

PAYTON GAMS

Provo, Utah || (801) 309-3136 || payton.gams7@gmail.com

Action oriented worker who enjoys new challenges. Seeking accounting related experience and an opportunity to get a head start in learning audit.

Education

Batchelor of Science in Accounting
Utah Valley University Orem, Utah
GPA 3.85

Expected Graduation April 2026
Certificate of Proficiency in Accounting 2025

Relevant Course Work

- Intermediate accounting I & II
 - Individual Taxation
 - Written Business Communication
 - Data Analytics in Business & Accounting
 - Business Calculus
 - Accounting for small businesses
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Experience

TaxHawk, Customer Support

Jan 2025 – Present

- Constantly improving knowledge of tax forms
- Resolve 15+ issues in 4-hour shift period
- Frequently working with high stress customers

Free-Lance Maintenance

May 2025 – Sep 2025

- Showed responsibility in managing 2-3 weeklong project timelines
- Communicated schedule changes and project details with clients
- Kept track of hundreds of hours for tax reporting purposes

Overnight Caregiver

Jan 2023 – Jan 2025

- Completed physical tasks despite extreme exhaustion
 - Displayed mental toughness in moments of correction
 - Consistently communicated in one-on-one situations
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Volunteer Experience

20-month service as president of a men's organization

December 2022- August 2024

- Organized fellowshiping efforts for 60 men to serve our 200+ members in the local congregation
 - Presided over weekly meetings, coordinated four different committees, appointed and trained committee members, compiled monthly statistical reports
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Skills

- Microsoft Excel Certified
- Power Query
- Power BI
- Bookkeeping Certified
- QuickBooks Certified