

Your school letterhead

May 25, 2024

address line 1  
address line 2  
address line 3  
address line 4

(Fumeng: Above: If you don't want to look for the address, you can use vspace in the configuration file. Below: Sometimes the position and department names are different. )

Dear Members of the Search Committee,

I am submitting my application for My specialization aligns with Brown's commitment to excellence in research and education, and I am confident that I will be a valuable addition to your institution.

(Fumeng: Below is the same paragraphs for your research, teaching, and future plans. )

Quisque ullamcorper placerat ipsum. Cras nibh. Morbi vel justo vitae lacus tincidunt ultrices. Lorem ipsum dolor sit amet, consectetur adipiscing elit. In hac habitasse platea dictumst. Integer tempus convallis augue. Etiam facilisis. Nunc elementum fermentum wisi. Aenean placerat. Ut imperdiet, enim sed gravida sollicitudin, felis odio placerat quam, ac pulvinar elit purus eget enim. Nunc vitae tortor. Proin tempus nibh sit amet nisl. Vivamus quis tortor vitae risus porta vehicula.

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(Fumeng: The next paragraph usually says why you want to apply to this position / school. )

I apply to Brown University because Brown is awesome.

(Fumeng: A wrap-up paragraph. )

Suspendisse vel felis. Ut lorem lorem, interdum eu, tincidunt sit amet, laoreet vitae, arcu. Aenean faucibus pede eu ante. Praesent enim elit, rutrum at, molestie non, nonummy vel, nisl. Ut lectus eros, malesuada sit amet, fermentum eu, sodales cursus, magna. Donec eu purus. Quisque vehicula, urna sed ultricies auctor, pede lorem egestas dui, et convallis elit erat sed nulla. Donec luctus. Curabitur et nunc. Aliquam dolor odio, commodo pretium, ultricies non, pharetra in, velit. Integer arcu est, nonummy in, fermentum faucibus, egestas vel, odio.

Sincerely,

*First Last*

First Last, Ph.D.