

# RISK REGISTER FOR IMPLEMENTATION OF A NEW INVENTORY MANAGEMENT SOFTWARE SYSTEM FOR EKOHOUSE

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EKOHOUSE has decided to adopt a new IMS to track inventory pipeline from point of order to point of consumption.

This is projected to help measure and track inventory turnover time , cost of goods sold(COGS), pillaging/pilfering, & price fluctuations.

Management is thrilled about it because it will provide instant data on the go therefore aiding decision making.

There is a register detailing the risks associated with this project.

Identified Risk	Potential impact	Impact Level(1-5)	Like lihood (1-5)	Priority (1-5)	Mitigation Strategies
Organisation Employees might be reluctant to adopt new software	<ul style="list-style-type: none"><li>• Complaints.</li><li>• Friction.</li><li>• Pushback.</li><li>• Non Adoption</li></ul>	1	3	3	<ul style="list-style-type: none"><li>• Get Employees to buyin to the software before it arrives. Do this by educating them how the new software benefits them.</li><li>• If adoption is slow after software is deployed, find out why, find out</li></ul>

					the good/early adopters and incentivize/encourage them to influence those lagging behind
It might prove difficult to setup software in a way that meets organisation needs and align with organisation process	<ul style="list-style-type: none"> <li>• Time will be wasted in setting up.</li> <li>• Additional resources(Expertise) may be consumed to set up.</li> <li>• Processes might need to be altered, disturbing present workflow</li> </ul>	3	3	9	<ul style="list-style-type: none"> <li>• Outline organisation Workflows.</li> <li>• Establish software uses cases</li> <li>• How does the software handle these use cases?</li> <li>• Make mental plans of tweaks to be carried out.</li> <li>• All this before the new software arrives</li> </ul>
New Software might not be compatible with organisational hardware	<ul style="list-style-type: none"> <li>• Additional costs in procuring appropriate hardware or modifying present hardware.</li> </ul>	4	2	8	<ul style="list-style-type: none"> <li>• Make contingency plans to purchase new hardware should the need arise and if it doesn't ruin the budget.</li> <li>• Otherwise dropping/discontinuing the new software might be prudent.</li> </ul>
Employees could find it difficult to learn new software	<ul style="list-style-type: none"> <li>• Reduced speed of work.</li> <li>• Increased time spent on learning the software</li> </ul>	1	3	3	<ul style="list-style-type: none"> <li>• Organise learning technical sessions for employees.</li> <li>• Put structures in place that make it easy for employees to ask and find out more about the new software if they run into a jam</li> </ul>