User Guide for Event and Wine Components

1. Introduction

This user guide is designed to walk you through the functionalities of the 'Events' and 'Wine' components in our Angular application. You'll learn how to perform CRUD operations, navigate pagination, understand reporting, and much more.

2. CRUD Operations

2.1 Create

To create a new event or wine record, click on the 'Add New' button, usually located at the top right corner of the page. A modal will appear with various input fields. Fill in the details and click 'Save'.

2.2 Read

You can view the existing records in a table format. Each row represents an individual record. You can also search for specific records using the search bar at the top of the table.

2.3 Update

To update an existing record, locate the record in the table and click the 'Edit' button, usually represented with a pencil icon. Make the necessary changes in the modal that appears and click 'Update'.

2.4 Delete

To delete a record, locate the desired entry in the table and click on the 'Delete' button, often represented with a trash bin icon. A confirmation modal will appear. Click 'Confirm' to proceed with the deletion.

3. Pagination

The table displaying the records supports pagination. Navigate through different pages using the pagination controls located at the bottom of the table. You can also choose the number of records displayed per page.

4. Reporting

The 'Export' button, generally located near the 'Add New' button, allows you to download the table data in various formats like CSV, Excel, or PDF.

5. Navigating to Event Modals

Event modals can be accessed by clicking on the event name in the table. These modals contain additional details and functionalities specific to the event.

6. Buttons and Input Fields in Modals

Modals generally have input fields for adding or updating records. They also contain 'Save', 'Update', and 'Cancel' buttons. 'Save' and 'Update' are used to submit the form, while 'Cancel' will close the modal without saving changes.

7. Notifications

7.1 Success Notifications

Upon successful completion of an operation like Create, Update, or Delete, a green notification will appear at the top-right corner, confirming the action.

7.2 Error Notifications

If an operation fails, a red notification will appear at the top-right corner, indicating the error. Follow the instructions in the notification to resolve the issue.

User Guide for Calendar Component of Events

1. Introduction

This user guide aims to provide comprehensive instructions for the 'Calendar' component of Events in our Angular application. You will learn about various buttons, their functionalities, and how to use them effectively to manage events.

2. Different Buttons and Their Functions

2.1 Add Event Button

The 'Add Event' button, usually located at the top-right corner, allows you to add a new event to the calendar. Clicking this button will open a modal where you can input event details such as name, date, and time. This button extends from the view events screen.

2.2 View Event Button

Each event displayed on the calendar is clickable. Clicking an event will open a modal that shows detailed information about the event. You may find options to edit or delete the event within this modal. This extends from the view Calendar screen.

2.3 Edit Event Button

The 'Edit' button within the event details modal allows you to make changes to an existing event. Upon clicking, you will see editable fields pre-filled with the current event details. Make your changes and click 'Save'. This button extends from the view events screen.

2.4 Delete Event Button

The 'Delete' button within the event details modal allows you to remove an event from the calendar. A confirmation dialog will appear to ensure that you want to proceed with the deletion. This button extends from the view events screen.

User Guide for Blacklist Calendar Component for Customer Users

1. Introduction

This user guide is designed to provide you with comprehensive instructions on how to use the 'Blacklist Calendar' component in our Angular application. This component allows you to add customer users to a blacklist, preventing them from making any purchases within the system, whether it's for wine or events.

2. Different Buttons and Their Functions

2.1 Add to Blacklist Button

The 'Add to Blacklist' button allows you to add a customer user to the blacklist. Once clicked, a modal will appear where you can search for a customer by their username or email. Select the customer and click 'Confirm' to add them to the blacklist.

2.2 Edit Blacklist Button

The Edit Blacklist' button lets you edit a list of all customer users who are currently on the blacklist. This is useful for review and audit purposes.

2.3 Remove from Blacklist Button

To remove a user from the blacklist, find their name in the blacklist view and click the 'Remove' button. A confirmation dialog will appear to ensure you wish to proceed with the removal.

User Guide for Admin Orders Component

1. Introduction

This user guide provides detailed explanations for the 'Admin Orders' component in our Angular application. You will learn about the different buttons, when to use them, and their business implications, as well as the 'Current' and 'All Orders' toggle filter.

The orders have three statuses:

1. Customer Order Placed- This means the order has been placed to the supplier

2. Customer Order Received- This means the order has been received from the supplier

3. Customer Order Collected- This means the order has been received by the customer

The administrative user is responsible for updating the order status manually by searching for the order reference number.

2. Different Buttons and Their Functions

2.1 Approve Button

The 'Approve' button allows the admin to approve a pending order. When clicked, the order status will change to 'Approved'. This action signifies that the order is ready for further processing.

2.2 Reject Button

The 'Reject' button enables the admin to reject an order that may not meet certain criteria. When you click this button, the order status will change to 'Rejected', and the customer will be notified.

2.3 Update Button

The 'Update' button is used to update the details of an existing order. Clicking this button will open a modal where the admin can make necessary changes.

3. Toggle Current and All Orders Filter

This toggle allows you to filter the orders displayed on the screen. 'Current' will show only the orders that are pending or in progress. 'All Orders' will display all orders, including completed and rejected ones.

4. Searchable Order reference number

The orders can manually be searched and updated by using the search functionality and searching by order number.

User Guide for Audit Log Component

1. Introduction

This user guide aims to provide you with a comprehensive understanding of the 'Audit Log' component in our Angular application. The Audit Log keeps a record of various events throughout the system, including information such as the user involved, the action performed, and the time of the action. It also incorporates pagination for easier navigation.

2. Different Buttons and Their Functions

2.1 Refresh Log Button

The 'Refresh Log' button allows you to update the list of audit logs to reflect the most recent activities. Clicking this button will reload the logs, ensuring you are viewing the latest data.

2.2 Export Log Button

The 'Export Log' button enables you to export the logs into different formats such as CSV, Excel, or PDF. This is particularly useful for auditing purposes or for further analysis.

3. Pagination

The Audit Log table supports pagination for easier navigation. You can move between pages using the pagination controls located at the bottom of the table. You can also select how many records you wish to view on a single page.

User Guide for Backup Component

1. Introduction

This user guide provides a comprehensive walkthrough of the 'Backup' component in our Angular application. This component allows the superuser to manage database backups, including manual backup creation, timer setting for automated backups, and database restoration.

2. Different Buttons and Their Functions

2.1 Create Backup Button

The 'Create Backup' button enables you to manually initiate a database backup. Once clicked, the system will create a backup of the current database and store it securely.

2.2 Set Timer Button

The 'Set Timer' button allows you to schedule automated backups at specific intervals. Clicking this button will open a modal where you can set the frequency of backups, such as daily or weekly.

2.3 Restore Database Button

The 'Restore Database' button allows you to restore the database from a previously created backup. Clicking this button will open a modal where you can select which backup to restore.

User Guide for Discount Component

1. Introduction

This user guide aims to provide a comprehensive understanding of the 'Discount' component in our Angular application. This component allows admin users to create discount coupons, generate codes for them, and manage how they are utilized. Furthermore, these discounts are automatically populated and sent to customers via SMS when refunds are approved.

2. Different Buttons, Input Fields, and Their Functions

2.1 Create Discount Button

The 'Create Discount' button allows you to create a new discount coupon. Clicking this button will open a modal with several input fields such as 'Discount Name', 'Discount Value', and 'Expiry Date'. Fill in these details and click 'Save' to create the discount.

2.2 Generate Code Button

The 'Generate Code' button enables you to create a unique code for the discount coupon. This code will be sent to customers and can be used at checkout.

2.3 Edit Discount Button

The 'Edit' button allows you to modify an existing discount. Clicking this will open a modal with editable fields pre-filled with the current discount details. Make your changes and click 'Update'.

2.4 Delete Discount Button

The 'Delete' button enables you to remove a discount coupon from the system. A confirmation dialog will appear to ensure you wish to proceed with the deletion.

3. Discounts as a Whole

Discounts play a critical role in encouraging sales and rewarding customer loyalty. Additionally, they are auto populated and sent to customers via SMS when refunds are approved, ensuring a seamless customer experience.

User Guide for Refund Component

1. Introduction

This user guide is designed to provide comprehensive instructions on how to use the 'Refund' component in our Angular application. This component allows customers to send refund requests with reasons, and for admin users to approve or reject these requests. Upon approval, a discount coupon is generated and sent to the customer as a form of refund.

2. Different Buttons and Their Functions

2.1 Request Refund Button

For customers, the 'Request Refund' button allows you to initiate a refund request. Clicking this button will open a modal where you can provide a reason for the refund. Once submitted, the request will be sent for approval. This is on the customer side after the customer collected their order.

2.2 Approve Refund Button

For admin users, the 'Approve' button allows you to approve a refund request. Upon approval, a discount coupon is generated and sent to the customer as a form of refund.

2.3 Reject Refund Button

The 'Reject' button allows the admin to deny a refund request. The customer will be notified of the rejection.

3. Refunds as a Whole

Refunds are an important part of the customer experience, offering a way to rectify any issues or dissatisfaction. When a refund request is approved, a discount coupon is automatically generated and sent to the customer as a form of refund. This ensures a positive customer experience and encourages future engagement.

User Guide for Inventory Component

1. Introduction

This user guide is tailored to provide a comprehensive overview of the 'Inventory' component in our Angular application. This component enables CRUD operations for inventory items, which in this case are types of wine. You can also select the supplier from a dropdown list. The guide will delve into stocktaking, updating orders received from suppliers, and various buttons and their functions.

2. Different Buttons and Their Functions

2.1 Add Inventory Button

The 'Add Inventory' button allows you to add a new type of wine to the inventory. Clicking this button opens a modal with various input fields such as 'Wine Name', 'Supplier', and 'Quantity'. Fill these in and click 'Save' to add the item.

2.2 Edit Inventory Button

The 'Edit' button enables you to modify existing inventory items. Clicking this will open a modal where you can change the details and click 'Update' to save the changes.

2.3 Delete Inventory Button

The 'Delete' button allows you to remove an inventory item. A confirmation dialog will appear to ensure you wish to proceed with the deletion.

2.4 Update Stocktake Button

The 'Update Stocktake' button lets you update the current stock levels. This is particularly useful for keeping the inventory accurate.

2.5 Update Orders Received Button

The 'Update Orders Received' button allows you to update the inventory based on the orders received from suppliers. This ensures that the inventory levels are up-to-date.

3. Inventory as a Whole

Inventory management is crucial for ensuring that you have sufficient stock levels of wine types. It allows for better planning, prevents stockouts, and enables you to meet customer demand efficiently. The dropdown for selecting suppliers makes it easy to manage supplies from various vendors.