**Freddie Gunn**

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**Education and Qualifications:**

**Warwick Business School, BSc Accounting and Finance 2019-2022**

Modules include; Business Analytics, Financial Management and Corporate Finance

**Douay Martyrs School** **2012–2019**

* A Levels: Mathematics (A\*), Further Mathematics (A\*), Computer Science (A\*)
* 11 GCSE’s including: Mathematics (8), Business Studies(A\*), Computer Science(A)

**Employment and Work Experience:**

**The Urban Fox – Bar Staff and Waiter December 2019 – Present**

* Provided excellent, personalised customer service by making recommendations of specials available, wine pairings and managing tabs for the client.
* Calmly dealt with multiple tasks whilst handling substantial number of tables to ensure all client needs are sufficiently met.
* Developed persuasive skills by upselling additional products to the client in order to increase revenue.

**Hillingdon Leisure Centre - Café assistant and Party Coordinator May 2017 – December 2019**

* Managed customer orders involving money handling through a POS machine to increase sales.
* Communicated with a large team to pass along orders and to approach issues raised by stakeholders
* Provided timely responses to clients over email and telephone as well as conducting meetings with them involving tours around the premises.
* Co-ordinated different departments in the business to ensure parties were to high standards of expectation and Health and safety managed effectively.
* Conducted daily and weekly banking totals for the business as well as creating cost effective rotas.
* Trained new staff in dealing with customer demand using POS system and organising events.

**Middlesex Football Association - Football Referee November 2015 – May 2016**

* Represented the national football association at grassroots level across the country.
* Selected to referee high profile matches such as cup finals and playoff games.
* Controlled expectations from players and the public to ensure confidence in my decision making and reduce spectator agitation.
* Provided effective real time decisions in a highly evolving situation using experience and knowledge.
* Maintained health and safety standards and ensure the temperament remained low in order to reduce the risk of injuries.
* Created post match reports of games to be sent to others in the Association for analysis.

**Skills and Achievements**

* Qualified Level 8 FA Referee.
* Confident coder in Python, including additional modules and SQL. Evidence of this being my A Level computer science coursework in Python and SQL selected in the Examiner report for being beyond exceptional work.
* Enjoy playing football as it helps build fitness and inter-personal skills. Previously captain of local team, requiring me to motivate players and lead on the pitch.
* Competent use of Microsoft Office with particularly strong level of excel skill including regression and linear programming