

OAS.com

The online solution to
Auctions



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Unit 1 – Observers

Once you have registered with **OAS.com**, you will have access to the entire site, including *Detailed Lot Listings (Sale Catalogue)* and the *Auction Arena*, where you can observe live **OAS** auctions. Access to some portions of the website requires logging in.

1.1 Lot Listings

Each auction is made up of one or more lots. Registered **OAS** Users may view a limited listing which provides only the essential information about a lot or a detailed listing, which is more descriptive and specific. Printable versions of both types are also available, as well as summaries of previous auctions.

- 1) From the Main Menu, choose 'Sales'. This will bring up the Auction Schedule screen.
- 2) Click on the Auction you'd like to view. This will bring up the Limited Lot Listings:
 - a) The Limited Lot Listings screen displays a list of all lots for that auction. From this screen, there are three types of lot listings that can be viewed:
 - i) To view Detailed Lot Listings for a particular lot, click on the corresponding row or Sequence # (you can click on the column headings to sort the listings). This will bring up the Detailed Lot Listing screen.
 - ii) To view a printable version of the Limited listings, click on the 'Printer-friendly Limited Listings' icon at the top of the screen. This will bring up a popup window displaying a limited text-only version of all the lots for that auction. To print this screen, from your browser menu choose 'File', then select 'Print'.
 - iii) By clicking on the 'Printer-friendly Detailed Listings' icon, you will bring up a Printable Detailed Listings popup window displaying a detailed text-only version of all the lots for that auction. To print this screen, from your browser menu choose 'File', then select 'Print'.
 - b) If you select an auction that has already been run, you will see the Sale Summary screen. Detailed lot listings for completed auctions are not available. By clicking on the 'Printer-friendly' icon, you will bring up a printable Sale Summary popup window displaying a detailed text-only version of the sale summary.

1.2 The Auction Arena

All **OAS** sales take place in the Auction Arena. **OAS** Users may enter an auction in progress, and leave at any time. However, it is not recommended that Users leave and return to the Auction Arena while an auction is running.

Entering the Arena

There are two ways to enter an **OAS** auction:

- 1) From the Auction Schedule screen, click on either of the two 'Enter Area' icons.
- 2) Once a sale is running, an 'Enter Arena' tab will appear next to the 'Sales' tab at the top of the screen. Clicking on this tab will take you into the Auction Area.

Exiting the Arena

Once an auction has ended, you will automatically be redirected to the Sale Summary screen for that auction. However, you can leave the Arena at any time during an auction by making a selection from the Main Menu or by closing your browser window.

1.3 – System Requirements

Hardware - If the computer that you are using is 5 years old or newer, it should be suitable to participate in **OAS** Auction Sales. You will also need an Internet connection.

Software – You will need to be running Windows 95 or newer on your computer to participate in OAS Auction Sales. We also recommend that you use the latest version of Internet Explorer and If you wish to participate in a sale you will need version 1.3.1 or greater of the Java Plug-in, which can be downloaded for free at our website.

Unit 2 – Bidders

Once a **OAS** Administrator has approved a bidder's registration form, he/she can bid in **OAS** auctions. The following section will cover the Bidding process.

2.1 Bidding

- 1) Enter the Auction Arena. To enter the Arena, refer to *section 1.2.1 – Entering the Arena*.
- 2) The Auction Arena will display the Bidder Interface as well as details for the current lot. For lots with images, they will be displayed in the top right corner of the screen. You can click on these images to view larger versions in a new window.
- 3) At the beginning of each lot, there is a ten-second delay before the timer starts. This allows some time for bidders to review the lot details and view images.
- 4) Once an auction has ended, you will automatically be redirected to the Sale Summary screen for that auction. However, you can leave the Arena at any time during an auction by making a selection from the Main Menu or by closing your browser window.

2.2 System Requirements

Hardware - If the computer that you are using is 5 years old or newer, it should be suitable to participate in **OAS** Auction Sales. You will also need an Internet connection.

Software – You will need to be running Windows 95 or newer on your computer to participate in **OAS** Auction Sales. We also recommend that you use the latest version of Internet Explorer and If you wish to participate in a sale you will need version 1.3.1 or greater of the Java Plug-in, which can be downloaded for free at our website.