

## **Job Description – Market Intervention Manager**

**Job Title:** Intervention Manager

**Organisation:** Swisscontact

**Project:** EcoProsperity

**Duty Station:** Kampala-Uganda

**Reports to:** Project Manager

**Supervisory Responsibilities:** Partnership Managers

**Remuneration:** Competitive

### **About Swisscontact**

Swisscontact was established in 1959 as an independent organization by prominent individuals from the worlds of commerce and science in Switzerland. It is exclusively involved in international cooperation and since 1961 has carried out its own and mandated projects. Since it was founded, Swisscontact has maintained close ties with the private sector. Swisscontact is currently active in 38 countries implementing 120 projects with a workforce of over 1,000 people. The organization is based in Zurich. Swisscontact concentrates on private sector development, specifically in skills development, enterprise promotion and Trade.

For over 20 years now in Uganda, Swisscontact has been strengthening people's competencies, improving their employability, increasing enterprise competitiveness, and promoting social and economic systems which promote inclusive development. We have reached over 70,000 direct beneficiaries (25,000 women) with innovative skills, diverse markets and information, various financial products/services, and life skills. Our current portfolio includes 7 projects focusing on skills development, enterprise promotion, trade, entrepreneurship and agribusiness in 30 districts in Uganda. Swisscontact plays a facilitative role in developing and implementing sustainable solutions that address underlying causes of poverty.

### **Project Overview**

EcoProsperity is a 5-year project to be implemented by Swisscontact with funding from the Linsi Foundation aimed at increasing the climate resilience and incomes of young mothers, young women and men in 10 districts in Western Uganda and Eastern Uganda. The project uses a facilitative approach in engaging with the private sector (both local and international companies), public sector (Line ministry and DLGs) and collaborations with different civil society organizations.

The EcoProsperity project is a climate resilience and market development project aimed at improving the employability, food security, incomes and climate resilience of 12,000 young mothers, young women and men (70% women) by increasing their incomes by 78% in Uganda. The project will support existing public and private sector actors to provide a wide range of innovative climate-resilient solutions to young mothers, young women and men. These actors will be supported in the assessment of demand, business model redesign, marketing of services and products and building the capacities of the target groups. Through access to these services and products, the target group will increase their skills and improve their performance in terms of the quantity and quality of the products they produce and avail in the market. Thus, Improving the competitiveness of agricultural market systems which is crucial for the growth of the selected sectors and for the benefit of all market players.

### **MAIN RESPONSIBILITIES**

- Project Planning & Implementation
- Finance and Compliance Management

- Corporate Communication
- Monitoring Result and Measurement (MRM)
- Contribute to Business Development

### **Job Summary**

The project Intervention Manager deputizes the project manager, supervises partnership managers and is responsible for supporting Project Management and Implementation, Financial Management, Organizational Management, Monitoring and Result Measurement (MRM), reporting, project communications, Human Resource Management, and Business Development. The duties will involve applying the inclusive systems development (ISD) approach to facilitate the implementation and monitoring of project interventions through partners from the private and public sectors. S/he will be responsible for mobilizing and supporting stakeholders and project partners to participate in sector promotional meetings, workshops, and other project activities.

### **Tasks and Responsibilities**

- Business development and implementation through identifying and engaging the private sector and supporting the onboarding and post-agreement planning processes for interventions to trigger market linkages and strengthen the systems.
- Support the mapping, onboarding and maintaining business relationships with the private sector actors at various levels (MSMEs) and large Enterprises in close collaboration with partnership managers.
- Liaise with identified private sector actors to support the linkages with local business practitioners in the targeted areas.
- Build relationships with other implementing partners to ensure the project deliverables are met and coordinated.
- Support the ideation-creation and design of business partnerships with the targeted businesses to deliver and streamline the trade routes in the target areas.
- Scope for intervention and collaboration opportunities with other organisations such as UNHCR, WFP and other implementing organisations.
- Develop annual, quarterly and monthly work plans with budgets in collaboration with the project team that incorporate interventions and activities.
- Ensure that monthly, quarterly and annual planned targets are achieved.
- Actively participate in the regional knowledge management activities.
- Work with the MSMEs to understand their business constraints and design interventions to address them.
- Design business models with the support of the management team that do address the growth opportunities for the Enterprises and the beneficiaries.
- Manage, control and coordinate project schedule & implementation to make sure the project to be completed on time.
- Monitor and track project's progress and handle any issues that arise.

- Proactively participate in the weekly catchups, reporting progress on weekly, monthly, and semi-annual in consultation with the Monitoring team.
- Use project management tools to monitor working hours, budget, plans, and money spent.
- Create and maintain comprehensive project documentation, plans and reports.
- Liaise and collaborate with the consortium partners to ensure effective integration of interventions across the consortium.
- Identify other implementing organisations for potential collaboration

**Personality Traits**

Proactive, self-driven, results-oriented, positive attitude, collaborative, flexible, values-oriented and enthusiastic.

**Qualifications and skills**

- Minimum 8 years of work experience preferably in senior roles in the private sector with the desire to transition to development. Or development sector experience working with market systems approaches.
- Advanced degree or bachelor's degrees in business, Development studies, Agricultural Economics, Finance, and Economics, Public Policy, Rural Development, Enterprise Development or another field.
- Demonstrated knowledge of climate change mitigation and adaptation remains a priority for this position.
- Gender responsive/transformation programming knowledge will be an asset.
- Demonstrable skills in project management, financial management, advocacy, leadership, resource mobilization, procurement, communication, strategic planning, and implementation with good knowledge of private sector and public sector operations. Business case design and implementation are a must.
- Local understanding of the Ugandan context and language is an added advantage.

**Required skills, values and behaviours across roles**

- Passion for making a positive impact and achieving career growth.
- Experience collaborating with diverse teams, demonstrating flexibility, team spirit, and enthusiasm.
- Demonstrated commitment to meet deadlines and a high degree of autonomy in project planning and implementation with integrated monitoring and results measurement.
- Ability to work well under pressure with minimal supervision
- Willing to receive and give constructive feedback
- Problem-solving and can-do attitude
- Strong writing (MS Office), communication and analytical skills
- Financial management
- Stakeholder Management

- Resource mobilization
- Interpersonal

**Application Processes**

Interested and qualified candidates should apply by submitting their CV and cover letter along with the contacts of three professional referees to [suzanne.oweka@swisscontact.org](mailto:suzanne.oweka@swisscontact.org) [ug\\_info@swisscontact.org](mailto:ug_info@swisscontact.org) and [kenneth.aedu@swisscontact.org](mailto:kenneth.aedu@swisscontact.org) by Friday 17<sup>th</sup> May 2024.

**Female candidates with a private sector background are strongly encouraged to apply.**