

# Muster John Colendres

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## CAREER OBJECTIVE

To seek and maintain a full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

## SKILLS

- Product and service sales
- Exceptional customer service
- Documentation and reporting
- Order Fulfillment
- Stocking and replenishing

## WORK HISTORY

**Homeworld Shopping Corporation, SM Fairview, Quezon City —Sales Associate**

May 2017 - October 2017

*Engaged with customers to build rapport and loyalty.*

**Infomax Enterprise/Asiawide, SM North Edsa, Quezon City — Sales Associate**

March 2018 - July 2021

*Greeted customers, offered assistance in finding requested items and carried merchandise to the checkout line.*

## EDUCATION

**Cielito Zamora High School, Camarin Caloocan City —High School Diploma**

June 2011 - April 2015

**Polytechnic University of the Philippines, Sta.Mesa Manila — BS Tourism Management**

June 2015 - August 2015

**St. Clare College, Zabarte Rd. North Caloocan — BS Computer Science**

Sep 2021 - Dec 2022