

Team Buttercup Minutes 2

Meeting Minutes 2 | Date: 28/03/2017 | Time: 12:00pm-1pm | Location: CO236

Attendees

- ❖ Dipen Patel
- ❖ Fang Zhao
- ❖ Angelo Miranda
- ❖ Xiaohan Bai

Agenda

1. Pick team name.
2. Figure out group name.
3. Set up Git repository
4. Set up Git ReadMe
5. Set up Trello Board

Notes

- **General Questions to ask client:**
 - Is there a specific language that is most applicable? (Java)
 - What main components do we need for the GUI?
 - Several categories for post boxes (like size, weight)
 - Mostly the outlined functionalities in handout
 - Project Milestones?
 - Any special requirements that are not outlined on handout?
 - What's the best form of communication?
 - Any prototyping necessary?
- Git repository created
- Git read me created
- Group name picked (Team Buttercup)
- Trello board created on <https://trello.com/b/LUp70anM/board-1>

Action Items

1. Everyone needs to be to know how to use Git.
2. Everyone needs to create a branch on Git.
3. Finish personal assignments before Monday meeting.
4. If possible get started on project documentation, and mention it within group chat.

Next Meeting Agenda Items

- ✚ Begin planning phase and figure out a plan on how to approach this project.