FRANK PALAIA

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OBJECTIVE:

Detailed oriented college student seeking opportunity where college education, knowledge, and skills will contribute to the overall goals, objectives, and success of an organization. Obtaining such a role will position me to further pursue my aspirations in a career in information technology.

SKILLS & KNOWLEDGE:

Microsoft Word, Excel, PowerPoint, C++, Java, C-Sharp, Assembly, HTML, PHP, SQL Databases, IP Addressing, Customer and Personal Service

EXPERIENCE:

Part-Time Front Store/Cashier, CVS (Staten Island Mall)   June 2017-Present

- Provide customer service
- Process cash, credit card, personal check, and money order transactions
- Update weekly merchandise price displays
- Stock shelves, displays, and tables with updated merchandise
- Bulk transfer merchandise from vendor to storeroom
- Organize cases, shelves, and aisles to adhere to safety regulations
- Waste Disposal

EDUCATION:

CUNY College of Staten Island, 2800 Victory Blvd, Staten Island, NY 10314   August 2017-Present

- Major: Computer Science
- Cumulative GPA 3.6
    - 112 credits total: December 2020
- Merit Scholarship recipient each semester
- Dean's List: 2018-2019, 2019-2020 Academic Year

Tottenville High School, 100 Luten Avenue, Staten Island, NY 10312   September 2013 –June 2017

- Advanced Regents Diploma
- Graduated with honors
- Student Scholar Athlete
- 3-Year Architecture Program

LEADERSHIP:

Tottenville High School

- Team Captain: Cross Country, Indoor and Outdoor Track and Field
- Council for Unity Volunteer
    - Participated in charitable contributions, i.e. Thanksgiving Food Drive, Winter Coat Drive, Toys for Tots, etc.