

# Requisition form for Manpower Supply

No. ....

**Department/Project** Update P&ID and PFD in GCS Plant Project would like to request for the placement of

**Position** Designer **Required staff** N/A person(s) as



**Additional**



**Replaced for** .....



**Extended** .....

## Employment Condition

- Duration** 16 March 2021 to 15 August 2021 (5 Months) (Year/Month)
- Employment Contract Start Date** 16 March 2021 **Employment Contract End Date** 15 August 2021
- Working Day** 5 days per week
- OT Percentage Expect** ☐ 10% ☐ 15% ☐ 20% ☐ 25% **Other (please specify)** N/A
- Outside Rayong** 0 day(s)
- Outside Thailand** 0 day(s)

## Qualifications

- Gender** ☐ Male ☒ Female
- Education** N/A
- Work Experience** Can use Auto CAD and understand P&ID/PFD symbol

**Proposed by** Worathep Sriprataks

**Department/Division** ( P-PS/P-PS-TE )

**PTTGC Requestor**

**Date** 11 / 03 / 2021

**Dear Mr. Panchoak Auetanapa (PTTGC VP)** ①



Approve



Other .....

Signature *Manatsanan Wasuleewan* / 11 / 03 / 21

(Ms. Manatsanan Wasuleewan )

**PTTGC Division Manager**

**Dear C-HR (GC ME)** ②



Approve



Other .....

Signature *Panchoak Auetanapa* / /

(Mr. Panchoak Auetanapa)

**PTTGC VP**

**Dear.....(GC ME VP)** ③

**CC.** .....

For your information and consider your staff to supply the project detailed above

Signature ..... / /

(Mr. Tawatchai Singkiao)

**C-HR**

**Dear C-HR (GC ME)** ④



Nominates Staff's Name.....



Sourcing by External Candidates

Signature ..... / /

(.....)

**GC ME VP**



### **Job responsibility**

1. Update P&ID ให้เป็นปัจจุบันจำนวน 68 หน้า โดย Site Survey หน่วยงาน และ Update โดยใช้ Auto CAD Program
2. Update PFD ให้เป็นปัจจุบันจำนวน 17 หน้า โดย Site Survey หน่วยงาน และ Update โดยใช้ Auto CAD Program