

NJ workflow field descriptions

This document describes all the of fields in our Filemaker "NJ Workflow" database.

1. Filename
 - a. This is actually a button that displays a field imported from sonyproject.com
 - b. Through a programming error years ago, all filenames start with "ucsb" when they should start with "cusb"
 - c. You search for records here
2. Title in ADP / Main Talent in ADP
 - a. pulls from the EDVR/ ADP/ DAHR record
 - b. we used to verify these fields but no longer do so
3. Disc condition notes
 - a. GenSurfaceDamage: the general condition of the record: how many scratches, bad grooves, different shellac shadings are there across the whole surface of the record?
 - b. LocalSurfaceDamage: are there any significant cracks, potholes, dings, missing shellac, etc.?
 - c. PittShellacContam: how much pitting, how speckled does it look?
 - d. Wear: how shiny is it, how mottled does the surface appear?
 - e. fields are ranked 0-5 according to the following guide:
 - i. "0" - does not exist (rare)
 - ii. "1" - exists
 - iii. "2" - is notable
 - iv. "3" - is significant
 - v. "4" - is destructive
 - vi. "5" - is catastrophic (rare)
4. Noise Profile Notes
 - a. Clicks: how many discreet clicks are there, typically these are cyclic and only effect a localized portion of the record
 - b. Crackle: how many multi-click phenomena are there? these tend to not be cyclic and can change throughout the recording.
return it's worst level
 - c. SurfaceNoise: roughly, how much hiss is there?
 - d. fields are ranked 0-5 according to the following guide:
 - i. "0" - does not exist (rare)
 - ii. "1" - exists
 - iii. "2" - is notable
 - iv. "3" - is significant
 - v. "4" - is destructive
 - vi. "5" - is catastrophic (rare)
5. Stylus
 - a. the size and shape of the stylus used to transfer the disc
6. Speed
 - a. the speed used to transfer the disc, in rpm
7. labnotes
 - a. any additional info regarding the transfer
 - i. e.g. missing piece of disc along the edge, vertical variation, etc.
8. Cleaned/ Transferred/ Imaged
 - a. provides user anme and time stamp of various production/ preservation actions
9. Folder batch
 - a. Deprecated
 - b. the 1000th folder that to which we send to LC
10. Digitization complete
 - a. box checked when discs are "done"
 - b. working on new implementation of this box to:
 - i. check once SIP has been generated
 - ii. export to EDVR
11. Label edit complete
 - a. Deprecated
 - b. no idea what this was used for