**SMS CONCEPT**

**For College Students**

* There will be no automation of SMS sending.
* All SMS to be sent to the Parent/Guardian will be done manually after inputting an offense

**For Senior High Students/ Junior High Students & Grade School Students**

* The system shall have the feature of automating the SMS sending to the Parent/Guardian alongside the automation of the offense namely (TARDINESS, CURFEW POLICY, & TRUANCY)
* **For Curfew Policy** (time may change) MINOR
* After 6:30PM for SHS
* After 6:00PM for JHS & GS
* **For Truancy** (time may change) MAJOR
* Signing out before 2:45PM (Mon-Thur) or 1:50PM (Fri) for JHS and GS
* Signing out before 3:30PM (MWF) or 4:00PM (TTH) for SHS

**For Tardiness** (time may change) MINOR

* Signing in After 7:45AM for JHS and GS
* Signing in After 8:15AM for SHS

for tardiness scanning their ID after 7:45/8:15AM should prompt a confirmation for the offense.

This way, the student must visit the disciplinary office to confirm their “tardiness” and would be able to get admit slip for their class.

**(MAJOR) Committing ten (10) similar minor offenses within a semester** (e.g. 10 times late in class or in general assembly for one semester). Shall also prompt a warning to the Parent/Guardian through an SMS notification and will be considered as 1 major offense.

**SAMPLE MESSAGE**.

[This is an Automated Message, Please Do not reply to this Message]

Greetings Parent/Guardian!

This message is to inform you that (Student name), with ID number\_\_\_\_\_

has committed a violation against the school’s policy. He/She violated a

(Serious/Major/Minor) offense under subsection \_\_\_\_\_, ( the violation) and

is subjected to \_\_\_\_\_\_\_. Remarks:\_\_\_\_\_\_\_\_\_. For more details and

concerns, Please contact us at \_\_\_\_\_\_\_\_. Thank you!