

LABORATORY TECHNICIAN

DATE : 6TH FEBRUARY, 2025
JOB TITLE: LABORATORY TECHNICIAN
DEPARTMENT: HEALTH
SUPERVISOR: HEALTH ADMINISTRATOR
JOB TYPE : FULL TIME
LOCATION: TORORO

About H4KI

Hope 4 Kids International is a non-government organization (NGO), Non- partisan, not a profit making organization, Non-denominational, registered in the Republic of Uganda with the aim of restoring hope to children and families affected by extreme poverty and disease, through their four pillars of Hope: Dignity, Health, Joy & Love.

JOB OVERVIEW

We are seeking a skilled and detailed-oriented Lab technician to join our health team. The Lab Technician will play a crucial role in supporting health-related reporting functions by conducting diagnostic testing, analysing results and ensuring the accuracy and efficiency of laboratory operations. This position will work closely with health teams to ensure timely, reliable and precise data is available for health reporting and decision-making.

MAJOR DUTIES AND RESPONSIBILITIES INCLUDE BUT NOT LIMITED TO:

- Perform routine and specialized diagnostic tests on patient samples, including blood, urine and other biological specimens.
- Prepare and maintain laboratory equipment and materials ensuring calibration and regular servicing.
- Analyse test results and provide clear and accurate reports to the health team.
- Maintain proper documentation of all testing procedures and results for future reference and regulatory compliance.
- Assist in the preparation and submission of health-related reports and statistical data for organizational use.
- Prepare, label and store specimens for testing following strict protocols.
- Record and report test results accurately and in a timely manner.
- Ensure compliance with health and safety regulations, maintaining a clean and safe laboratory environment.
- Assist in the collection, processing and transportation of biological samples as needed.
- Work with health professionals to interpret test results and provide insights as required.
- Monitor inventory levels of lab supplies and reorder when necessary.
- Assist in the preparation of reports for health surveillance and research activities.

- Participating in ongoing training to stay current with the latest laboratory techniques and health standards.

QUALIFICATIONS

Diploma in medical/ clinical laboratory from a recognised higher institution of learning.

Proven experience of at least 2 years in a clinical or research laboratory procedures, equipment and safety protocols.

Ability to handle sensitive and confidential information with discretion.

Excellent attention to detail and organizational skills.

Strong communication skills and ability to work effectively in a team-oriented environment.

Excellent computer skills.

WORKING CONDITIONS.

- Fulltime position with flexible working hours, depending on the labs needs.
- Some shifts may require evening or weekend work.
- Occasional exposure to potentially hazardous materials and biological specimens, requiring adherence to safety protocols.
- The lab technician should be ready to work in our health facilities at all times when required.

HOW TO APPLY

All suitably qualified and interested candidates should send one merged PDF with a cover letter, academic documents, national Identity card, a CV with 3 referees preferably from your former place of work to careersug@h4ki.org (Subject Line: "**Laboratory Technician Application**"-First Name, Last Name). Deadline for receiving application will be on **21st February, 2025**. Due to the volume of applications received, we will only be responding to shortlisted candidates.