

DAHUNSI FOLASHADE BLESSING

Ace Terrace 3, Orunbe Close, Oniru, Lagos

☎ +234 905 326 5632 | ✉ dahunsifolashade84@gmail.com

CAREER OBJECTIVE

A purpose-driven, goal-oriented, and creative professional with strong dedication and adaptability. Highly motivated to complete tasks effectively, whether independently or in a team, while contributing to organizational growth. I aim to build a long-term career where I can apply my skills and knowledge while inspiring and adding value to those around me.

WORK EXPERIENCE

Customer Service Personnel

July 2024 – Present

Top Nosh Global

- Assisted customers by providing product information and resolving inquiries.
- Handled complaints and ensured quick, effective resolutions.
- Supported sales operations and maintained strong customer relationships.

Direct Sales Agent

Oct 2023 – May 2024

First City Monument Bank

- Prospected and acquired new customers.
- Opened accounts and ensured compliance.

Staff

Feb 2022 – Feb 2023

Ministry of Agriculture

- Logged loan applications and resolved customer complaints.
- Handled administrative tasks and record-keeping after harvest.
- Participated in farm operations and activities.

Educationist

Aug 2022 – Jan 2023

Mera Montessori School, Yenagoa, Bayelsa State

- Taught students using both theory and practicals according to the curriculum.
- Assessed student performance through tests and projects.

Marketer**Aug 2018 – Dec 2018***VOK Microfinance Bank, Ilorin, Kwara State*

- Conducted market research to identify target audience demographics.
 - Worked with team members to achieve set goals.
 - Researched and implemented competitive marketing strategies.
 - Developed and integrated content marketing strategies.
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EDUCATION

HND, Mining Engineering*Kwara State Polytechnic, Ilorin — Lower Credit***ND, Minerals & Petroleum Resources Engineering***Kwara State Polytechnic, Ilorin — Lower Credit***Senior Secondary Certificate Examination (SSCE)***Royal Academy International, Ode-Irele, Ondo State*

SKILLS

- Microsoft Office Suite (Word, Excel, PowerPoint)
- Critical Thinking & Problem Solving
- Content Writing & Communication
- Adaptability & Team Collaboration
- Ability to Work Independently

KEY COMPETENCIES

- Marketing & Strategic Planning
- Excellent Verbal and Written Communication
- Proficient in Microsoft Office Tools

CERTIFICATIONS

- **ALX Virtual Assistant Certificate** – 2024
- **National Youth Service Corps (NYSC)** – Certificate of National Service, 2023
- **Microsoft Office Training** – Certificate of Completion (Starryt Computer Consult), 2014

REFERENCES

Available upon request.