

CONFIDENTIALITY UNDERTAKING STATEMENT

_____(full name), holder of identification document no. _____, upon terminating his/her professional relationship with _____ (a company belonging to the Deloitte network in Portugal and a member firm of Deloitte Touche Tohmatsu Limited, all hereinafter referred to as "Deloitte"), acknowledge that:

- All intellectual creation and activity developed by you within the scope of your entire professional activity at Deloitte is the property of Deloitte.
- All information you have had access to or obtained in the course of your professional activity at Deloitte is confidential– **Confidential Information**.
- Confidential Information comprises the data, including personal data and privileged information, of Deloitte, its clients, suppliers or partners, as well as all intellectual creation and activity developed by it in this area.
- Confidential Information is subject to strict duties of confidentiality, security procedures and is protected by intellectual property rights and trade secrets of Deloitte, its clients, suppliers or partners.

You confirm that during your professional relationship with Deloitte you have complied with Deloitte's policies, including, without limitation, the Confidentiality and Information Security Policies, the Privacy Policy and the Code of Ethics and Professional Conduct of Deloitte Portugal, available on the Deloitte website ([Global Principles of Professional Conduct | Deloitte Portugal](#)), and in relation to the information that you accessed, produced or became aware of:

- a) Used Confidential Information only for the purposes of the projects in which it participated and for purposes authorized by Deloitte;
- b) You have not copied or transmitted, or permitted the copying or transmission, by any means, of Confidential Information, for reasons unrelated to the legitimate purpose for which you had access to such information;
- c) Has not disclosed or permitted the disclosure of Confidential Information to unauthorized third parties in connection with the projects, including Deloitte employees or subcontractors;
- d) Reported any attempts, with or without success, of which he/she was aware, to use, copy, transmit or disclose Confidential Information, to PT Security (ptsecurity@deloitte.pt);
- e) Do not retain project or client information in any form, and have archived such information in accordance with Deloitte's archiving policies, including, without limitation, identification or contact information.

It confirms that these precautions, as well as other controls implemented within the scope of the projects, have always been strictly respected by it in order to ensure that there is no breach of the duties of

confidentiality and security of information, as well as intellectual property rights and trade secrets.

Confirms that all doubts you had about confidentiality and information security were clarified in due time with the RRL, the CISO, the CCO or the partner responsible for the project.

You confirm that you will immediately delete from your profile on social networks, namely LinkedIn and similar, Deloitte professional photography (in the event that he has used it), as well as acknowledges not having published or will publish on social networks any mention of projects or clients in which he has worked during his professional relationship with Deloitte. In the event that it has done so, in violation of Deloitte's policies, it confirms that it will immediately delete references to projects or clients that it has made on its social networks. Likewise, you should update your profile in order to contemplate your date of departure from the firm. In the event that your professional relationship with Deloitte has ended for more than three months without your profile having been properly updated, the situation will be reported by Deloitte to the platform/social network in question.

Recognizing and understanding the above-mentioned aspects, declares that:

- (a) You have not misappropriated any Confidential Information on any external device, professional or personal email account, or in any other form, and you are unaware that any third party has done so.
- (b) You freely and knowingly authorize that the email boxes and computers allocated to you within the scope of your professional activity at Deloitte be subject to verification of compliance with the duties indicated above.

_____, ____ 20____ * _____ (signature)

Number of Employee _____

*The date of this signature must be equal to or prior to the date of departure from the Firm.