



## PROPOSED PROJECT PRESENTATION FORMAT

### *Preliminary pages (in Roman numeral)*

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## CHAPTER 1: INTRODUCTION AND PRESENTATION OF ENTERPRISE

*Few lines for introduction of the chapter; not more than one page.*

1.1 BACKGROUND TO THE STUDY.....	1
1.1.1 Historical Background.....	2
1.1.2 Conceptual Background .....	3
1.1.3 Theoretical Background .....	
1.1.4 Contextual Background .....	
1.2 STATEMENT OF THE PROBLEM .....	
1.3 OBJECTIVES OF THE STUDY .....	
1.3.1 Main Objective .....	
1.3.2 Specific Objectives .....	
1.4 RESEARCH QUESTIONS .....	
1.4.1 General Research Question .....	
1.4.2 Specific Research Questions .....	
1.5 RESEARCH HYPOTHESES .....	
1.5.1 Specific hypothesis .....	
1.6 SIGNIFICANCE OF THE STUDY.....	
1.6.1 To .....	
1.6.2 To the.....	

1.7 JUSTIFICATIONS OF THE STUDY .....	
1.8 DELIMITATION OF THE STUDY .....	
1.8.1 Thematic Scope .....	
1.8.2 Geographical Scope .....	
1.8.3 Time Scope.....	
1.9 ORGANIZATION OF THE STUDY .....	

## CHAPTER 2: LITERATURE REVIEW

2.1 Theoretical Review .....	
2.2 Conceptual Review .....	
2.3 Empirical review (Review by Objectives)	
2.4 PRESENTATION OF THE ENTERPRISE (INTERNSHIP).....	
2.4.1 Presentation of the internship .....	
2.4.2 Activities carried out .....	
2.4.3 Internship experience .....	
2.4.4 Strength and weaknesses .....	
2.4.5 Problems encountered .....	
2.4.6 Recommendations .....	
<b>2.5 Presentation of the project management plan</b>	
2.5.1 Purpose of the plan	
2.5.1.2 Executive Summary	
2.5.1.3 Assumptions and constraints	
2.5.1.3.1 Assumptions	
2.5.1.3.2 Constraints	
<b>2.5.2 Scope management</b>	
2.5.2.1 Work breakdown structure	
2.5.2.2 Deployment plan	
2.5.2.3 Change Control management	
2.5.2.1 Report (Project Summary, milestones, working days etc)	
<b>2.5.3 Schedule and Time management</b>	
2.5.3.1 Milestones management	
2.5.3.2 Schedule management	
2.5.3.2.1 Dependencies/Activity Sequencing	
2.5.3.3 Schedule and Time Management Report	
2.5.3.3.1 Network diagram report	
2.5.3.3.2 To Level task report	
2.5.3.3.3 Critical Task report	

## CHAPTER 3: METHODOLOGY

3.1 Research Design	
<b>3.2 Feasibility Studies</b>	
<b>3.2.1 Market study</b>	
<b>3.2.2 Environmental feasibility</b>	
<b>3.2.3 Technical feasibility</b>	
<b>3.2.4 Economic feasibility</b>	
<b>3.2.5 Socio-political feasibility</b>	
<b>3.2.5 Feasibility report</b>	

3.3 Research Design .....	
3.4 Population of the study	
3.4.1 Mother population	
3.4.2 Target population	
3.4.3 Accessible population	
3.5 Sampling frame	
3.5.1 Sample size .....	
3.5.2 Sampling technique .....	
3.6 Sources of data collection	
3.6.1 Primary data	
3.6.2 Secondary data	
3.7 Validity and reliability of the instrument	
3.7.1 Validity of the instrument .....	
3.7.2 Reliability of the instrument .....	
3.8 Method of data analysis.....	
3.9 Method of Project Analysis	
3.9.1 Method of cost analysis	
3.9.2 Method of human resource analysis	
3.9.3 Method of scope analysis	

## **CHAPTER 4: PRESENTATION ANALYSIS AND PRESENTATION OF RESULTS**

- 4.1 Presentation of descriptive statistics
- 4.2. Presentation of inferential statistics: Hypothesis testing (**Optional to HND Students**)

## **CHAPTER 5: PROJECT BUDGETING, FINANCING AND CONTROL MANAGEMENT**

- 5.1 Cost and Budget management**
  - 5.1.1 Cost Estimation
  - 5.1.2 Cost Budgeting
    - 5.1.2.1 Budget Template**
    - 5.1.2.2 Sale Estimation
    - 5.1.2.3 Projected Profit and lost
- 5.2 Project Financial statement**
- 5.3 Cost and Budget management report**
  - 5.3.1 Earned Value report
  - 5.3.2 Over Budget report
  - 5.3.3 Resource Usage report
- 5.4 Cost control**
- 5.5 Quality management**
- 5.6 Human resource management**
- 5.7 risk management**
- 5.8 Procurement management**
- 5.9 Compliance management**

## **6.0 DISCUSSION, CONCLUSION AND RECOMMENDATIONS**

6.1 Discussion of findings

**6.2 Discussion of the project plan**

**6.3 Project closeout decision (is it feasible that they can carry out or not)**

6.4 Conclusion

6.5 Policy implication

6.6 Recommendation

### **APPENDIX**

**Appendix A: Project management plan approval**

**Appendix B: Project References**

**Appendix C: Project Key Terms**

**REFERENCES (APA 7<sup>th</sup> Edition ) .....**

### **SPECIFIC REQUIREMENTS**

- • **FONT:** Times New Roman
- • **FONT SIZE:** Body text = 12 Titles = 14
- • **Line spacing:** 1.5
- • **Page number position:** **BOTTOM** To the **MIDDLE**

**HND and Diploma MINIMUM 40**

**DEGREE: MINIMUM 50**