NTNU

Kunnskap for en bedre verden

Cooperation Agreement

Group 10

BIDATA, NTNU

PROG2007, Mobile development

October, 2025

Fredrik Nymoen

Skjalg C. Tøfte,

Ervins Dzafarovs

GitLab Workspace

Contents

1 Cooperation Agreement

1.1 Group structure

Project leader / Developer Fredik Nymoen
Developer (Backend focused) Skjalg C. Tøfte
Developer (Frontend focused) Ervins Dzafarovs

1.2 Delivery

- Responsibility is to be shared among the members to ensure the process and projects reports meet the standard for a grade B or higher.

  To achieve this, the induvidual group members are expected to do the following, as long as health permits.

  - Attend lectures.

  - Attend scheduled group meetings and work sessions

  - Stay active in the discord/communication medias

  - Put in a minimum of 5 hours a week (this is in combination with meetings and scheduled sessions)

- It is expected to follow project guidelines and requirements as much as possible, including but not limited to:

  - Proper documentation of code

  - Following project plan

  - Adhering to agreed upon deadlines

  - Completing currently assigned tasks

  - Attending group meetings and other agreed upon gatherings

- It is expected that all members will utilize GitLab for the following:

  - Creating issues in and utilizing issue tracker for tracking development progress and required features.

  - Commiting progress in semantic, focused commits using descriptive naming.

  - Working on individual branches to avoid conflicts

1.3 Satisfaction

- We want to have fun along the way! It is easier to work when there is a good atmosphere and energy. As a team, we value laughter and good humour.

- If a team member is feeling left out or dissatisfied with his/her tasks, role in the group or in any other way feels their satisfaction has been compromised, concerns may be brought to project leader privately, or to the group during a meeting.

- Conflicts between team members may be brought up to project leader or group if the need should arise. Conflicts that impact project workflow and quality of work may be addressed by the project leader should he decide it warrants action.

1.4 Learning

- Encourage open and constructive feedback among all members to foster our collective development. Most ideas and thoughts can be shared as long as they are expressed appropriately with positive intentions.

- Embrace challenges that may stretch our abilities and help us acquire new skills. Additionally, provide assistance to one another when tackling assigned tasks. This involves both seeking help when needed and offering support to fellow members, fostering a culture of mutual learning and support.

- Encourage dialogue regarding, as well as sharing and discussion of, ideas and implementations to ensure each member acquires knowledge of a wide range of subjects, including subjects related to tasks he or her may not have been personally involved with.

2 Absence, sickness and failure to comply

2.1 Absence or sickness.

- In the case of illness or absence from a team member, communication with the group using (Discord, Snapchat, WhatsApp...) is obligatory, and should be done by 09:00 on the day of absence, if health permits.

- If the member believes they're unable to complete their assigned tasks due to aformentioned illness or abscense before a deadline, they must inform the group so that the workflow can continue.

- If a team member has an extended period of absence due to sickness or other factors, they should notify the group as early as possible, and during an extended sick leave, notify the group minimum twice a week on their current status.

2.2 Failure to comply/meet quota

In the case of a member failing to comply with the previously stated requirements/expectations the following may happen:

- A verbal/written warning
- Coffee tax (having to pay a round of coffee for the team)

If a group member repeatedly fail to meet expectations of the group, they may be subject to exclusion from the group. The entirety of the group will then sign off and go to the advisor or the lecturer in the class and inform them of the situation.

2.3 Member dropping out/quitting course

In the case of a member dropping out or quitting the course during the project the remaining group members will inform the lecturer and hold an emergency meeting to determine if the remaining work can still be completed or if the project must be scoped in further to account for the missing member.

By signing this document you agree to the points above

Signed by:

Fredrik Nymoen   Skjalg C. Tøfte   Ervins Dzafarovs