WAKISSHA JOINT EXAMINATIONS
SCORE GUIDE
End of year Assessment
Senior Three
November 2023
COMPUTER 840/2

Competences	Scoring criteria	Total
(i) Use of appropriate application	02	01 x expected no. Of skills 01 x 39
(ii) Content (relevance of the message, grammar, title, Spelling, typing skill)	05	
(iii) Data entry e.g. tabulation of data	13	
(iv) Editing (footer, date, copy, cut, paste,)	05	
(v) Formatting (Font size, Font color, Font face, Background)	03	
(vi) Relevant use of application tools (chart, chart title, axis title, data labels, wrap text, import,)	07	
(vii) Representation of data (chart, report)	02	
(viii) Presentation of the product (File format, soft and hardcopy)	02	
		39

END