



UGANDA NATIONAL EXAMINATIONS BOARD
CONTINUOUS ASSESSMENT OBSERVATION CHECKLIST

112 ENGLISH LANGUAGE

Senior 4, Term 2

Centre/CA Number..... **Year**.....

Learner' Name:..... **Learner's ID**:.....

Instructions to the facilitator.

1. This Observation Checklist contains **one** competency which **must** be assessed this term.
2. Please **Tick** against the indicator(s) the learner has exhibited at every level assessed.
3. Record the **Number of Indicators Observed** in the boxes provided at the end of each level for the **Subject Competence (SC) and Generic Skill (GS)**.
4. Indicate **N/A** if learner has not been assessed for a particular level(s).

Theme:	Public/Occupational
Topics:	Applying for a Job
Learning Outcomes:	1.Present themselves well for job interviews, e.g., how they dress, body language. 2.Presents themselves verbally in a job interview. 3.Asks for clarification/repetition politely in an interview.
Subject Competency :	Speaks or signs information.
Generic Skill:	Exhibits Communication Skills
Learning domain:	Psychomotor

Level 1. Imitation

Subject Competency(SC): Imitating a facilitator/peer/other speakers/audio/ audio-visual recording speaking or signing information related to applying for a Job, the learner:

- ☐ Delivers the main ideas.
- ☐ Provides the supporting details of the main ideas.
- ☐ Pronounces the words correctly/ articulately.
- ☐ Organizes information coherently/logically.

- ☐ Uses tenses and tense agreements correctly.
- ☐ Constructs sentences according to the correct word order.
- ☐ Projects the voice appropriately.
- ☐ Uses appropriate Intonation.
- ☐ Uses body language/ non-verbal cues appropriately (facial expressions, eye movement, posture, gestures, tone of voice) Speaks within the allotted time.
- ☐ Uses vocabulary in context.
- ☐ Conveys the speaker's feelings/attitude/purpose/opinion.

Generic Skill (GS): Imitating a facilitator/peer/other speakers/audio/audio-visual recording exhibiting communication skills while speaking or signing, the learner:

- ☐ Listens/ observes attentively with comprehension to others speaking/ signing.
- ☐ Talks/signs confidently and explains things clearly about a given topic.
- ☐ Reads accurately and fluently about a given topic.
- ☐ Writes and presents coherently about a given topic.
- ☐ Uses a range of media to communicate ideas about a given topic.

Level 1 Indicators	
SC	GS

Level 2: Manipulation

Subject Competency(SC): Following instructions from a facilitator/peer/other speakers/audio/ audio-visual recording to speak or sign information related to applying for a Job, the learner:

- ☐ Delivers the main ideas.
- ☐ Provides the supporting details of the main ideas.
- ☐ Pronounces the words correctly/ articulately.
- ☐ Organizes information coherently/logically.
- ☐ Uses tenses and tense agreements correctly.
- ☐ Constructs sentences according to the correct word order.
- ☐ Projects the voice appropriately.
- ☐ Uses appropriate Intonation.
- ☐ Speaks within the allotted time.
- ☐ Uses body language/ non-verbal cues appropriately (facial expressions, eye movement, posture, gestures, tone of voice)
- ☐ Uses vocabulary in context.
- ☐ Conveys the feelings/attitude/ purpose/ opinion.

Generic Skill (GS): Following instructions from a facilitator/peer/other speakers/audio/audio-visual recording in exhibiting communication skills while speaking or signing, the learner:

- ☐ Listens/ observes attentively with comprehension to others speaking/ signing.
- ☐ Talks/signs confidently and explains things clearly about a given topic.
- ☐ Reads accurately and fluently about a given topic.

- ☐ Writes and presents coherently about a given topic.
- ☐ Uses a range of media to communicate ideas about a given topic.

Level 2 Indicators	
SC	GS

Level 3: Precision

Subject Competency(SC): Speaking or signing information creatively about applying for a Job, the learner:

- ☐ Delivers the main ideas.
- ☐ Provides the supporting details of the main ideas.
- ☐ Pronounces the words correctly/ articulately.
- ☐ Organizes information coherently/logically.
- ☐ Uses tenses and tense agreements correctly.
- ☐ Constructs sentences according to the correct word order.
- ☐ Projects the voice appropriately.
- ☐ Uses appropriate Intonation.
- ☐ Speaks within the allotted time.
- ☐ Uses body language/ non-verbal cues appropriately (facial expressions, eye movement, posture, gestures, tone of voice)
- ☐ Uses vocabulary in context.
- ☐ Conveys the feelings/attitude/purpose/opinion.
- ☐ Engages the audience.

Generic Skill (GS): Exhibiting communication skills Independently while speaking or signing, the learner:

- ☐ Listens/ observes attentively with comprehension to others speaking/ signing.
- ☐ Talks/signs confidently and explains things clearly about a given topic.
- ☐ Reads accurately and fluently about a given topic.
- ☐ Writes and presents coherently about a given topic.
- ☐ Uses a range of media to communicate ideas about a given topic.

Level 3 Indicators	
SC	GS

Level 4: Articulation

Subject Competency(SC): Speaking or signing information creatively about applying for a Job, the learner:

- ☐ Delivers the main ideas satisfactorily.
- ☐ Clearly explains the main ideas with supporting details.
- ☐ Uses wide range of vocabulary (idioms, figures of speech, vivid description, apt vocabulary or vocabulary in context)
- ☐ Pronounces a wide range of words articulately.
- ☐ Organizes information coherently/logically.
- ☐ Uses tenses and tense agreements correctly.
- ☐ Uses a variety of sentence structure.

- ☐ Projects the voice appropriately.
- ☐ Uses Intonation appropriately.
- ☐ Uses the allocated time efficiently.
- ☐ Uses body language/ non-verbal cues (facial expressions, eye movement, posture, gestures, tone of voice) effectively.
- ☐ Effectively conveys the feelings/attitude/purpose/opinion.
- ☐ Engages the audience.

Generic Skill (GS): Exhibiting communication skills creatively while speaking or signing, the learner:

- ☐ Listens/ observes attentively with comprehension to others speaking/ signing.
- ☐ Talks/signs confidently and explains things clearly about a given topic.
- ☐ Reads accurately and fluently about a given topic.
- ☐ Writes and presents coherently about a given topic.
- ☐ Uses a range of media to communicate ideas about a given topic.

Level 4 Indicators	
SC	GS

Level 5: Naturalization

Subject Competency(SC): Speaking with ease or spontaneously about applying for a Job, the learner:

- ☐ Delivers the main ideas satisfactorily.
- ☐ Clearly explains the main ideas with supporting details.
- ☐ Uses wide range of vocabulary (idioms, figures of speech, vivid description, apt vocabulary or vocabulary in context)
- ☐ Pronounces a wide range of words articulately.
- ☐ Organizes information coherently/logically.
- ☐ Uses tenses and tense agreements correctly.
- ☐ Uses a variety of sentence structure.
- ☐ Projects the voice appropriately.
- ☐ Uses Intonation appropriately.
- ☐ Uses the allocated time effectively.
- ☐ Uses body language/ non-verbal cues appropriately (facial expressions, eye movement, posture, gestures, tone of voice)
- ☐ Engages the audience.
- ☐ Effectively conveys the feelings/attitude/purpose/opinion.

Generic Skill (GS): Exhibiting communication skills with ease while speaking or signing information, the learner:

- ☐ Listens/ observes attentively with comprehension to others speaking/ signing.
- ☐ Talks/signs confidently and explains things clearly about a given topic.
- ☐ Reads accurately and fluently about a given topic.
- ☐ Writes and presents coherently about a given topic.

Level 5 Indicators	
SC	GS

- Uses a range of media to communicate ideas about a given topic.