

George Acosta

Program Manager & Operations Professional

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SKILLS

- Broad experience managing a range of Supply Chain/business administration activities
- Ability to review and prepare office budgets and maintain databases
- Ability to interpret and process various business documents
- Ability to hire train and supervise office staff
- Extensive verbal and written communications abilities
- Admirable organizational and analytical skills
- Exceptional networking skills
- Extremely refined communication and presentation skills
- Able to work with a team or alone
- Significant computer and Internet skills
- Willing to put in long hours to stay on top
- Documentation, Scheduling skills, and data analytics

COMPUTER SKILLS

Proficient in Microsoft Office, Corvu, P21, Latitude WMS, METAviwer, Support Central, Eturns, ERPs

EDUCATION

- California State University, Long Beach
Bachelor of Science in Business Administration with emphasis in Management
- Long Beach City College
Associate of Science Degree with emphasis in Business Management

PROFESSIONAL EXPERIENCE

Gexpro Services

Wilsonville, OR- 2017 – Present

Program Manager, Account Manager

- Effectively and efficiently lead new customer VMI program implementation
- Managed implementation project timelines with zero negative impacts on manufacturing schedule
- Accurately monitored customer production schedule/demand forecast to establish optimum supply chain.
- Actively worked with sourcing and QC team to cut COGS while continuing quality requirements
- Showed skill to accurately read customer BOM's and provide cost saving recommendations
- Sustained profit margin growth for all managed programs in comparison to annual benchmarks
- Controlled partnership with program stakeholders with zero escalations, both internal and external
- Engaged in sourcing and supplier qualification
- Maintained excellent communication between domestic and international program locations
- Provided program health reports to internal stakeholders
- Efficiently controlled risk of obsolete program material by developing depletion plan and timeline
- Exemplified strong project delivery and problem-solving skills

Lanier Parking Solutions, LLC

Culver City, CA - 2011 - 2017

Operations Manager, Office Assistant,

- Accurately controlled and reported revenue for large-scale operations
- Demonstrated excellent scheduling and payroll skills
- Built relationships with clients and surrounding tenants
- Resolved customer complaints and issues professionally and effectively
- Delegated tasks and enforced policies and procedures
- Provided training and development for team
- Regularly conducted team member and system audits
- Engaged in coaching of team members
- Controlled high-volume operation while maintaining a high level of service

Fitness 19

Long Beach, CA - 2013 - 2016

Personal Trainer & Sales Associate

- Built client base and maintained an excellent high retention rate
- Developed marketing strategies for sales staff and training teams
- Established partnerships with surrounding businesses
- Consistently exceeded monthly sales quotas
- Professionally and effectively scheduled clientele