

FRANKLYN TAVAREZ

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EDUCATION

New York City College of Technology, City University of New York

Brooklyn, NY

B.A., Computer Information Systems

09/2014 – 09/2016

- First-generation college student

The Global Learning Collaborative High School

New York, NY

Advanced Regents Diploma | GPA: 3.2

01/2014

- Extracurricular Activities: Entrepreneur's Club, Photography Club, Anime Club

WORK EXPERIENCE

Delta Star Electric

New York, NY

Electrical Contractor

03/2015 – Present

- Delegate tasks and procedures to manage deadlines and efficiently execute construction projects
- Meet supervisor's requests and expectations by following specific directions to produce quality work
- Perform electrical work for commercial and high-end apartment buildings
- Adhere to safety rules, regulations, and procedures

Shalom Japan

Williamsburg, NY

Waiter/Busser/Barista

09/2015 – 11/2016

- Maintained a clean and welcoming dining area and seated customers during peak service times
- Promoted quality customer experiences through consistent check-ins with patrons and recommendations of daily specials
- Memorized unique and complicated menu items in order to swiftly assist customers with dish selections
- Inquired about allergy and diet concerns to ensure patron safety and appropriately customize dishes

The Boys' Club of New York

New York, NY

IT Assistant

03/2015 – 04/2015

- Provided technical assistance by conducting computer diagnostics to investigate and resolve issues
- Repaired computers and hardware, replaced parts, and installed basic software and programs
- Monitored servers and other computer systems throughout the organization

LEADERSHIP ACTIVITIES

Mock Trial Team

Global Learning Collaborative

Witness Role

09/2012 – 06/2014

- Collaborated with a team of ten to compete in a New York State Bar Association mock trial competition
- Developed multiple strategies to emphasize case details that strengthened team's arguments
- Honed public speaking skills and versatility by using case knowledge and practice to respond effectively during opposing team's cross examination

Study Abroad in China

Global Learning Collaborative

Ambassador

04/2012

- One of 20 students selected to participate in the Confucius Operation which advocated for international studies through partnerships with sister schools in China
- Represented student body by leading travel activities and musical performances
- Translated between English and Mandarin to facilitate communication and reduce language barriers

ADDITIONAL

- **Programming Languages:** HTML, CSS, Java, C#
- **Skills:** Electronic repairs
- **Personal Interests:** *Advanced tinkering*, entrepreneurship, traveling, programming, customizing electronics, anime, games, application design