**CS673 Spring 2017 Software Engineering**

**Team 3-1 Meeting Minutes**

**Week 8 (4/11 - 4/18 )**

**Date and Time: 4/16/2017 1:30 PM-6:30PM**

**Place:** GSU back court

**Participants:** Son, Ashu, Michael

**Minutes taker:** Michael

**Timekeeper:** Michael

**Purpose:**  Finish the Room RestAPI

**Agenda:**

1. Study previous code on room and users
2. Modify NodeJS code so messages will be loaded by clicking on each room

**Status:**

1. Room RestAPI completed

**Discussions:**

* Things that went well last iteration: Group work helped complete a lot of tasks

**Key Decisions**

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**Team 3-1 Meeting Minutes**

**Week 8 (4/11 - 4/18 )**

**Date and Time: 4/13/2017 8:30 PM-9:30PM**

**Place:** Classroom

**Participants:** Whole team

**Minutes taker:** Michael

**Timekeeper:** Michael

**Purpose:**  Schedule for the last week of production and preparation for the presentation and deployment.

**Agenda:**

1. Scrum meeting - everyone reports on their own progress
2. Q & A

**Status:**

1. Everyone in team3 knows what needs to be done and most of the work has been accomplished.

**Discussions:**

* Will wrap up all the user stories by next Friday.
* After next Friday, everyone will start to prepare for presentation and deployment.
* From now, everyone will work on the documentation.
* Michael and Ashu will finish the room API.
* Mike will work on the Selenium test.
* Oliver will keep working on the testing.

**Key Decisions**

* Next friday all the production will be done.

**Action Items:**

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**Team 3-1 Meeting Minutes**

**Week 8 (4/11 - 4/18 )**

**Date and Time: 4/11/2017 4:00 PM-7:00PM**

**Place:** GSU back court

**Participants:** Ashu, Michael, Mike, Son

**Minutes taker:** Michael

**Timekeeper:** Michael

**Purpose:**  Figure out how to create room rest apis.

**Agenda:**

1. Study previous code on room and users
2. Learn related Node and Python module
3. Create related data model and apis

**Status:**

1. Everyone in team3a knows what needs to be done and half of the work has been accomplished

**Discussions:**

* Things that went well last iteration: Group work helped complete a lot of tasks
* Things that could have gone better: More independent work
* Discuss Node and Python Module
* Create User + Room concatenated data model
* Update the room API so different rooms can be created and deleted
* Mike joined us and helped us create model on Node

**Key Decisions**

* Ashu and Michael will work on the jQuery
* Son will work more on Python backends

**Action Items:**

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**Team 3-1 Meeting Minutes**

**Week 7 (4/3 - 4/10 )**

**Date and Time: 4/8/2017 1:30 PM-2:30PM**

**Place:** Online Meeting

**Participants:** Mike, Albert, Emily

**Minutes taker:** Mike

**Timekeeper:** Mike

**Purpose:**  Decide user stories for Iteration 3

**Agenda:**

1. Retrospective
2. Choose user stories
3. Talk about what technologies will be used to complete those and where potential blocking may occur

**Status:**

1. Everyone knows what user stories they need to tackle and will communicate if they are blocked

**Discussions:**

* Things that went well last iteration: Group work helped complete a lot of tasks
* Things that could have gone better: More independent work
* JQuery might have a plugin to deal with spellcheck
* Messages will need a new field for number of approvals
* Approvals can be represented by an image, which will need a place to appear on page
* Mike will create a menu for messages that can be used to send approval

**Key Decisions**

* Mike will work on editing and deleting messages
* Emily will work on adding approval reactions (thumbs up) to messages
* Albert will work on spell check in message input boxes

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**Team 3A Meeting Minutes**

**Week 7 (4/3 - 4/10 )**

**Date and Time: 4/6/2017 7:00 PM-8:00PM**

**Place:** Online Meeting

**Participants:** Son, Emily, Albert

**Minutes taker:** Son Nguyen

**Timekeeper:** Son Nguyen

**Purpose:**  Make preparation for the iteration 2 presentation

**Agenda:**

1. Decide on presentation order
2. Decide on how to do demo
3. Fix merge issues

**Status:**

1. Merge conflicts
2. Demo order confirmed

**Discussions:**

* Discuss on which machine to be used for demo

**Key Decisions**

* Decide on presentation order

**Action Items:**

* Fix merge conflicts

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**Team 3A Meeting Minutes**

**Week 7 (4/3 - 4/10 )**

**Date and Time: 4/4/2017 3:00 PM-4:30PM**

**Place:** GSU backroom

**Participants:** Ashu,Michael, Son

**Minutes taker:** Ashutosh Singh

**Timekeeper:** Ashutosh Singh

**Purpose:**  Work on the RestApi

**Agenda:**

1. Continuous Implementation of the RestAPI
2. Pair programming on the RestAPI feature

**Status:**

1. Finish with the API

**Discussions:**

* How to do Jquery on the API

**Key Decisions**

**Action Items:**

* Jquery on the API
* Testing on the API

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**Team 3A Meeting Minutes**

**Week 7 (4/3 - 4/10 )**

**Date and Time: 4/3/2017 2:00 PM-4:00PM**

**Place:** GSU backroom

**Participants:** Ashu,Michael, Son

**Minutes taker:** Ashutosh Singh

**Timekeeper:** Ashutosh Singh

**Purpose:**  Work on the RestApi

**Agenda:**

1. Code dive to find how rest api is implemented
2. Find bugs in it
3. Refactor the api
4. Make it scalable

**Status:**

**Discussions:**

* Find how api is connected

**Key Decisions**

* **Refactor the api**

**Action Items:**

* Refactor the Rest Api
* Load only the current message instead of all pages from sqlite
* **Query of the api should be customizable**

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**Team 3A Meeting Minutes**

**Week 6 (3/20 - 3/26 )**

**Date and Time: 3/26/2017 4:00 PM-5:30PM**

**Place:** GSU backroom

**Participants:** Ashu,Michael, Son

**Minutes taker:** Ashutosh Singh

**Timekeeper:** Ashutosh Singh

**Purpose:**  Decide on Rest Api for communication tool

**Agenda:**

1. Create new repo
2. Code Dive

**Status:**

**Discussions:**

* Design patterns and Api structure

**Key Decisions**

* **Decided on refactoring the api instead of creating new**

**Action Items:**

* Refactor the Rest Api
* Load only the current message instead of all pages from sqlite
* Make restful url
* On homepage load nothing / load the first item
* Do homework 2

**CS673 Spring 2017 Software Engineering**

**Team 3 Meeting Minutes**

**Week 6 (3/10 - 3/17 )**

**Date and Time: 3/12/2017 8:00 PM**

**Place:** GSU backroom

**Participants:** Emily, Ashu, William, Raz, Son

**Minutes taker:** Son Nguyen

**Timekeeper:** Son Nguyen

**Purpose:**  Walking through the completed SPPP document

**Agenda:**

1. Working on the SDD
2. Finished PivotalTracker features

**Status:**

**Discussions:**

* Algorithms and Design patterns
* Presentation volunteers

**Key Decisions**

* **Decide on deadlines**

**Action Items:**

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**Week 4 (2/9 - 2/16 )**

**Date and Time: 2/09/2017 6 - 7:10 PM**

**Place:** classroom

**Participants:** everyone

**Minutes taker:** Son Nguyen

**Timekeeper:** Son Nguyen

**Purpose:**  Walking through the completed SPPP document

**Agenda:**

1. Reviewing the SPPP
2. Walk through the code
3. Assign user stories to team member

**Status:**

* Finished explained how the code structure worked
* Pending: each member select an user story to work on

**Discussions:**

* Understand how user stories is added to pivotaltracker
* Review MVC framework

**Key Decisions**

* Each member will be working on a feature / bug
* Using a develop branch

**Action Items:**

* Select an user story / bug

**CS673 Spring 2017 Software Engineering**

**Team 3 Meeting Minutes**

**Week 3 (2/2 - 2/8 )**

**Date and Time: 2/2/2017 8:20 PM**

**Place:** classroom

**Participants:** everyone

**Minutes taker:** Emily Birmingham

**Timekeeper:**

**Purpose:**  Assign the remaining leadership positions and begin working on the SPPP.

**Agenda:**

1. talk about the SPPP document
2. we need people to “sign up” for positions that have not done that.

**Status:**

* Everyone is assigned a leadership role
* SPPP section assignments were made.

**Discussions:**

* Features
  + Private group chats- invite only
  + Public groups
  + Message limit (1000 messages before they delete?)
  + enter/send button
  + Improve the website
* Learning
  + django/Node/Javascript tutorials
* Coordination
  + Contact corresponding leaders of other subteam on slack

**Key Decisions**

* Leadership roles assigned
  + Configuration leader: Mike Trinh
  + Environmental and Integration leader: Will Baldoumas
  + Requirement leader: Mike Trinh
  + Design leader: Ashutosh Singh
  + Implementation leader: Oliver Nowak
  + QA leader: Son Nguyen and Emily Birmingham
  + Security leader: Hanhan Song
* SPPP sections assigned

**Action Items:**

* Create instructions with steps to get the app running (Oliver)
* Start learning or planning for tasks associated with leadership roles
* Finish SPPP, we will go over it next meeting
* Everyone run the app, think about things that are missing

**Week 2 (1/26 - 2/01 )**

**Date and Time:** Jan 29, 2016 :: 1800hrs

**Place**: GSU

**Participants:** everybody

**Minutes taker: Oliver Nowak**

**Timekeeper: N/A**

**Purpose: William B. and Mike T. led the meeting to get everybody set up with their Development enviroments.**

**Agenda:**

1. **Set up VM (William B.)**
2. **Set up repo (Mike T.)**

**Status:**

* **We concluded the meeting with everybody having a working dev environment.**

**Discussions:**

* **William B. offered to keep the VM up-to-date with additional dev tools**
* **The group decided to meet on Thursdays, after class; instead of Sundays.**

**Key Decisions**

* **Meetings are on Thursdays, after class.**

**Action Items:**

* **Read the SPPP document**
* **Sign up for task responsibilities**

**Week 1 (1/19 - 1/26 )**

**Date and Time:** 1/26/17 - 8:30pm

**Place**: FLR 123

**Participants:** Oliver, Mike, Will, Emily, Son, Michael, Ashu

**Minutes taker:** Mike

**Timekeeper:** NA

**Purpose:** Kickoff Meeting

**Agenda:**

1. Determine regular meeting time and location
2. Determine communication plan
3. Discuss project goals
4. Determine Environment/IDE/Text Editor
5. Determine Plans for next meeting

**Discussions:**

* Determine regular meeting time and location
  + 6:00pm this Sunday, 8:30pm next Sunday (alternating)
  + Mugar Library this Sunday - Possible remote meetings later
* Determine communication plan
  + Check in with Slack once a day
* Discuss project goals
  + General goal - Clean up code and make it functional/stable
  + Improve documentation
  + Oliver and Niall will integrate Team 2 and Team 3 code every iteration
  + Improve website
* Determine Environment/IDE/Text Editor
  + Sublime/PyCharm/Atom
  + Work in local environment (No VM)
* Determine Agenda for next meeting
  + Ensure everyone can clone Repo and successfully run application
  + Code dive
  + Brainstorm possible new features
  + Determine dupe files and diff them

**Key Decisions**

* Meeting times - 6:00pm this Sunday, 8:30pm next Sunday (alternating)
* General goal - Clean up code and make it functional/stable
* Check in with Slack once a day
* Sublime/PyCharm/Atom

**Action Items:**

* Sign up for Pivotal and GitHub account - Everyone
* Sign up for a leadership role - Everyone

**Week 6 (2/23 - 3/2 )**

**Date and Time:** 3/2/17 - 8:30pm

**Place**: FLR 123

**Participants:** Mike, Will, Emily, Son, Michael, Ashu, Betsy

**Minutes taker:** Betsy

**Timekeeper:** NA

**Purpose:** Meeting

**Agenda:**

1. Standup - what we’re all working on, any blockers

**Discussions:**

* Subgroup 3.2 (William)
  + Pivotal Tracker One back end and one front end item
  + Got environment set up for Raz and Betsy
* Subgroup 3.1 (Mike)
  + More efficiently way of deleting old messages
  + Looked at code/testing
  + Meeting on Friday at 7:30
  + How many characters you can fit into one message - writing tests for it. Should we limit it?
  + Other tests could possibly run
* Subgroup 3.3
  + Email verification to invite users
  + Seeing duplicate messages (remove the send messages); try testing it with two users
  + Password - meet criteria for password to be disabled
* Presentation - SDD, meeting during break week, PPT presentation
* Team name?

**Key Decisions**

* Meeting times - subgroup 3.1 (Mike) meeting at 7:30pm Friday

**Action Items:**

* Meet during spring break for presentation PPT and SDD document