

## **PROJECT REPORT FORMAT**

**Cover Page**

**Declaration**

**Abstract**

**Acknowledgements**

**Table of Contents**

**List of Figures**

**List of Tables**

**List of Abbreviations**

**Chapter 1: Introduction** - describes the state of knowledge, research question, aims of the work and the context in which the work appears.

**Chapter 2: Literature Review** - discusses relevant previous work and any appropriate literature.

**Chapter 3: Methods** - contains a full account of the practical work undertaken. This may include Systems Analysis and System Design, which could be divided into two separate chapters.

**Chapter 4: Results** – contains a full account of the results obtained. This may include Implementation and Testing. Details include hardware platform used, choice of programming language, coding, testing, test data, sample outputs etc.

**Chapter 5: Discussion** - a summary of the results and their relationships, exceptions, relationship to previous work, theoretical or practical implications, achievements, constraints, statement of the conclusions and suggestions for further work.

**Appendix A: References and Bibliography** - a recognized and consistent referencing system is vital (see separate guidelines). References can include www links. All

references should be placed at the end of the report, not at the end of each chapter.  
Bibliography is work consulted and used but not specifically referenced

**Appendix B: User Manual** - Required if the project involved the building of a system.  
Includes technical manuals.

**Appendix C: Sample Programs** - sample program listings, circuit diagrams, tables of data etc. The working systems with source code will be submitted electronically.

**Note:** If a student feels the above structure is not suitable for the project report, this should be discussed with the supervisor.

**Title (Bold font 12 Times New Roman)**

**STUDENT NAME :  
REGISTRATION NO. :  
PROGRAMME :**

**A project proposal submitted in partial fulfilment of the requirement for the degree of  
Bachelor of Science in Information Technology at the School of Computing and  
Information Technology, Murang'a University of Technology**

**December 2018**

## **DECLARATION**

I, the undersigned, hereby declare that this thesis proposal is my original work and that it has not been presented to any other university for award of any academic qualification.

**NAME** : **Student Name**

**SIGNATURE** : \_\_\_\_\_

**DATE** : \_\_\_\_\_

## **APPROVAL**

This project proposal has been submitted to the School of Computing and Information Technology with my approval as proposed supervisor.

**NAME** : **Supervisor Name**

**SIGNATURE:** \_\_\_\_\_

**DATE** : \_\_\_\_\_

**Abstract**

(font 12, Times New Roman, 1.5 spacing)

Content: IMR

I – Introduction

M – Method

R – Expected Results

## **Table of Contents**

Declaration

Abstract

List Of Abbreviations

### **CHAPTER ONE: INTRODUCTION**

1.1 Background To The Study

1.2 Problem Statement

1.3 Research Objectives

1.4 Research Questions

1.5 Justification

1.6 Potential Contributions Of The Study

### **CHAPTER TWO: LITERATURE REVIEW**

### **CHAPTER THREE: METHODOLOGY AND EXPECTED RESULTS**

References (Use APA)

Appendix I: Work Plan

Appendix II: Budget