

# RAZAK GAFAR TEMITAYO

Versatile and dependable professional with a strong background in administrative coordination, community engagement, and operational support. Experienced in Flutter/React development and integrating Node.js/MongoDB backends. Calm under pressure, disciplined, and effective in structured environments.

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## PROFESSIONAL EXPERIENCE

October 2024 – Present

### Mobile Software Engineer (Intern)

TechMyriad, London, UK

- Built and maintained Flutter applications; implemented reusable UI components and integrated RESTful services.
- Collaborated with UX and product teams to turn user stories into interactive prototypes.
- Optimised performance, reduced jank, added tests, and improved overall app stability.
- Worked within Agile ceremonies to deliver features on time.
- Authored technical notes and unit tests to maintain code quality and knowledge sharing.
- Assisted with administrative tasks including scheduling meetings, documenting project progress, and coordinating between teams.
- Engaged with clients and stakeholders to understand requirements, provide updates, and promote new app features.

December 2022 – August 2024

### Web & Mobile Developer (Part-time)

G and Alubarika Co Ltd, Lagos, Nigeria

- Delivered responsive React UIs and Flutter apps with Firebase authentication and real-time features.
- Integrated Node.js APIs with MongoDB; ensured seamless data flow to front-end applications.
- Collaborated with designers and product teams to iterate on prototypes using user feedback loops.
- Ran code reviews, wrote documentation, and implemented best practices for development workflows.
- Supported administrative tasks including internal reporting, scheduling, and coordinating project deliverables.
- Spoke with clients to gather requirements, provide updates, and promote company services and solutions.
- Assisted in marketing initiatives by presenting projects, demos, and new app features to stakeholders.

February 2022 – November 2022

### Administrative Assistant

Domicile Integrated Project Ltd, Lagos, Nigeria

- Streamlined phone/email routing and triage, improving response times across teams.
- Coordinated meetings, site visits, and prepared correspondence and presentations for leadership.
- Digitised records and filing, cutting retrieval time by 50% and improving organisational structure.
- Tracked budgets and weekly expenses to help managers forecast and control spending.
- Interacted with clients to answer inquiries, promote services, and maintain strong relationships.
- Assisted in administrative and operational tasks to ensure smooth company workflows.

KEY SKILLS

Project & Ops Support (Agile/PMO)

Stakeholder Communication

Admin & Document Control

Data Handling (Excel/Sheets)

Flutter/Dart

React

Node.js

MongoDB

Firebase

MS Office

Google Workspace

GDPR Awareness

Health & Safety

English (Fluent)

Yoruba (Fluent)

EDUCATION

September 2024 – 2025

MSc Business Management

University of Hertfordshire, Hatfield, UK

Merit-grade postgraduate studies in strategic leadership, operations, and organisational development.

September 2016 – January 2022

BSc Social Science (Political Science)

Olabisi Onabanjo University, Ogun State, Nigeria

CERTIFICATION

Core Skills Training Framework (CSTF)

CP Training Solutions

Certificate No. CP20241118670 · Valid 08-11-2024 to 07-11-2025

ADDITIONAL INFORMATION

- Member (Student) – Association for Project Management
- Interests – Building personal Flutter projects, mentoring junior coders, Netflix marathons