

WAKISSHA JOINT MOCK EXAMINATIONS
MARKING GUIDE
 Uganda Certificate of Education
 July/August 2023
ENTREPRENEURSHIP
 845/1



1. (a) The medium used should ^{contain} ~~contact~~ the following:
- Name and address of the business
 - Location
 - Contact/Telephone/Email website
 - Business logo
 - Production dealt in
 - Illustration of products
 - Vision/Mission/Motto
 - Operating hours
 - Registration number
 - Other benefits offered
 - Frame
 - Arrow with distance in case of a sign post and stands.
 - Slogan / appealing phrase.

01 mark for medium used.

NB. A candidate should specify the medium used. *01 mark = MUST*

Any 06 x 1 = 06marks

- (b) Guideline for selecting machinery and equipment for use in the business include;
- Name and address of the business plus a statement guideline for selecting machinery and equipment for use in the business.
 - Relatively cheap and affordable machinery and equipment shall be selected.
 - Machinery and equipment with higher production capacity shall be selected.
 - Machinery and equipment with readily available spare parts shall be selected.
 - Efficient and effective machinery and equipment shall be selected.
 - Durable machinery and equipment shall be selected.
 - Machinery and equipment with reliable suppliers ~~reliable suppliers~~ shall be selected.
 - Machinery and equipment which is easy and simple to use shall be selected
 - Machinery and equipment with guarantee shall be selected.
 - Flexible machinery and equipment shall be selected.
 - *Machines that environment friendly shall be selected*

01 is a must

NB

- (i) The candidate MUST use "shall" language.
- (ii) Name and address plus the statement
- (iii) Any other

~~01 mark~~

06 x 1 = 06marks

07 marks

(c) Cash sale slip should have the following

- Business name and address
- Business logo
- Name and address of the buyer
- Date
- Document identity
- Document number
- Table with;
- Serial number
- Details
- Quantity
- Unit cost
- Amount
- E.S.O.E
- Frame
- Goods once sold not returnable
- Author's details

Any 12 x 1/2 = 06 marks

(d) Management tasks which can lead to business failure if poorly handled include;

- Production management task
- Marketing management task
- Personnel management task
- Financial management task

Any 3 x 2 = 06 marks

Any 4 x 2 = 08 marks

EXPRESS SUPER MARKET
PURCHASES DAY BOOK
FOR THE MONTH OF JUNE 2023

2. (a)

Date	Details	Invoice No.	Folio	Amount (SHS)
June 2023				
1 st	Nalukenge	012		5,800 ✓
11 th	Nasaazi	041		36,700 ✓
18 th	Wanyana	060		24,100 ✓
19 th	Kabiswa	022		24,600 ✓
30 th	Total credit purchases		G.L.	91,200 ✓

**EXPRESS SUPER MARKET
SALES DAY BOOK
FOR THE MONTH OF JUNE 2023**

Date	Details	Invoice No.	Folio	Amount (Shs)
June 2023				
2 nd	Luwagu	061		92,000 ✓
5 th	Mukisa	033		18,600 ✓
14 th	Kwizera	455		55,000 ✓
25 th	Asiimwe	702		33,300 ✓
	Total credit sales		G.L	198,900 ✓ (06)

**EXPRESS SUPER MARKET
RETURNS OUT WARDS DAY BOOK
FOR THE MONTH OF JUNE 2023**

Date	Details	Credit note No	Folio	Amount (Shs)
June 2023				
4 th	Nalukenge	023		3,000 ✓
17 th	Nasaazi	018		7,00 ✓
	Total returns out awards		G.L	3,700 ✓ (04)

**EXPRESS SUPER MARKET
RETURNS IN WARDS DAY BOOK
FOR THE MONTH OF JUNE 2023**

Date	Details	Credit note No.	Folio	Amount (shs)
June 2023				
7 th	Mukisa	011		600 ✓
18	Kwizera	023		500 ✓
20 th	Wanyana	088		100 ✓
26 th	Asiimwe	094		3,300 ✓
	Total returns in wards		G.L	4,500 ✓ (06)

Conditions under which credit note may be issue include the following

- In case of an over charge was made on the invoice.
- In case goods ^{were} damaged during transit.
- ~~When goods were damaged during transit.~~
- In case goods are defective/ faulty goods.
- In case of wrong specification of goods.
- In case of low quality goods.

In case of expiring of goods.

Any 3x1 = 03mk

Any 3 X 1 = (03marks)

3. (a) General description of the business should contain.

- Name and address of the business.
- Location of the business. | Mission/vision | goals | objectives
- Purpose of the business.
- Products offered.
- Customers of the business.
- Uniqueness of the business.
- Legal form of business / nature of business ownership.
- Assets owned by the business.
- Sources of business establishment funds
- SWOT analysis.
- Date of business establishment

NB.

Name and address of the business plus statement

i.e - General description

- Any other 06 points x 1

Candidates must prepare.

01 mark

06 marks

Total 07marks

(b) Content of the Job description should include the following.

- Business name and address
- Document identity
- Job title
- Department
- Duty station
- Reporting relations
- Job duties and responsibilities
- Job summary
- Remuneration
- Nature of work i.e 2 years contract
- Equipment to be used
- Working hours
- Frame

Any 6 x 1 = 06 marks

(c) Factors that may influence decisions when determining prices for a product include.

- Cost of production
- Demand and supply of a production
- Government policy on price legislation
- Price charged by competitors
- Future price expectation
- Profit margin of the entrepreneur
- Quality of the product

- Seasonality of products
- Quantity to be bought
- Durability of the product
- Need to make the products attractive

Any 3 x 2 = 06 marks

- (d) Contents of a notice include
- business and address
 - document title
 - To.....
 - Subject matter
 - Body containing the following.
 - Reasons for writing
 - Location of the new branch
 - Period when the new branch is to open.
 - Statement of appreciation to customers
 - Author's details
 - Date of writing
 - Statement such as new, read me, or attention
 - Carbon copy Ccc
 - ~~Enclosure~~
 - Frame
 -
 -
 -

Any 12 x 1/2 = 06 marks

4. (a) Obligations of a tax payer include;
- Registering for taxes voluntarily with URA.
 - ~~Filing~~ ^{Filing} tax returns and entries.
 - Paying the correct tax at the right time and place.
 - Being honest with URA by giving full information required.
 - Cooperating with URA by giving full information required.
 - Travelling with necessary documents
 - Using of registered / licensed customs agents.
 -

Any 4 x 1 = 04 marks

- (b) (i) VAT payable to URA = VAT ^{Fraction} rate x Value added ✓ 1

$$= \frac{18}{118} \times (944,000 - 590,000) \quad \checkmark 1$$

$$= \frac{18}{118} \times 354,000 \quad \checkmark 1$$

$$= \underline{\text{Shs. 54,000}} \quad \checkmark 1$$

(04 mts)

- (ii) Total purchases price VAT exclusive = purchase price - VAT on purchases ✓ 1

$$= 590,000 - \left(\frac{18}{118} \right) \times 590,000 \quad \checkmark 1$$

$$= 590,000 - 90,000 \quad \checkmark 1$$

$$= \underline{\text{Shs. 500,000}} \quad \checkmark 1$$

04 marks

04 marks

(c) (i) Ndengwa
 Monthly PAYE = 10,000 plus 20% of the amount by which chargeable income exceeds Shs.335,000 ✓

$$= 10,000 + \frac{20}{100} \times (410,000 - 335,000)$$

$$= 10,000 + \left(\frac{20}{100} \times 75,000 \right)$$

$$= 10,000 + 15,000$$

$$= \text{Shs.}25,000$$

(04 marks)

(ii) Kateme
 Monthly salary $= \frac{\text{year's Salary}}{12}$
 $= \text{Shs.}500,000.$

\therefore Monthly PAYE = 25,000 + 30% of the amount by which chargeable income exceeds Shs.410,000 ✓

$$= 25,000 + \frac{30}{100} \times (500,000 - 410,000)$$

$$= 25,000 + \left(\frac{30}{100} \times 90,000 \right)$$

$$= 25,000 + 27,000$$

$$= \text{Shs.}52,000$$

(05 marks)

(d) Gross Rental Income $= \text{Shs.}600,000 + 2500,000 + 900,000$
 $= 4,000,000$ shillings.

Net Chargeable rental income = Gross Rental income – threshold. / Tax free allowance
 $= 4000,000 - 2,820,000.$
 $= 1,180,000$ Shillings.

Rental tax = Rental tax Rate x Net chargeable rental Income.
 $= \frac{12}{100} \times 1180,000$
 $= 141,600$ Shillings

(04 marks)

5. (a) The loan repayment schedule should contain the following:
- Name the address of the company plus the statement "loan repayment schedule" *Loan Repayment schedule.*
 - Customer's /clients name
 - credit/Loan period: 4months
 - Interest rate 8% per month
 - Amount of loan /principal amount Shs. 10,000,000
 - Method of loan repayment / method of calculating interests
 - ~~Account number~~
- any other 1.*

Period	Loan principal	Interests payable (Shs)	Total loan repayment (Shs)	Principal balance (Shs)
Month 1	2,500,000	800,000	3,300,000	7,500,000
Month 2	2,500,000	600,000	3,100,000	5,000,000
Month 3	2,500,000	400,000	2,900,000	2,500,000
Month 4	2,500,000	200,000	2,700,000	0
TOTAL	10,000,000	2,000,000	12,000,000	

Prepared by (Fill in): Sign
name
title

Approved by (Fill in): Sign
name
title

07 marks

(b) Possible risks and their instruction policies include

- Fire out break
- Theft
- Accident
- Loss of cash at business premises
- Injuries to workers
- Fire insurance policy
- Theft and burglary insurance policy
- Motor insurance policy
- Loss of money at the business premises policy
- Workmans compensation insurance policy at work place.

- machinery breakdown
- Bad debts

- machinery breakdown policy
- Bad debts policy.

Any 4 x 2 = 08marks

(c) Sources of long term finances include;

- Sale of shares
- Debentures
- Bonds
- Commercial papers
- Treasury bills
- Bank loans
- Leasing
- Mortgages
- Retained earnings

Any 4 x 1 = 04marks

(d) Ways the business depends on natural environment include

- Providing raw materials
- Providing labour
- Providing market
- Providing security
- Providing land
- Providing capital
- Providing information
- Providing security
- disposal grounds

Any 6 x 1 = 06marks

END