



# Requisition form for Manpower Supply

No. ...TP-OMP-002/2021

Department/Project OMP Project would like to request for the placement of

Position Safety Supervisor Required staff 1 person(s) as

☒ Additional ☐ Replaced for ☐ Extended

## Employment Condition

- Duration 15 Months (Year/Month)
- Employment Contract Start Date March 01, 2021 Employment Contract End Date May 31, 2022
- Working Day 6 days per week
- OT Percentage Expect ☐ 10% ☐ 15% ☐ 20% ☒ 25% Other (please specify) .....
- Outside Rayong ..... day(s)
- Outside Thailand ..... day(s)

## Qualifications

- Gender ☒ Male ☐ Female
- Education High Vocational
- Work Experience 10 years more than in oil and petrochemical plant

Proposed by Mr. Suwit Pukkawanna

Department/Division (Mr. Suwit Pukkawanna)

PTTGC Requestor

Date.....25...../...Feb...../...2021.....

Dear.....TP-MP1.....(PTTGC VP) ①

☒ Approve  
☐ Other.....

Signature Sakda T. 03/03/2021

( Mr. Sakda Thananupong )

PTTGC Division Manager

Dear C-HR (GC ME) ②

☒ Approve  
☐ Other.....

Signature Wrote P. 3/3/21

( Mr. Wrote Pattanasopon )

PTTGC Project Director

Dear.....(GC ME VP) ③

CC. ....

For your information and consider your staff to supply the project detailed above

Signature .....

(Mr. Tawatchai Singkiao)

C-HR

Dear C-HR (GC ME) ④

☐ Nominates Staff's Name.....  
☐ Sourcing by External Candidates

Signature .....

( ..... )

GC ME VP

### **Job responsibility**

#### **Job Propose: Safety Supervisor position**

- To responsible for execution and safety management of construction work.
- Audit with safety, management, staff, and clients the requirements of scheme safety.
- Supervise and control to ensure that daily activity are fully execution in accordance with GC's HSE procedure
- Provide HSE training and communicate with subcontractor's safety, management, staff, and clients the requirements of safety's
- To provide technical advice and review construction method statement and construction procedure

#### **Key Responsibilities: Safety Supervisor**

1. Responsibilities for all Safety
2. Correspondence and assists also organize meeting Safety, if required
3. Attend to the safety project meeting.
4. Support and control subcontract schedule for safety