Group policy

Each group member is as important as the other and every effort made towards achieving set goals is of high value. Therefore, the group is expected to function professionally with members that are committed and honest in carrying out tasks.

We will meet every day of the week from 09:00 to 16:00. This will help eliminate the communication weakness. Before work proceeds, we will be having update meetings at 09:00, where each member presents briefings on the status of the tasks given at hand to the group.

Rules governing our group performance, were as follows:

1. No gaming.

2. No social media.

3. no more than 5 coffee breaks a day

Each member is responsible for his work, tasks and coming up with agendas for the meetings.

Punctuality is essential always for all group members. When a member is running late, he should inform the other group members before the meeting time and if he does not inform other group members a warning will be given to him.

All updates concerning the group tasks and log processes will be monitored.

Decision making will be made based on a mutual discussion involving all group members and everybody can speak their mind if they want to be heard or make a positive point. But if no mutual decision is met the member responsible for that task has the last say.

During working periods, it is important for the group to have coffee breaks and talk about other things to refresh our minds.

As individuals in a group we have different strengths and weakness. Therefore, we cannot expect each member to contribute the same amount of work as another member would. Output is determined by the task at hand for each member. But if one member is done with his task, he must help any member in need of help with completing the task.

If any member consistently displays indifferences towards the project goals or tasks in general, he would be kicked out of the group.

For us to prevent our group from falling apart we must behave responsibly during the project.

Patrik Ihnat

Patrik Kucerka