HUMAN RESOURCE DEVELOPMENT DIVISION
VIKRAM SARABHAI SPACE CENTRE
THIRUVANANTHAPURAM

General Instructions for Final Year BE/B Tech, B Sc & Diploma Academic Project Work Applicants:

1) The applicant(s) should be a Citizen of India.
2) Project Work shall be carried out either individually or as a group of maximum 4 students. Applicants (group of maximum 4) must be from same branch, semester and college.
3) Project Work is offered to student(s) pursuing final year BE/B Tech, B Sc (Physics/Chemistry) & Diploma (Electronics/Mechanical/Computer Science).
4) Students can choose one out of four block periods as given below for carrying out project work:

Sl.No	Block period	Cut-off date to receive application
i)	01st January – 31st March	15th November
ii)	01st April – 30th June	15th February
iii)	01st July – 30th September	15th May
iv)	01st October – 31st December	15th August

5) Students can choose to commence project work any time during the block period with minimum and maximum duration for project work as follows:

Course	Minimum Duration	Maximum Duration
BE/B Tech	45 days	90 days
B Sc (Physics/Chemistry)	45 days	60 days
Diploma (Electronics/Mechanical/ Computer Science)	45 days	60 days

6) Prerequisite for applying to project work are as follows:

Course	Eligibility Criteria	Aggregate mark of minimum 60% or CGPA 6.32 on a scale of 10
BE/B Tech	Completed 6th Semester	Upto 5th Semester
B Sc (Physics/Chemistry)	Completed 4th Semester	Upto 4th Semester
Diploma (Electronics/Mechanical/ Computer Science)	Completed 4th Semester	Upto 4th Semester

7) A detailed biodata of all applicants must compulsorily be attached separately with the details of educational qualifications, previous internships/projects done (if any), skills, area of interest, work experience (if any) etc.

8) The application form should be duly filled by student & HoD/Dean/Principal of the College/Institution in all respects, failing which, the application will be rejected.

9) The application made in the prescribed form only will be considered, no modification shall be made in the prescribed form.

10) No stipend/remuneration/financial assistance will be given by VSSC/ISRO during the period of project work.

11) The students shall be permitted to carry out project work only at the 'Unclassified Areas of VSSC/ISRO'.

12) The number of students selected for project work may vary due to facility constraints. It is the prerogative of VSSC to accept/reject the application.

13) On account of large number of applications received for project work, it may not be possible to accommodate all the applicants. Therefore, the students are advised to identify other organizations also as an alternative, in the event of their application not getting through in the selection process.

14) The scanned copy of the completed application form may be mailed to **o_hrdd@vssc.gov.in**

15) Accepted applicants will be intimated ten days prior to the start date of block period.

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Application Form for Final Year BE/B Tech, B Sc & Diploma Project Work

PART A (TO BE COMPLETED BY THE APPLICANT(S)

Course of Study (Please tick) : | **BE / B Tech** | | **B SC** | | **Diploma** |

Project Block Period (see sl.no.5 of general instructions):

Date of Commencement of Project Work   : Date…………Month…………Year…………

Date of Completion of Project Work   : Date…………Month…………Year…………

Name of First Applicant:………………………………………..………………………………………………………………..

Branch of Study :……

Current Semester:……………….….……………College/Institution permits to do project work in:………..….………….(Semester)

Name of College/Institution with Address and pin code:………………………………………………………….………..

………………………..………………………………………………………………………………………………………..

Address of the first applicant with pin code:…..…………………………………………………………………….………..

……………………………………………………………………………………..……..

Whether Internship done at any ISRO Centre: Centre...From...........................To...............................
 (if 'YES', mention Centre Name and Duration)

Relevant informations, if any, to be noted:…………………………………………………………………………………

E-mail id:…………………………………………Mobile No:………………………… Signature with Date:…………...………….

Co-applicants (if any):   **Name**   **Signature**

	Name	Signature
2.	Mr./Ms.	
3.	Mr./Ms.	
4.	Mr./Ms.	

Photographs of applicants (affixed in the above order and attested by the HoD/Dean/ Principal):

Affix Photograph attested by HoD/Dean/ Principal	Affix Photograph attested by HoD/Dean/ Principal	Affix Photograph attested by HoD/Dean/ Principal	Affix Photograph attested by HoD/Dean/ Principal

NOTE:

1. **A detailed biodata must compulsorily be attached separately with the details of educational qualifications, previous internships/projects done (if any), skills, area of interest, work experience (if any) etc, failing which, the application will be rejected.**

2. The application form should be duly filled by student & HoD/Dean/Principal of the College/Institution in all respects, failing which, the application will be rejected.
3. The completed application form should be received in HRDD/VSSC before the cut-off date (see sl.no.5 of general instructions)
4. If selected for Project Work in VSSC:
   a) The college ID and one valid photo ID proof (Passport/Voters ID/Driving Licence/Aadhar) of all the applicants along with one copy must be produced for verification and documentation at the time of joining.
   b) The project work should be completed within the stipulated period.
   c) The student should strictly follow all Rules & Guidelines and Security norms of VSSC/ISRO while in the campus. Any deviation from this will be treated seriously and the project work will be terminated immediately without any further notice.
   d) The Project Work Guide in VSSC will be the Reporting Officer for the student during the period of project work.

PART B

(TO BE COMPLETED BY THE APPLICANT(S) AND CERTIFIED BY THE HoD/DEAN/PRINCIPAL OF THE COLLEGE)

The project work requested by the applicant(s) is the Main Project in the final year (which is part of the Curriculum and will be evaluated in University exam). The applicant(s) if selected, will abide by all conditions stipulated by VSSC/ISRO. It is certified that the student(s) will not present/publish whole or any part of the project report in any Conference/Seminar/Workshop/Journal/Book etc either in print or electronic media without prior permission of VSSC Guide and approval from concerned Entity/Project Chief, other than project work presentation in College/University for examination purpose. In case of publication of project work, the VSSC guide(s) will be cited as the co-author(s) of the paper.

Sl. No.	Name	S 1	S 2	S 3	S 4	S 5	Aggregate (% or CGPA)*	Character & Conduct
Semester in which the final year project work is proposed:								

(* Each applicant should have an aggregate minimum of 60% marks or CGPA 6.32 on a scale of 10: upto S5 for BE/B Tech, upto S4 for B Sc/Diploma)

Signature of the HoD/Dean/Principal:

Name:

Phone No (Tel/Mobile):

E-mail:

Date: (College Seal)

Scanned copy of the completed application mail to: **o_hrdd@vssc.gov.in**