

Exe-5 Formulas and Function Sum, Average, Rank, Min, Max

1. **Open MS excel** and insert the following data on **sheet 1**

Name	Sex	Bio	Che	Math	Total	Average	Rank
Selam	F	59	62	68			
Eyob	M	85	89	91			
Daniel	M	74	66	72			
Birhanu	M	80	83	85			
Beza	F	48	45	43			
	Min						
	Max						

2. Calculate **Total**, **max**, **min** and **average**
3. Calculate Rank based on Average
4. **Save** as the file inside your folder and close it.