**Sample Outbound Agreement**

Date:

This agreement is entered into by the following parties regarding sample outbound matters:

Party A (Outbound Party):

Company/Institution Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Party B (Receiving Party):

Company/Institution Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Samples to be Provided (hereinafter referred to as "Samples"):

1. Sample Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Sample Description: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Sample Quantity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Terms of Agreement:

1. Sample Delivery and Receipt Date:

- Party A agrees to deliver the samples on [Year] [Month] [Day].

- Party B agrees to receive the samples on [Year] [Month] [Day].

2. Sample Use: Party B agrees to use the samples solely for the following purpose: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Usage Restrictions: Party B shall not use the samples for any unauthorized purposes without written consent from Party A.

4. Sample Custody Responsibility: Party B shall store the samples appropriately to prevent damage, loss, or unauthorized use.

5. Sample Return: Party B agrees to return the samples to Party A within \_\_\_\_\_\_ days after use, unless otherwise agreed by Party A.

6. Confidentiality Clause:Both parties agree to maintain confidentiality regarding all sample-related information and protect any confidential data.

7. Additional Terms:(Describe any other terms here)

8. Governing Law and Dispute Resolution: This agreement shall be governed by the laws of [Country] [Province] [City]. Any disputes shall be resolved through negotiation. If unresolved, either party may file a lawsuit in the competent court.

Signatures:

Party A (Outbound Party) Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Party B (Receiving Party) Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This agreement is executed in duplicate, with each party holding one copy, both having equal legal effect.

Sample Outbound Record:

Sample Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Outbound Quantity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Outbound Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This agreement may be adjusted as needed to cover all relevant outbound details.