

Jonathan Halls

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Skills Highlights

- Transferable Skills
 - Managed Store Level Retail Electronics Department for The Source
 - Handled in person or over the phone technical support as in store and mobile technician
 - Motivated myself and others in completing projects and increasing sales
 - Learned new procedures, systems, and languages quickly, thoroughly, and effectively
 - Continuous learning, with self-teaching always an option
 - Current and Valid Class 5 Driver's License and personal vehicle
- Technical Skills
 - Operating Systems - (Windows, Linux, Mac) Installation, configuration, and administration
 - Office Software – (Highly Familiar with both the Microsoft Office Suite and Openoffice.org)
 - HTML and CSS - Publishing websites for business and personal use
 - VB .Net – Writing applications and class libraries in a classroom setting
 - C# - Writing applications using mainly web resources for self-teaching
 - Local Area Networks - Set up and maintained wired and wireless networks
 - Repair and Maintenance - desktop and laptop computers

Experience

- Transferable Experience
 - Management - Worked as Department Manager over 6 employees
 - Customer Service - Handled In-Person and Telephone Customer Support
 - Cash Handling - Maintained an accurate cash float
 - Filing - Initial set-up and maintenance of an office filing system
- Technical Experience
 - Microsoft Access - In Process of setting up a membership database for a provincial organization
 - Installation and repair
 - Computer, Stereo and AV Equipment as a mobile Technician
 - Computer equipment and other electronics as In-Store Technician
- Non-Technical Experience
 - Electrical - set up of photovoltaic panels, charging and battery systems
 - Construction - tire walls using a rammed earth method
 - Retail - Set up and maintained various in-store displays
 - Inventory - Ordered / kept up stock for a bakery and an electronics store

Employment History

Customer Service Rep.

Kamloops, BC

Rogers Plus

May 2011 to Oct 2011

Sandwich Artist

Kamloops, BC

Subway (Valleyview)

June 2011 to Sept 2011

Customer Service & Sales; Manager (for The Source)

Parksville, BC

ParksWest / The Source

Sep 2008 to May 2010

Product Assembly - Heated Vests and Jackets

Errington, BC

Electrowear Manufacturing

Jan 2007 to June 2008

Customer Service Rep.

Nanaimo, BC

Rogers Video

Aug 2006 to May 2007

Guest Services Rep, Baker

Dec 2003 to June 2006

Petro Canada

Nanoose Bay & Nanaimo, BC

Customer Service Rep, & Rep Leader

Apr 2002 to Aug 2003

RMH Teleservices

Nanaimo, BC

Guest Services Rep, Baker

Jan 2001 to Apr 2002

Petro Canada

Nanoose Bay, BC

Volunteer

Vice Chair, Ethics and Communications Officer

Kamloops, BC

CWABC

Oct 2011 to Present

Green Housing Construction Internship

Sheridan Lake, BC

Earthship Biotecture

June 2010 to Sept 2010

Librarian and Membership Director

Nanaimo, BC

Temple of the Green Cauldron

2004 to 2007

Education

CSOM Diploma (First Year)

2011 Fall to Present

Thompson Rivers University

Kamloops, BC

Food Safe

2005

V. I. H. A.

Nanaimo, BC

Propane Training Institute (Certification)

2005

Petro Canada

Nanoose Bay, BC

References

Bob Barlow

Coordinator and Professor – Thompson Rivers University – CSOM Program
(250)371-5957

Kat Vincent

Store Manager – Parks West Business Products
(250)248-6764

Brian Hitchings

Manager – Errington Pet Lodge
(250)240-3859