

The Lads: Minutes of the meeting on the 5th March

In Attendance :

Ronan Constantine
Harvey Muyangayanga
Mthokozi Sibanda
Siddarth Singh

Apologies :

None

1. WELCOME

Full presentation of each member.

2. CONFIRMATION OF MINUTES

Considering that this was the first meeting, there were no minutes to be confirmed.

3. COMMUNICATION MEANS

It was decided that formal communication would be conducted through emails and Slack. Mtho was appointed to setup a Slack. Task tracking will be done through Jira to be setup by Harvey. Communication with the client is essentially through Sakai

4. GOALS

- Pick a group name
- Design a logo
- Define what is the individual component of the project
- Establish roles for each member
- Pick a methodology
- Setup repository and any necessities dependencies
- Evaluate strengths and weaknesses of our team.
- Requirement discovery by:
 - o Exploring the current version of Genesis
 - o Going through the client specifications i.e. project brief
 - o Reading and understanding the current Genesis manual to see where improvements must be applied

5. TASKS BREAKDOWN

- All the members commit to learn enough Python since it is the required language for the project
- Ronan & Siddarth are primarily in charge of the Requirement document with oversight from Harvey and Mtho

- Harvey & Mthokozi are primarily in charge of the project plan document with oversight from Ronan and Siddarth