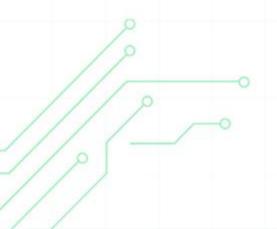


INCLUSIV AI:

LESS PAPERWORK, MORE IMPACT

Empowering job coaches with AI to unlock the full potential of supported employment.







PAPERWORK OVERLOAD

Job coaches face an overload of administrative paperwork to complete candidate profiles. Current processes are inefficient and time-consuming.

CURRENT PROCESSES ARE INEFFICIENT

Current procedures rely heavily on manual tasks, resulting in wasted time and resources.

RISKS OF UNRECORDED INFORMATION

The reliance on manual entry increases the chance of losing critical data that isn't documented.

IMPACT ON CANDIDATE EXPERIENCE

This hampers job coaches their ability to provide effectiveservice and creates a negative experience for job seekers.

LONGER JOB SEARCH DURATIONS

Due to inefficient processes, candidates experience increased time spent searching for employment opportunities.

HERE IS AN EXAMPLE OF ALL THE FORMS THAT NEED TO BE COMPLETED TO SUPPORT AN JOB SEEKER.



GOVERNMENT OF THE DISTRICT OF COLUMBIA Department on Disability Services Rehabilitation Services Administration

1125 15th Street N.W. Washington, D.C. 20005 202-442-8450 • <u>www.dds.dc.gov</u>

POSITIVE PERSONAL PROFILE SUMMARY

and the same of th	POSITIVE PE	RSC	NAL PR	२०।	FILE S	SUN	MAR	Y			
Jobseeker:		Date:									
Career Specialist:		Reporting Period:									
Relationship to jobseeker:		For how long has the interviewee known the jobseeker?									
	Interviewee:	0-3 years		3-5 years		5-10 years		more than 10 years		N/A (self)	
Self				- 83							
Family member			9	Г	3		8 1		33		
Friend/ peer											
Service provider			Š			I		1	Œ.		
Other:					1	Î	Dec 1				
Has the jobseeker me	t with the benefits	spec	cialist?		YES	3	□ N	0			
INTERESTS AND PR	EFERENCES	-	Tel Service					101110			
What are some activit	ies this person										
enjoys?	No.										
What are preferred leisure time activities? (sports, hobbies, etc.)											
In what environmental this person thrive? (in noisy/quiet, many peo slow/quick pace, time	doors/ outdoors, ple/few people,										
What are some of this person's talents?											
How does this person task?	best learn a new										
Other comments (interests/preferences)										
LIFE AND WORK EXI											
Please describe any p work experiences (Including volunteer a on the tasks complete place.	oald or unpaid ctivities) – focus	Γ									
What types of househ	old chores are										



Form 0009 Page 1 of 5



THESE ARE MORE EXAMPLES OF FORMS THAT AN EMPLOYMENT COACH SHOULD FILL OUT ...

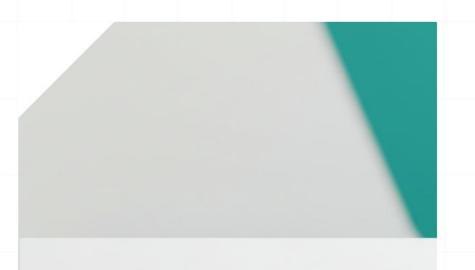
S Department on D Rehabilitation Serv	DISTRICT OF COLUMBIA Disability Services vices Administration Washington, D.C. 20005 vww.ddx.dcgav	Department Rehabilitation	THE DISTRICT OF COLUMBIA on Disability Services Services Administration N.W. Washington, D.C. 20005 0450 * www.dds.dc.gov	S A MARAGEMENT OF THE STATE OF	GOVERNMENT OF THE D Department on D Rehabilitation Servi 1125 15 th Street N.W. W 202-442-8450 •	isability Services ces Administration	R S A	Department Rehabilitation	THE DISTRICT OF COLUMBIA on Disability Services Services Administration N.W. Washington, D.C. 20005 8400 • www.disk.degov	S Departmen	OF THE DISTRICT OF COLUMBIA t on Disability Services on Services Administration set N.W. Washington, D.C. 20005 42,8450 • www.dds.dc.gov		
COLUMN TO THE PARTY OF THE PART	L PROFILE SUMMARY	completed regularly (both assigned and	,,,,	DEPARTMENT		www.dds.dc.gov	Delantic	702-442	8450 • www.dds.dc.gov	DEADLET REVICES			
POSITIVE PERSONAL		voluntary) In what community activities does this		temperamen What charac	cteristics do you most			Observe on a job or doing job tasks		Cheens in the community			
Jobseeker: Date:	FIG. ICL SOMMONY	person participate? Other comments (life and work		admire in the Please expla	ne jobseeker? lain a "dream"job for the		wo	vork it is important to observe how this pers	r in-school, within an agency, or community volunteer on functions, i.e. how tasks were learned and are	Again, people act differently in different e	nvironments – we all do! We act differently on on Monday morning. Because the jobseeker w	a Saturday	
Career Specialist: Reporting	ng Period:			ighseeker	scribe any "habits," routines		CO	ompleted, what happens during down-time	speed, accuracy, etc. It is also very important to ment to determine if that work culture matches	finding a job out in the community, it is im	on Monday morning, Because the jobseeker w portant to observe behaviors and skills that oc amazing what you will see people do out in th	IN DB	
Relationship to jobseeker: For how	long has the interviewee known the jobseeker?	SKILLS AND KNOWLEDGE Has this person been involved in any		or idiosyncra	rasies this person		pe	ersonality.	THE R. D. SCHOOL ST. D. B. L. HOLK CONTINUE STREET, CO.	that they wouldn't even attempt – whether	r it is because they don't need to or are not en	e world couraged	
	s 3-5 5-10 more N/A (self)	specific vocational training? Can you describe this person's		demonstrate Is there any	additional information you					to -in the protected world of school, spec	al education, and adult service agencies.)		
marviona, 0-3 years		academic skills (reading, math, time,		inhseeker?	o share regarding this			Interview professionals (aides, case m	anagers, teachers, etc.)				
Self	years years train to years	money)? Other comments (skills and knowledge)		DISCOVERY	Y OPTIONS	out the inheador?	Th	hose people who spend much time with a p	erson have helpful information about consistency of ehaviors, personality traits and quirks, and a general	☐ Work simulations	Intellectual Disabilities to transfer skills they li		
Friend/ peer		DISLIKES, ETC. Are there particular activities this		Check off the	ne ways that you collected information at the different ways in which you chose to	ain information about a jobseeker, a	and his	istory. If you are just meeting a jobseeker of	thave not known him or her for very long, the	Although it is often difficult for people with one environment to another, it is still help	Intellectual Disabilities to transfer skills they le ful to get a basic skill baseline, even if in a sim- comeone is capable of doing in one environme	earn in ulated	
Service provider		person is "known" to dislike?		One-on-	be the process you went through after ex n-one interview.			enaviors may be different for you, it is impo	tant to know what occurs over sine.	setting. If you are at least aware of what i	omeone is capable of doing in one environme nt way for him or her to do a similar task on a i	nt, you nel inh	
Has the jobseeker met with the benefits specialist?	7 YES NO	Are there particular situations you recommend we avoid when searching		This process	is works best with people who are able t	express themselves clearly, enjoy:	talking			That is a second of an early gramer of			
INTERESTS AND PREFERENCES What are some activities this person		for job opportunities? Other comments (dislikes, etc.)		who is nonw	selves, and can clearly convey thoughts verbal if picture cues or effective commu r who understands the subtleties of his o	nication devices are available. Havin		Interview family and friends or the same reason you interview profession	nals, family and friends have even that much more				
enjoys? What are preferred leisure time		ACCOMMODATIONS AND SUPPORT NEE What services are currently provided?	DS	helpful to har	ave participate.	The Hornerual cues and reaccours in	inf	nformation. Keep in mind during interviews of PERSPECTIVES of facts and to always bala	of key stakeholders that you are recording	Other: You may find other creative and interesting	g ways to gather information about a jobseeke	er not	
activities? (sports, hobbies, etc.) In what environmental conditions does		What accommodations should be in place for the job seeker to meet with					ob	bservations and experiences.	TOO OND THIOTHERD IT WILL YOU ONLY GOODS	listed here already. Please describe what	you've tried and how it worked here.		
this person thrive? (indoors/ outdoors, noisy/quiet, many people/few people,		success (i.e, physical accessibility, technological, personal care, etc.)		☐ Observe	e in a group or classroom.								
slow/quick pace, time of day, etc.)		What supports might need to be		This process figures, how	is is helpful to determine how a person is	nteracts with other people and author tasks, deals with frustration and co	enty onfusion.	Observe at home		First and Last Name of Specialist	Position Title:		
What are some of this person's talents?		Other comments (accommodation and		and contributing the state of t	wishe or he follows directions, focuses or utes to the class or group as a whole. In the person's learning styles, social beha-	terms of employment, this option proving and information gathering which	ovides Pe	rovides you with insight into family dynamic	ts. Getting an idea of behavior trends at home s that may be helpful while working through job	Signature:	Date		
How does this person best learn a new task?		support needs) TRANSPORTATION RESOURCES		you what typ	the person's learning styles, social beha pes of work environments might be mos job, and how this person might interact	suitable, how this person could lear	m a new int	nterviews and work schedules with this per-	on.	Signature.	Date.		
Other comments (interests/conferences)		How does this person currently get around in the community?		task on the jo	poo, o	man a supervisor.							
LIFE AND WORK EXPERIENCES		What transportation resources will be necessary in order for the jobseeker to						Standardized tests	rmation, especially about career interests. Keep				
Please describe any paid or unpaid work experiences		maintain a job?		☐ File Revi	rlew d of gaining information allows you to se	e a person's history, understand med	dical in	mind that not everyone is actually success	ful with standardized test taking, and make sure you				
(including volunteer activities) – focus on the tasks completed rather than the		Other comments (transportation) OTHER GENERAL OBSERVATIONS		needs, review	ew behavior plans, see general testing s I, but is not very useful in selling someor	cores, etc. This information alone is	good an	re aware of all the supports that need to be ind answers read or even rephrased for sor	provided for someone – such as having questions seone, using pictures instead of words, and				
place. What types of household chores are		How would you describe this person's					se	eparating the test out into sections over tim	E CONTRACTOR CONTRACTO				
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	C		WE ARE		<u>*:</u>	要					DC		
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Integrating Azure AI solutions could streamline processes, reducing manual work and improving efficiency.









INCLUSIV AI

A powerful tool for modern case management

WEB-BASED PLATFORM

InclusivAl is accessible from any internet-enabled device, so all work can be done from anywhere on a single platform.

VOICE-ACTIVATED DATA ENTRY

Integrated AI helps job coaches fill out forms using voice commands, reducing the time it takes to register job seekers.

PREDICTIVE ANALYTICS

Utilizes data to forecast trends, helping trainers make informed decisions for better results.

DYNAMIC DATA PROTECTION

Ensures that sensitive information is protected with advanced security measures.

ENHANCING PRODUCTIVITY WITH INCLUSIV AI

A detailed overview of InclusivAl's advantages



ENHANCED PRODUCTIVITY

The platform reduces administrative burdens, allowing trainers to focus on personalized coaching.

INSTANT DATA CAPTURE

Digital formats reduce candidate registration time from hours to just seconds.

RAPID ACCESS TO DATA

Integrated Al allows you to review case information in seconds.

DATA ANALYSIS AND RECOMMENDATIONS

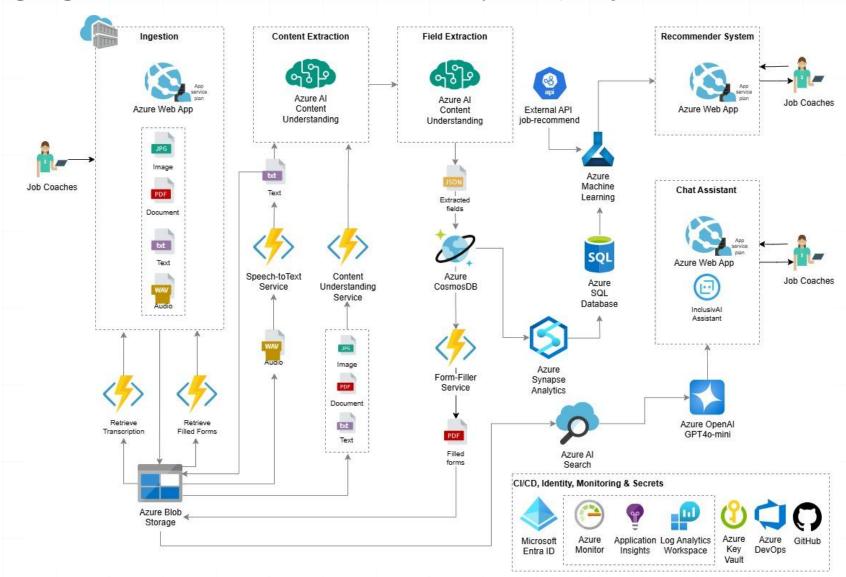
Analyzes data and provides job recommendations based on similar case histories.

USER-FRIENDLY INTERFACE

Intuitive design ensures ease of use for all users, regardless of tech-savviness.

SOLUTION ARCHITECTURE

The following diagram shows how we use Azure services to process, analyse and consult the data collected.



MANAGING APPLICANT DATA WITH INTEGRITY AND SECURITY

INTEGRITY OF INFORMATION

Ensures the accuracy and reliability of applicant data throughout the process.

AVAILABILITY OF DATA

Guarantees that required information is accessible to authorized users when needed.

CONFIDENTIALITY MEASURES

Protects sensitive applicant information from unauthorized access or breaches.



RESPONSIBLE AI PRINCIPLES

A detailed overview of InclusivAI's advantages



FAIRNESS

Ensure that AI does not introduce discriminatory biases.

TRANSPARENCY

Explain how AI works and how decisions are made.

ACCOUNTABILITY

Establish monitoring and accountability mechanisms.

PRIVACY AND SECURITY

Protect personal data and ensure platform security.

INCLUSIVITY

Ensure that AI is accessible to everyone.

TEAM MEMBERS

The following people participated in the development of Inclusive Al

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