

## Assignment - 3

1) How do you use the SUMIF function to add values that meet a specific criterion?

The SUMIF function in Excel is used to add numbers in a range that satisfy a given condition. It is mainly used for conditional calculations.

Syntax:

=SUMIF (range, criteria, [sum\_range])

- range: cells that will be checked against the condition.
- criteria: The condition (text, number, expression)
- sum\_range: cells whose values will be added

Example:

=SUMIF(A1:A10, "Laptop", B1:B10)

This formula adds values in column B where column A contains "Laptop".

Advantages:

- saves time compared to manual filtering
- Reduces errors
- Useful in sales, marketing, and financial reports.



Q) what is the difference b/w the SUM and SUMPRODUCT Functions?

The SUM Function simply adds numeric values in a given range.

Example:

=SUM(A1:A5)

Differences:

Key features of SUM:

- Performs simple addition
- works only on numeric values
- Easy to use and understand
- Cannot perform multiplication or conditional calculations directly
- Best suited for table totals and simple calculations

SUMPRODUCT Function

The SUMPRODUCT Function multiplies corresponding values in two or more arrays and then adds the resulting products.

Syntax:

=SUMPRODUCT (array 1, [array 2, ...])

Example:

=SUMPRODUCT (A1:A5, B1:B5)

This multiplies each value in A1:A5 with the corresponding value in B1:B5 and then adds all the



### Key Features of SUMPRODUCT:

- Performs multiplication and addition together
- works with arrays
- supports logical conditions (True/False)
- Can replace complex array formulas
- Eliminates the need for helper columns

Q3) How would you use the ROUND, ROUNDUP and ROUNDDOWN functions?

Excel provides rounding functions to control decimal values.

- ROUND follows normal mathematical rules.
- ROUNDUP always increases the value
- ROUNDDOWN always decrease the value

Why rounding matters:

- Avoids long decimal values
- maintaining consistency
- Improves Presentation
- Required in accounting standards

Example use:

Rounding marks, Percentages, interest values.



Q4. Explain how to use the COUNTIF Function to count cells that meet a condition.

The COUNTIF Function in Excel is used to count the number of cells in a range that satisfy a specific condition. Instead of counting data manually, COUNTIF allows Excel to perform logical counting automatically, which saves time and reduces errors.

### Basic concept

COUNTIF works on the principle of logical comparison.

Excel checks each cell in the given range, compares it with the specified condition, and increases the count where the condition is true.

### Syntax:

=COUNTIF (range, criteria)

→ Range: The group of cells to be checked.

→ Criteria: The condition that must be met  
(number, text, expression)

### Example:

=COUNTIF (A2:A50, ">60")

Count how many values are greater than 60.



Q5) What is the purpose of the PI function in Excel?  
The PI() function in Excel is used to return the mathematical constant  $\pi$  (PI), which has an approximate value of 3.14159265358979. PI is a fundamental constant used in mathematics, geometry, trigonometry, engineering, and scientific calculations.

### Meaning of PI

- PI represents the ratio of the circumference of a circle to its diameter.
- It is an irrational number, meaning it does not end or repeat.

### Syntax of PI Function

=PI()

- The PI function does not take any arguments.
- It always returns the same accurate value.

### Advantages of using PI()

- More accurate than typing 3.14
- Standardized mathematical value
- Works well with Excel formulas
- Compatible with trigonometric functions.



6) How do you apply the SIN, COS and TAN Functions in Excel?

The SIN, COS and TAN Functions in Excel are Trigonometric Functions used to calculate the sine, cosine, and tangent of an angle. These functions are mainly used in mathematics, Physics, engineering and geometry to solve angle-based problems.

SIN  $\rightarrow$  Ratio of opposite side to hypotenuse

COS  $\rightarrow$  Ratio of ~~adjacent~~ adjacent side to hypotenuse

TAN  $\rightarrow$  Ratio of opposite side to adjacent side

Syntax:

=sin(number)

=cos(number)

=TAN(number)

Examples of SIN, COS, TAN

1. Sine of  $45^\circ$

= sin(RADIANS(45))

2. Cosine of  $60^\circ$

= cos(RADIANS(60))

3. Tangent of  $30^\circ$

= TAN(RADIANS(30))



7) How Can naming ranges improves the readability and management of formulas?

Naming ranges in Excel means assigning a meaningful name to a cell or a range of cells instead of using normal cell references like A1:A10. This feature greatly improves both the readability and management of formulas, especially in large and complex worksheets.

Example:

→ Normal formula := SUM(A1:A10)

→ Using named range := SUM(sales)

Advantages:

- improves formula clarity
- Reduces reference errors
- Makes spreadsheets Professional
- saves time
- using useful in large datasets.

Limitations:

- Requires proper naming conventions
- Too many names can confuse users
- Names must be unique.



8) what are dynamic named ranges, and how do you create one?

A dynamic named ranges in Excel is a named range that automatically adjusts its size when data is added or removed. Unlike static named ranges, which remain fixed, dynamic named ranges expand or shrink based on the amount of data present.

### Methods to Create Dynamic Named Ranges

#### → Using OFFSET Function

The OFFSET Function creates a range by moving a certain number of rows and columns from a starting point.

Example Formula:

=OFFSET(A1,0,0,COUNTA(A:A),1)

#### ⇒ Using INDEX Function

INDEX is more efficient and stable than OFFSET.

Example Formula:

=A1:INDEX(A:A,COUNT(A:A))

Advantages:

⇒ Faster Performance

⇒ Non-volatile

⇒ suitable for large datasets.



9) How do you reference cells from another worksheet in a formula?

In Excel, referencing cells from another worksheet allows us to use data stored in one sheet inside another sheet. This helps in organizing data properly and creating linked, accurate, and professional workbooks.

Syntax:

=sheetName! cellReference

Examples:

→ Referencing a single cell

= sheet 2! A1

This formula takes the value from cell A1 of sheet 2.

⇒ Referencing a range of cells

= sum(sheet 1! A1: A20)

This Adds values from A1 to A20 in sheet 1.

Advantages:

- Easy to update data
- Automatic recalculation
- clean and structured worksheets
- Time-saving



10) what is an array formula, and how does it differ from a regular formula?

An array formula in Excel is a formula that can perform multiple calculations on one or more sets of values (arrays) at the same time and return either a single result or multiple results. Unlike regular formulas, which work on one value at a time, array formulas work on groups of values simultaneously.

### Types of Array Formula

→ single-cell array formula

Results: one result

Example:

$=\text{MAX}(A1:A10 * B1:B10)$

⇒ multi-cell array formula

Returns multiple results

⇒ Dynamic Array Formulas

In newer Excel versions, array formulas automatically spill results into adjacent cells.

Example:

$A1:A5 * B1:B5$

This will return multiple values automatically.