

Ref:BDFB/POD/YEAR/XX

Date: January 05, 2026

## **EMPLOYMENT CERTIFICATE**

To Whom It May Concern,

This is to certify that Mr. [Name] (ID: BDFBXXX), son of [Father's Name] and [Mother's Name], National ID Card Number. 9XXXXXXX7, has been employed at BD Funnel Builder Limited as a permanent employee since [joining date]. Currently he is working in the [Department Name] (Sub-Department Name if applicable) department as a [Current Designation].

This certification is being issued on the date of [date of issuing the letter] upon his request and can be used for reference purposes.

I hereby certify that the above-mentioned information is correct and accurate to the best of my knowledge.

Sincerely,

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**Towsif Sakib**

People & Operations Manager  
Cell: +8801718506665