

09 Aug 2021
MIND/HR/3122/2021

CONFIDENTIAL

PRACHI GULIHAR
SOFTWARE ENGINEER

Subject:- Annual Increment- 2020-21

Dear PRACHI,

The management appreciates efforts put in by you in meeting the company objectives during the year 2020-21 and is pleased to revise your compensation structure with effect from **01 Apr 2021** as per enclosed Annexure.

Consequent to the revision in your compensation structure, any effect of your Income Tax and other aspects need to be borne by you.

All other terms and conditions of your employment remain unchanged.

We value your contribution towards growth of the organization and are confident that you will continue to work with full enthusiasm and dedication in future also.

Please treat this letter in strictest confidence and do not share Annexure details with anyone.

Yours truly,
For **MothersonSumi INFotech & Designs Limited**,

A handwritten signature in blue ink, appearing to read "Rachna", with a horizontal line underneath.

RACHNA SRIVASTAVA
HEAD – HUMAN RESOURCE

Annexure

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Allowance & Perquisites Details : **PRACHI GULIHAR**

Employee Code : **3122**

w.e.f. 01 Apr 2021

| | |
|---|--|
| Designation : SOFTWARE ENGINEER | |
| Particulars | Amount (Rs. Per Month) |
| Basic | 21,249 |
| House Rent Allowance | 10,624 |
| Conveyance Allowance | 1,600 |
| Medical Allowance | 1,250 |
| Project Allowance | 3,464 |
| Special Allowance | 16,367 |
| Uniform Allowance | 4,000 |
| Reference Salary | 58,554 |
| Reimbursements | |
| Bonus / Exgratia | 1,770 |
| Leave Travel Assistance | 1,770 |
| | 6,540 |
| Retiral Benefits | |
| Contributory Provident Fund (as per Provision of Act) | 2,550 |
| Gratuity (Payable as per Gratuity Act) | 1,022 |
| | |
| Take Home | 56,004 |
| Other Benefits | |
| Insurance – Medclaim / Group / EDLI | 624 |
| Performance Based Incentive | 3,000 |
| CTC MONTHLY | 69,290 |
| | <i>Sixty-Nine Thousand Two Hundred Ninety Only</i> |
| CTC ANNUAL | 8,31,480 |
| | <i>Eight Lakh Thirty-One Thousand Four Hundred Eighty Only</i> |
| Remarks | |
| Subsidized Food | Rs 7973 /-p.a |
| Mediclaime Insurance (As per Company Policy) | Rs 400000 /- (4 members) |
| Group Term Insurance | Rs 5,00,000 /- |
| Group Personal Accident Insurance | Rs 2494440.00 /- |
| EDLI Insurance | Rs 702000 /- |

for Mother'sonSumi INFotech & Designs Limited



RACHNA SRIVASTAVA (HEAD – HUMAN RESOURCE)