Part 1: Maps & Geocoding

Task 1: Basic Map Showing Sales by Country

- 1. Load sales with geodata.csv.
 - (It should have columns like Country, Region, City, Latitude, Longitude, Sales, Category.)
- 2. Insert **Map visual** \rightarrow
 - o Location: Country
 - o Size: SUM(Sales)
 - o Tooltip: Country, Total Sales.

Task 2: Use Latitude and Longitude for Precise Mapping

- Insert another **Map visual**.
- Drag:
 - o Latitude \rightarrow Latitude column
 - o $Longitude \rightarrow Longitude column$
 - o $Size \rightarrow SUM(Sales)$
 - o $Tooltip \rightarrow City$, Sales.

This ensures exact city placement, avoiding country-level ambiguity.

Task 3: Plot Total Sales by City

- Use Map or Filled Map.
- Location: City
- Size: SUM(Sales)
- Tooltip: City, Sales.

If duplicates exist, Power BI will ask for **Country/Region** hierarchy \rightarrow add them to avoid conflicts.

Task 4: Region-wise Sales Heatmap (Shape Map)

- 1. Enable Shape Map: $File \rightarrow Options \rightarrow Preview Features \rightarrow Shape Map Visual$.
- 2. Add **Shape Map** visual.
- 3. Location \rightarrow Region
- 4. Color saturation \rightarrow SUM (Sales)
- 5. Format → Map settings → Select map (World, Country, Region). This gives a heatmap by shading regions based on sales.

Task 5: Map Drill-Down (Country \rightarrow Region \rightarrow City)

- Create a hierarchy: Country → Region → City.
- Insert a Map visual.
- Drag hierarchy into **Location**.
- Turn on **Drill Mode** (bottom toolbar).
 Now user can drill down from Country → Region → City interactively.

Part 2: Formatting & Annotations

Task 6: Customize Map Visual – Titles, Colors, Labels

- Select map → Format pane →
 - o Title: Rename (e.g., "Global Sales by Country")
 - o Data colors: Custom palette
 - o Category labels: Turn ON (shows city names).

Task 7: Conditional Formatting for Bubble Colors

- In Format \rightarrow Data colors \rightarrow Click $\mathbf{fx} \rightarrow$ Conditional formatting.
- Base on field: Sales
- Gradient: Green → Red (High → Low).
 This highlights strong vs weak sales cities.

Task 8: Add Annotations to Highlight Key Cities

- Use **Text Box / Shapes** in report page.
- Place next to important cities (e.g., "Highest Sales City: New York").
- Optionally add **Smart Narrative visual** → Auto summary of sales.

Task 9: Create a Tooltip Page with Detailed Info

- 1. Add new Page \rightarrow Page Information \rightarrow Enable *Tooltip*.
- 2. Add visuals: Card (Sales), Table (Product breakdown), etc.
- 3. On Map visual → Format → Tooltip → Set to custom tooltip page. Hovering over a city will show full sales info.

Task 10: Add a Slicer to Filter the Map by Category

- Insert Slicer → Field: Category.
- Connect it to map visuals. Now you can view sales geography by category (e.g., Electronics, Clothing).