

Ygbuhay, Vincent Ygrubay

Address: 19 Hunter St. Novaliches, Quezon City

E-mail: ygbuhayv@gmail.com | Phone: (+63) 9214338530



PERSONAL SUMMARY

I am a dynamic, goal-oriented individual who has developed a mature and responsible approach to any assignment or situation that comes my way. I'd want to work as a Junior Web Developer for a major software firm, delivering amazing software experience and technical assistance to its clients. I'm great at working with people to complete a task on time and to a high standard.

SAMPLE PROJECTS LINK

- <https://g-web007.github.io/Web-portfolio/>
 - HTML
 - CSS
 - BOOTSTRAP
 - PHP
- <https://github.com/G-web007>
 - Github Repositories and Project Sample

TECHNICAL SKILLS

- Process oriented.
- Hardworking and responsible.
- Computer literate (Ms Word, Ms Excel, Spread Sheets, Adobe Photoshop (Basic Knowledge Photo Editing), Adobe Premier (Video Editing).
- Programming/ Web Developing

EMPLOYMENT HISTORY

Laravel/PHP Junior Developers, (FREELANCER) since (Feb. 8, 2021 – at Present)

- attended with UDEMY (bootcamp) as Web Developer
- attended with Filipino Virtual Assistant (FVA) (bootcamp) as Web Developer

- Php Developer
- Working Hours: 40 Hours a week

My Roles and Responsibilities

- Software developer experience in PHP and Laravel Framework.
- Knowledgeable of front-end (HTML, CSS, and BOOTSTRAP) and back-end technologies (PHP).
- Write “clean”, well-designed code.
- Refactor, optimize the existing codebase for maintenance and scale.
- Coordinate with co-developers and keeps project manager well informed of the status of development effort and serves as liaison between development staff and project manager.
- Improve the codebase of our products in a significant manner.

DEMENORA’S GARDEN CAFÉ AND RESTAURANT, Saudi Arabia as Barista and Clerk (June 27, 2016 – June 13, 2021)

- Head Barista and Office Clerk
- Working Hours: 48 Hours a week

Company Profile

- Demenora’s Garden Café and Restaurant that contain international food American food in addition to coffee and cold drinks and desserts.

My Roles and Responsibilities

- Making of Reports and other related office works.
- Prepare or serve hot or cold beverages, such as coffee, espresso drinks, blended coffees and shaking for teas, blended smoothies, and frappe.
- Educates costumers by presenting and explaining the coffee drink menu, answering question.
- Prepares and sells coffee drinks by following prescribed recipes and preparation techniques for coffee drinks, such as, espresso, espresso lungo, café latte, and cappuccino.
- Maintains safe and healthy work environment by following organization standards and sanitation regulation.
- Updates job knowledge by participating in educational opportunities, reading coffee, retail trade, and food service publications, maintaining personal networks.

CHINA BANKING CORPORATION (CBC), Binondo Manila, Philippines as Foreign Assistant (Mar 15, 2012 – Mar 11, 2015)

- Foreign Assistant/ Staff Assistant
- Working Hours: 40 Hours a week

Company Profile

- China Banking Corporation, commonly known as China Bank, is a Filipino bank established in 1920. It was the first privately owned local commercial bank in the Philippines initially catering to the banking needs of Chinese Filipino businesspeople.

My Roles and Responsibilities

- Processes outgoing wire transfer transaction by the branches to be sent through society for worldwide inter-bank fund telecommunication (S.W.I.F.T).
- Prepares month end volume report banking outgoing wire transfer.
- Investigates and monitors outgoing wire transfer problem items and coordinate with the branches concerned and advises foreign bank for the proper action to be taken.
- Checks the details and contents of processed wire transfer transaction.
- Handles the call back procedures of all the US dollar savings and its related entries.

BANCO DE ORO (BDO) – HEAD OFFICE, Binondo Manila, Philippines as Clerk/Office Admin (Sept. 27, 2010 – Mar 11, 2011)

- Clerk/Office Admin
- Working Hours: 40 Hours a week

Company Profile

- BDO Unibank, Inc., commonly known as Banco de Oro, is a Philippine banking company based in Makati. In terms of total assets, the firm is the largest bank in the Philippines and 15th largest in Southeast Asia as of March 31, 2016. BDO Unibank is also a member of SM Group.

My Roles and Responsibilities

- Performing basic office duties like answering the telephone, directing calls emails, fax and reports.
- Cooperating with co-workers in order to maintain a healthy and friendly environment as well as proper communication within the office.
- Maintaining confidentiality of documents and papers of the dept. or organization.

CERTIFICATIONS

- UDEMY Certificate
- Filipino Virtual Assistant (FVA) Certificate

EDUCATIONAL BACKGROUND

- **Bachelor of Science in Computer Science:** Graduated at Northwest Samar State University, Calbayog City, Samar Philippines (2006 – 2010)
- **Secondary:** La Milagrosa Academy, Calbayog City, Samar Philippines (2002 - 2006)
- **Elementary:** Obrero Elementary School, Calbayog City, Samar Philippines (1992 - 2002)

PERSONAL DETAILS

Name:	Vincent Y. Ygrubay
Nationality:	Filipino
Age:	30
Date of Birth:	December 12, 1989
Date of Place:	Calbayog City, Samar Philippines
Sex:	Male
Height:	5'5
Marital Status:	Single