

Requisition form for Manpower Supply

No.

Department/Project would like to request for the placement of

Position Safety Officer Required staff 1 person(s) as

☒ Additional ☐ Replaced for ☐ Extended

Employment Condition

- Duration 01/02/2021 to 31/01/2023 (24 Months) (Year/Month)
- Employment Contract Start Date Employment Contract End Date
- Working Day days per week
- OT Percentage Expect ☐ 10% ☐ 15% ☐ 20% ☐ 25% Other (please specify).....
- Outside Rayong day(s)
- Outside Thailand day(s)

Qualifications

- Gender ☒ Male ☐ Female
- Education
- Work Experience (Please refer attachment for Job Responsibility and Qualification)

Proposed by Sakda Thananupong

Department/Division (..... TP-PQ-DM)

PTTGC Requestor

Date 30 / Apr / 2020

Dear TP-PQ (PTTGC VP) ①

☒ Approve
☐ Other

Signature 30/APR/2020

(..... Sakda Thananupong)

PTTGC Division Manager

Dear C-HR (GC ME) ②

☐ Approve
☐ Other

Signature / /

(..... Chayan Srisawat)

PTTGC VP

Dear (GC ME VP) ③

CC.

For your information and consider your staff to supply the project detailed above

Signature / /

(Mr. Tawatchai Singkiao)

C-HR

Dear C-HR (GC ME) ④

☐ Nominates Staff's Name.....
☐ Sourcing by External Candidates

Signature / /

(.....)

GC ME VP



Job responsibility

(Please refer attachment for Job Responsibility and Qualification)

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