## From the Office of the Presidents:

Hey All, This is an announcement to clarify rules of common decency that all college students, club members and paraprofessionals should have. We want to remind all of our members that as paraprofessionals, we should always conduct ourselves in a professional manner. This release clarifies rules that we all should follow as we strive to succeed as individuals and as a club.

- 1) All members should never let the idea of anonymity allow them to do something they shouldn't. All members should conduct themselves in an appropriate manner, during all interactions with the club and our members.
- 2) Discord and Facebook are used as our club's main communications channels. Do not abuse it.
  - a) Keep all public / private communications with all members within the topics discussed within the club.
    - i) Do not harass or bully any member in private chats.
    - ii) Do not make inappropriate comments in our communication channels.
    - iii) Do not post inappropriate images on these channels.
      - (1) On discord, use #fun for off-topic discussions. However do not conduct yourself in an improper manner.
    - iv) Do support all of our members how you would like to be treated.
  - b) Do not make posts on Facebook / Discord that detract from our goals and objectives as a club.
  - c) On these platforms please use your real name so we can identify you. This has always been the case on Facebook, and now our Discord page since we added #style-guide.
- 3) We allow all members to upload, modify, and contribute to our group projects. Do not abuse it.
  - a) Do not plagiarize anything. From art to code, we do not want to use another person's work if they do not give explicit permission for us to use it.
  - b) Do not make inappropriate submissions.
    - i) From art to code, all submissions need to be appropriate to the content we are creating.
      - (1) Coder should use variable names and comments that identify the use of the code. Not anything explicit.

The board reserves the right to ban any member who violates these rules. A ban constitutes removal from all club platforms and not being able to participate in club events or receive membership benefits.