

**List three data sources Power BI can connect to.**

1. SQL Server 2. Excel 3. CSV files (and many others such as SharePoint, Oracle, etc.)

**What is the first step to import data into Power BI Desktop?**

Click on 'Get Data' from the Home ribbon and select the desired data source.

**How do you refresh imported data in Power BI?**

Click the 'Refresh' button in Power BI Desktop or set up scheduled refresh in Power BI Service.

**What file formats can Power BI import directly? (Name two.)**

Power BI can import .csv and .xlsx files directly.

**What does the 'Navigator' window show after selecting a data source?**

The Navigator window displays the available tables, sheets, or queries from the chosen data source.

**Import Sales\_Data.csv and load only the 'Product' and 'Price' columns.**

In the Navigator, select Sales\_Data.csv, click 'Transform Data', then remove all columns except 'Product' and 'Price', and click 'Close & Load'.

**How would you change OrderDate to a date format during import?**

In Power Query, select the 'OrderDate' column, then change the data type to 'Date' from the column tools.

**What is the difference between 'Load' and 'Transform Data' in the import dialog?**

'Load' imports the data directly into Power BI, while 'Transform Data' opens Power Query to clean and shape the data before loading.

**Why might you see an error when connecting to a SQL database? (Name one reason.)**

One reason could be invalid login credentials or insufficient permissions to access the database.

**How do you replace a data source after importing it?**

Go to 'Home' → 'Transform Data' → 'Data Source Settings', then edit or change the connection details to a new source.