April 02, 2025

The Interviewees

Dear Sir/Ma'am,

Good Day!

We, the undersigned, Francis Daniel D. De Vera, Kenny Walter P. Duran and Ervin John S. Libardos are Third-year IT students from the College of Information Sciences and Computing(CISC) from Central Mindanao University are currently conducting a Stakeholder/Client Market Analysis about the topic: ***"SwiftGrade: an AI-Assisted Quiz and Exam Management Suite using OCR and NLP for College Instructors and Teaching Faculty"*** for our IT100.1 - IT Capstone Project and Research I Subject.

The Aim of the Study is to create a new system, **that is similar to the Commercially Available "ZipGrade"**, but exclusively used in our University, in which its features support Different Type Exams, and our biggest claim of "Automating Essay Evaluation Tasks". The target participants of the study are you, the Humble Teachers and Instructors of the University. That is why you are selected; however, you have the choice to participate or not.

In accordance with this, we would like to request for an Interview, if possible. The Interview would last about for **10-15 minutes** depending on favorable circumstances. Hoping and for your favorable action on our request.

If you choose to participate, please sign the Consent Form included in this copy and complete the following instruments accurately and truthfully. Rest assured that your responses will be dealt with strict confidentiality in accordance with the Data Privacy Act (R.A. 10173).

For any queries and/or concerns regarding this study, feel free to contact us via the mobile number: (+63)997 768 1792, or via email at s.devera.francisdaniel@cmu.edu.ph.

Thank you so much for your time and cooperation.

Respectfully yours,

FRANCIS DANIEL D. DE VERA   **KENNY WALTER P. DURAN**
Student Researcher   Student Researcher

ERVIN JOHN S. LIBARDOS
Student Researcher

Acknowledged:

FLORDELIZA AGUIRRE
Research Advisor