

HILTON HIGH SCHOOL-MUKONO
COMPETENCE BASED ASSESSMENT
ICT PRACTICAL
SENIOR TWO END OF YEAR 2023
TIME ALLOWED: 2 Hours

Instructions

- *Create a folder with your names*
 - *Use your critical thinking and problem solving skills while providing the solutions*
 - *Each question takes 25 scores*
 - *Any form of copying will lead to invalidation of student's work*
 - ***Attempt two questions only***
1. Kanjokya secondary school staff together with students are very furious to the top management due to the fact that students of ICT have not attended any practical lessons this term and the teachers of the new curriculum are also wondering when to start integrating ICT in their teaching since the school lacks ICT equipment such as projectors, computers etc to integrate ICT. This has made the whole situation be unbearable hence causing a sit down strike by the staff. In response, the top management has decided to temporarily close the school.
- The head teacher's friend Mr. Kasoma on hearing this has advised him to write a letter to Uganda Communication commission (UCC) since it is a government school, the school can be supported with ICT equipment. However, being a computer illiterate he is very confused and stressed on how to do it.
- Instructions**
- You have been approached by the head teacher as a senior student of ICT, use a suitable program to address the above challenge with your professional ICT skills acquired the output file should be saved as **concerns**. (Hint: Exhibit the key skills acquired as much as possible)
2. It is evident that since ICT integration is still a new thing in the country, many parents are still not aware of the relevance of ICT integration and what it entails. No wonder sometimes they become hesitant to support their children. This has created a big gap between the school and parents hence stagnating the new curriculum implementation. You have heard that there is a parents meeting that is to be hosted by the school administration on 25th November 2023, and your class teacher has chosen you to represent fellow students on this day on the matters of the new curriculum.

Instructions

Use another suitable office application prepare your message that can be delivered in not more than 30 minutes enlightening the parents on the above in the file saved as **Know Curriculum**. (Hint: Explore the key skills learnt in the selected program)

3. XYZ Company has been paying its employees from the cash office using cash. However, due to the directive by the government through the URA, every company is required to operate formally and doing everything professionally. Due to that you have been given a list of 15 employees, with their names, Basic salaries (known to you). You have been told further told that every employee earns 15% of basic Salary as **Lunch** allowance, 5% as their **Transport** allowance and shs 20,000 is applied to every employee as their **Medical**. The company also agree to deduct NSSF at 5% from their salary.

Instructions

Using a suitable program, use the information given to organise that data such that these employees can be paid from the bank.

- The output file should be saved as **XYZ payroll**
- Format your work to have a professional look.
- Slightly below the last employee name help URA to know
 - i) The best paid employee
 - ii) The least paid employee
 - iii) Average salary of the employee
 - iv) Employees total basic salary and other allowances
 - v) The net salaries.

THE END