

**NKOOWE HIGH SCHOOL**

**MID TERM II EXAMS**

**S.5 ICT S850/1**

**2023**

**ALL QUESTIONS ARE COMPULSORY**

**1HR 30MINS.**

1. Define the term computer literacy. (1mk)

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b) List the examples of various computer users. (3mks)

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2. What do you understand by the term print preview? (2mk)

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b) What is the procedure of printing a document? (3mks)

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3. How can security be maintained in the computer laboratory? (5mks)

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4. What is the procedure of inserting a table in Microsoft word? (5mks)

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5. How can text be emphasized in a word document? (5mks)

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6. What is the purpose of the following equipments used in the computer laboratory? (5mks)

i) Blower

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ii) Surge power

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iii) Fire extinguisher

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iv) Burglar proofing

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v) Door locks

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7. What are the features of modern computers? (5mks)

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8. What is green computing? (2mks)

b) What are goals of green computing? (3mks)

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9. Distinguish between headers and footers. (2mks)

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b) Why should a user number the pages in a document? (3mks)

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10. Define the following values as used in spreadsheets? (5mks)

i) Values

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ii) Labels

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iii) Work book

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iv) Formulae

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v) Function

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