

05 February 2025

**The Headteacher**

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**Thru**  
**The Head of Department**

**Dear Sir/Madam**

**Re: Invitation to the annual English Language and Literature workshop**

I am privileged to invite you once again to this year's annual workshop on English language and Literature in English to be hosted at **Ntare School** on **Saturday 01 March 2025** at 9.00 o'clock.

The program for this year will be guided *inter alia* by the following aims and goals:

- (a) To address emerging trends in the teaching and scoring (marking) of English language and Literature at O-level after UNEB 2024;
- (b) To close gaps and loopholes in our teaching, note-making and assessment, which occur every now and then;
- (c) To prepare teachers to handle the new teaching and assessment trend for A-level General Paper and Literature in English for Senior Five;
- (d) To provide professional advice on dealing with day today challenges in the English and literature class at O-level through a Q&A forum and
- (e) To revisit our Syllabus and Learners' Guide books for appropriate teaching and assessment methodologies etc.

The fees for the seminar shall be **UGX 30,000 (Thirty thousand shillings only)**. The organizers shall provide lunch and refreshments to the guests. You are advised to carry some funds to acquire relevant materials for your continuous use.

I shall be delighted to receive you as we jointly build a great learning environment for our learners.

**Yours faithfully**



**Ssenfuma Karooli**  
Managing Partner