needed to resolve Dashboard issues.

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## **Week 7:**

### **Project Progress:**

Everyone met on Discord and discussed the Dashboard integration issues. We listed bugs and split up the fixes to get everything completed before our final review.

### **Team Member (1): Name: Tamjid Karim**

What will you do today?

Answer:

Ensure Bookings data is reflected properly.

What obstacles are impeding your progress?

Answer:

UI bugs were frequent and hard to trace.

### **Team Member (2): Name: Foyzur Rahman**

What did you accomplish yesterday?

Answer:

Integrated Earnings section into Dashboard.

What will you do today?

Answer:

Finalize earnings logic and polish UI.

What obstacles are impeding your progress?

Answer:

UI didn't match expected layout structure.

### **Team Member (3): Name: Tanweer Ali**

What did you accomplish yesterday?

Answer:

Tested entire Dashboard and debugged issues.

What will you do today?

Answer:

Finalize testing and make sure all bugs are fixed.

What obstacles are impeding your progress?

Answer:

Some UI bugs required back-end adjustments.

**Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Updated bug list and managed check-ins.

What will you do today?

Answer:

Monitor final feature tests and wrap up QA.

What obstacles are impeding your progress?

Answer:

Check-in responses inconsistent at times.

**Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Helped resolve bug-fixing confusion.

What will you do today?

Answer:

Ensure features are bug-free before next sprint.

What obstacles are impeding your progress?

Answer:

Schedule confusion caused delays.

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*“Alone we can do so little; together we can do so much.” – Helen Keller*

**Week 8:**

Project Progress:

We did a code review session on Discord. The whole team tested their components and shared feedback. Phillip helped finalize the reports while others made UI polish and testing rounds.

Although our schedules didn't perfectly align, we stayed connected through voice calls and messages to ensure everything stayed on track for the final sprint.

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**Team Member (1): Name: Tamjid Karim**

What did you accomplish yesterday?

Answer:

Final tests on Expeditions & Bookings and reviewed Foyzur's code.

What will you do today?

Answer:

Polish Expeditions and Bookings logic.

What obstacles are impeding your progress?

Answer:

Some test cases broke last minute.

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**Team Member (2): Name: Foyzur Rahman**

What did you accomplish yesterday?

Answer:

Tested Employees & Earnings, reviewed Tamjid's code.

What will you do today?

Answer:

Review test cases and polish UI.

What obstacles are impeding your progress?

Answer:

Late fixes caused visual layout issues.

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**Team Member (3): Name: Tanweer Ali**

What did you accomplish yesterday?

Answer:

Reviewed all modules with custom test cases.

What will you do today?

Answer:

Verify all inputs and error handling.

What obstacles are impeding your progress?

Answer:

Time pressure to finish testing.

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**Team Member (4): Name: Phillip Griffin**

What did you accomplish yesterday?

Answer:

Finalised report drafts.

What will you do today?

Answer:

Help prepare project delivery docs.

What obstacles are impeding your progress?

Answer:

Formatting project documents took longer than expected.

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### **Team Member (5): Name: Abdallah Ahmed**

What did you accomplish yesterday?

Answer:

Coordinated final reviews and pushed team to finish strong.

What will you do today?

Answer:

Ensure all components were merged and tested.

What obstacles are impeding your progress?

Answer:

Couldn't schedule full meetings, used Discord calls instead.

## **Week 9:**

### **Project Progress:**

#### **In our final week we discussed this all in a discord call that outlines**

- Focused on final testing and presentation planning. We shared the screen to go through each section, and ensured the README and UI were finalised.
- We tackled the unclear Dashboard layout. Everyone pitched in ideas and shared screen to figure out the best structure and visual consistency for the UI.
- Focused on UI consistency and logic flow for Bookings. The team discussed screen bugs and worked together to solve layout responsiveness.
- We discussed issues with earnings calculations and filtering logic. Tamjid and Foyzur shared their struggles, and the group gave solutions to handle the SQL problems.
- We worked together on the Dashboard. There was active collaboration between Tamjid and Foyzur to share files and sync the UI via call.
- We had Dashboard integration issues. We listed bugs and split up the fixes to get everything completed before our final review.
- We did a code review session. The whole team tested their components and shared feedback. Phillip helped finalize the reports while others made UI polish and testing rounds.
- Focused on final testing and presentation planning. We shared the screen to go through each section, and ensured the README and UI were finalised.