



Contact details

Name: Dabeeda Sadha M.A  
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+917356469718

Language known

English: Excellent  
Hindi: Excellent  
Malayalam: Native  
Tamil: Good

Personal details

D.O.B: 26/11/1995  
Nationality: Indian  
Marital status: single

Permanent Address

Munanmba house, p.o  
chengala  
4<sup>th</sup> mile, kasaragod, kerala  
India  
671541

DABEEDA SADHA M.A

Career Objective

To work in an organisation with excellent prospects for learning, professional growth abreast of the latest technologies and use the best of my ability to be part of a high performing team. I am a good communicator and adapt well to new surrounding and individual.

Exposure

- ' Commitment towards job.
- ' Fast Learner and Self Educator
- ' Confident and hardworking
- ' Ability to work as an active team member
- ' A good listener with patience to listen
- ' Internally motivated with focus on target

Work Experiences

University of West London	Sales Marketing Executive
<ul style="list-style-type: none"><li>• Student care officer</li><li>• Tracking students contacts</li><li>• Assisting application for international students</li><li>• Fixing meetings</li><li>• Attending exhibitions.</li></ul>	

Education

- **MBA**  
Master of Business Administration (Project Management), University Of West London, Rak branch [regular]
- **B.COM**  
Bachelor of commerce, Farook College, Calicut, Kerala

Projects handled

- Customer's satisfaction of Marian water bottle company

Extra-Curricular Activities

Activities in organizing & participating in sports & cultural events at college & school level.  
Over all sports champion in district level  
Volunteer in Getex  
Volunteer in Sharjah education show

Technical Skill

Languages known: C,C+,HTML,SQL,Java,visual basic  
Operating systems: windows OS and MAC  
MS OFFICE: Word, Powerpoint, Excel, Outlook  
Accounting software: Tally, SAP

Positive Attributes

- Energetic and Positive attitude.
- Ability to work in group
  - Hardworking nature
- Excellent in numerical skills

I hereby declare that the above-furnished details are true to my Knowledge and belief

Thank You,  
DABEEDA SADHA