



The FreeCAD project association AISBL

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Memorandum of understanding for maintenance and packaging support

This memorandum of understanding is made between the FreeCAD project association (the **FPA**), a non-profit body registered as an AISBL in Belgium under enterprise number 781867807 and FreeCAD contributor Adrian Insaurrealde Avalos (the **CONTRIBUTOR**), identified by GitHub handle and forum username adrianinsaval.

This document **does not constitute a service contract or employment agreement**. It only states the actions that the two above mentioned parties have decided to undertake together.

Purpose and objectives

A key factor to increase the reliability and use of the FreeCAD application, specifically among professional users, is a more reliable and predictable release schedule. Past experience has taught us that a large part of the difficulty to release regularly is due to the lack of a streamlined and documented process to generate the release files and all the accessory assets (translations, documentation, etc).

This agreement aims at bettering the FreeCAD release process by helping the CONTRIBUTOR to dedicate more time to the release process and help that process to become more reliable.

This memorandum of understanding follows, replaces and cancels the previous one signed by the FPA and the CONTRIBUTOR on October 23rd, 2023.

Duties

During the time covered by this memorandum, the CONTRIBUTOR agrees to:

- Maintain the different build platforms currently used (Conda bundles, PPA, flatpak, windows installer) functional and correctly configured.
- Build release packages on the different platforms, when release are decided by the FreeCAD project developers.
- Document publicly all of the processes performed by the CONTRIBUTOR on the FreeCAD developers handbook.

- Help researching possible other platforms or technical solutions that would help the release process.
- Help organizing the release process and people participating to it when release times approach.
- Help bettering the quality of the built packages by suggesting, researching and helping to integrate them to technical solutions like distribution platforms and online stores.
- Handle release-related issues, pull requests and discussions, and do general help on handling issues and pull requests when no work is needed on the other items.
- Help backporting fixes to the current stable release branch and help organize bugfix releases at regular intervals.
- Sign release assets when relevant such as the windows installer and macos images.
- Publish monthly a short summary of the activities performed by the CONTRIBUTOR.

During the time covered by this agreement, the FPA agrees to:

- Pay the CONTRIBUTOR the amount described below in this document when billed by the CONTRIBUTOR
- Help the CONTRIBUTOR to perform their part of this memorandum whenever needed

Conditions and compensation

To help the CONTRIBUTOR to perform the tasks described in the memorandum, a donation of USD 12000 will be paid by the FPA to the CONTRIBUTOR, in 12 installments of USD 1000, made in the first week of each month, by bank transfer. All Bank transfer and other transfer fees will be paid by the FPA.

The tasks described in this memorandum will be organised and performed by the CONTRIBUTOR in the manner, schedule and time frame that the CONTRIBUTOR sees appropriate, from their own location, using their own equipment, and establishing their own schedule and timetable. The CONTRIBUTOR is the sole responsible for the quality of their work. There is no subordination relationship between the FPA and the CONTRIBUTOR.

This memorandum is not an employment agreement or contract. The FPA does not receive any goods or services as a result of the tasks described in this memorandum. All payments made to the CONTRIBUTOR are made as charitable donations to help the CONTRIBUTOR to perform a voluntary contribution to the FreeCAD project. The FPA is not operationally involved with the tasks performed by the CONTRIBUTOR.

The objective and sole interest of the FPA is its statutory goal of supporting and improving the FreeCAD project.


Termination and renewal

This memorandum will last for one year, starting from the date this agreement is signed by both parties, and terminates after a year has passed.

Both the FPA and the CONTRIBUTOR can unilaterally terminate this memorandum at any time, for any reason, by simple notification to the other party. The FPA will pay the next installment if work was done by the CONTRIBUTOR after last installment.

Both parties agree to always seek friendly resolution in case of conflicts, and to always consider the best interest of the FreeCAD project.

Done in Brussels on December 2nd, 2024

For the FPA	The CONTRIBUTOR
Yorik van Havre chairman of the FPA 	Adrian Insaurrealde Avalos