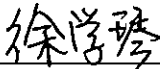
	工作指导书 Working instruction	WX12.05-001
销售订单创建及发货 Sales order creation and delivery		12-05/A
制定 Written by 	批准 Approved by 	过程所有者 Process owner
(SCM) /陶敏军	(SCM) 徐学琴	SCM

## 1. 目的 Purpose

准确及时的接受客户需求，并释放给生产以便第一时间反馈产能，完成需求交付。

## 2a. 适用范围 Scope

本文件仅适用于 Woco 无锡工厂

## 2b. 涉及部门 Departments involved

(only if no process flow is described)

Department / Functional division	Location (Country)
SCM	Woco 无锡

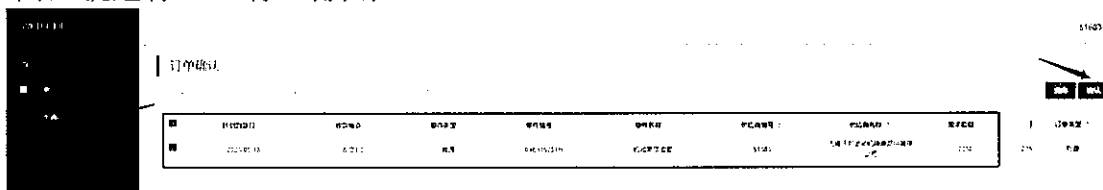
## 3. 名称及缩写 Expressions and abbreviations

名称/缩写 Expre./Abbre.	解释 Explanation


## 4. 工作描述 Job description (only if no process flow is described)

基本原则：

接收订单第一时间释放给生产计划，确认产能及库存，如果能够满足交期数量和时间，就进行 EDI 端口确认；



对应客户的零件型号，把数量和发货日期维护进 FOSS 系统中；

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Delivery schedule no	6 1 1873	Customer number	00045 SHANGHAI VOLKSWAGEN
Contract Number	400	Shipm. address cd.	1 Powertrain Co., Ltd.
Customer Part Number	04E115251H	Customer order no.	2023230
Part display	4012934A	Customer order date	
Cumul.No. display	<input checked="" type="checkbox"/>	Manual item assignm.	<input type="checkbox"/>

Quantity / last delivery	Values	Customer Info	Part info.	Shipping customer info	Information	Selection	EDI-Request-info
Contract quantity				Last delivery		2023.11.28	
Quantity delivered		1,152,750		Qty last delivered		2,250	
Request quantity		1,146,498		Packing Slip Number		130277	
Ext. Cumulative No.				Shipment number			

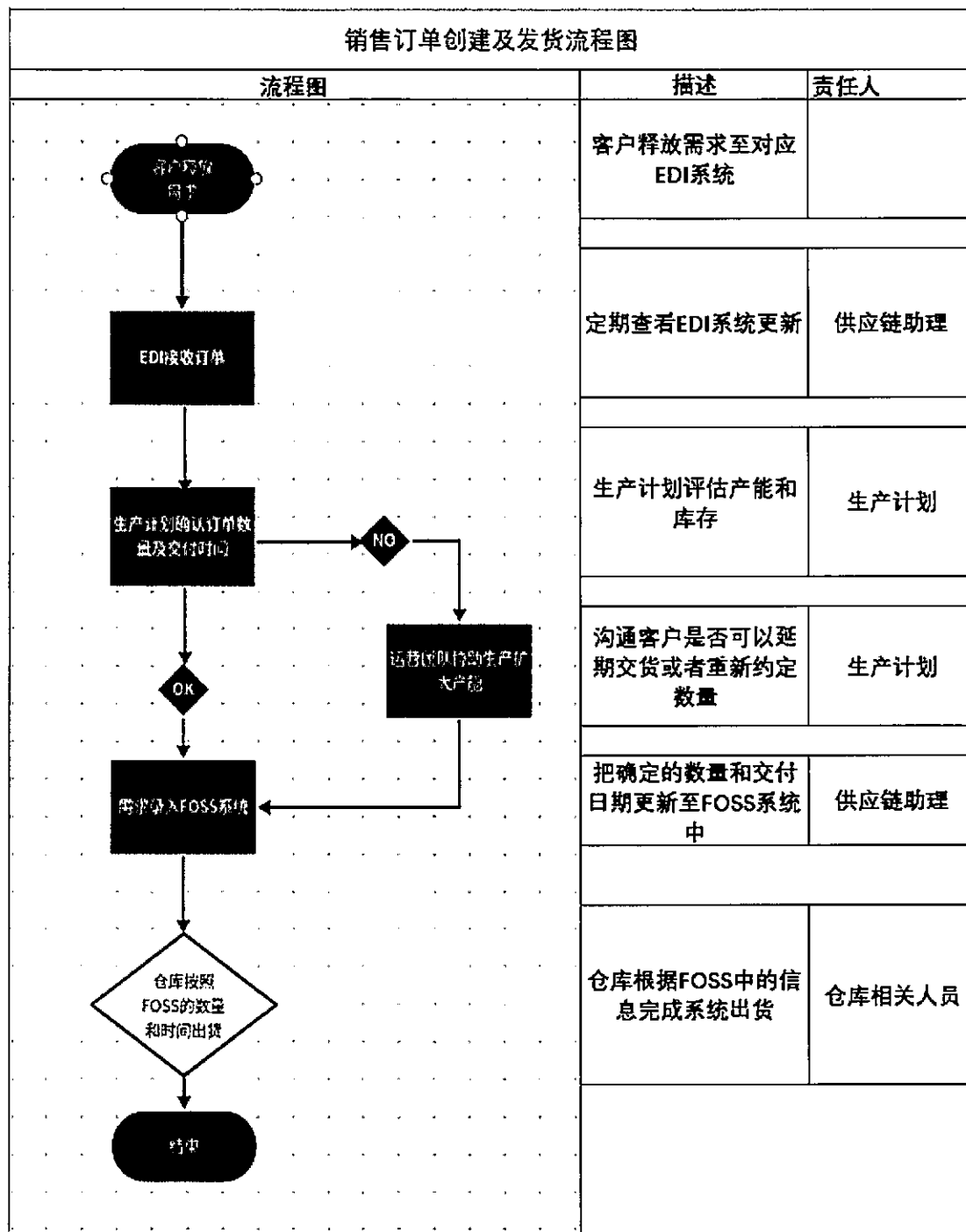
\*    Functions.

Sdtn	Item	Delivery Date	Arrival Date	D-C Alloc.Qty.	Ter Deliv. Qty	Diff. Qty	UpDate No.	Res.Quant.	Inv. Qty.
60	582	2023.05.18	2023.05.18	E 2,250	2,250		1,074,498		2,250


仓库物流同事根据 FOSS 系统中的信息将货物打包发至客户处。

2023.05.18

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## 5. 相关文件 Accompanying documents (only if no process flow is described)

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销售订单创建及发货 Sales order creation and delivery			12-05/A

文件类型 Doc type	编号 Number (without Index)	标题 Title

## 6. 修订 Revisions (Index changes)

Index	Date	Dept.	Name	Signature

## 7 分发 Distribution

分发至现场 SCM 操作部门。